CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

2 November 2026

COUNCILLORS PRESENT: Chair Cllr Beer with Cllrs Attrill, Davies and Fawcett.

In Attendance: Hilary Blaker (Clerk)

Public Participation:
One member of the public attended and raised no queries.

1. **APOLOGIES**
   Apologies were received and duly accepted from Councillor Child. Councillors Kyrle and Pragnell did not attend.

2. **DECLARATIONS OF INTEREST**
   None were raised.

3. **TO ACCEPT THE MINUTES OF MEETING OF THE POLICY AND FINANCE COMMITTEE OF 14 SEPTEMBER 2026, AS APPROVED BY FULL COUNCIL ON 28 SEPTEMBER 2026**
   Following proposal, seconding and on a show of hands the minutes were ACCEPTED.

4. **TO NOTE THE FINANCIAL REPORTS:**
   a. **To NOTE the financial reports, including the bank reconciliation as of 30 September 2026, and**
   The financial reports were noted.
   b. **To agree the payments made from the Scribe payment summary as of 25 October 2026.**
   Following proposal, seconding and on a show of hands the payment summary was agreed.
   All documents were initialled by the Chair of Committee.

5. **TO CONSIDER AND AGREE THE COMPLAINTS POLICY**
   It was noted by members that there had been no changes to the policy since last review. Following consideration the Complaints Policy was proposed, seconded and AGREED on a show of hands. The policy will be put to Full Council with recommendation for adoption.

6. **TO DISCUSS AND MAKE RECOMMENDATION FOR CONSIDERATION WITHIN 2027-28 BUDGET SETTING.**
   Members were advised of the pending reduction in tax base for 2027/28 which would negatively impact the value of precept received.
   One member requested confirmation regarding the recommended level of General Reserves for Parish Councils. The Clerk advised that according to the Smaller Authorities Proper Practices Panel (SAPPP) Practitioners Guide, reserves of between 3 to 6 months are advised. Discussion also took place regarding Ear Marked Reserves and future projects and maintenance needs.
   The suggestion was made to form collaborations with local businesses and community groups to secure future funding.
   The recommendation was made to consider levels of reserves along with general maintenance and staffing costs.

7. **MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA**
   No matters were raised to be taken forward to the Committee's next agenda.

   The date was confirmed for the next meeting as Monday 11 January 2027, 7pm, at Fryern Pavilion.

   That being all business, the meeting closed at 7.20 p.m.

Chair……..