CHANDLER'S FORD PARISH COUNCIL

Hilary Blaker, Clerk
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13 October 2026

Voting Members are summoned to a meeting of the Asset Management Committee on Monday 19 October 2026 at 7.00 p.m. at Fryern Pavilion.

AGENDA

Public participation – the first 15 minutes are set aside for the public to express a view or ask a question of Members of the committee.

1. Apologies.
2. Declarations of Interest.
3. To accept the minutes of the meeting of the Asset Management Committee of 7 September 2026, as approved by Full Council on 28 September 2026.
4. To receive and note the Compliance (Operations) Officer's report.
5. To receive the Facilities Manager's report and to note maintenance / contracted work undertaken or recommended.
6. To receive and note report on any incidents recorded and/or reported to the police.
7. To receive and review income and expenditure reports across income generating assets with particular attention to Fryern Pavilion and Hiltingbury Sportshall.
8. To consider charges set for Parish Council discretionary activities and to identify those for review as part of Parish Council budget setting for 2027/28.
9. To receive proposed installation report for Outreach Radio FM Transmitting antenna and associated equipment and to consider terms for a licence agreement.
10. To receive quotations for two new footpaths at Cox Row open space, providing direct access to the playground from Cox Row and Sussex Road and to agree to appoint a contractor and issuance of work instruction.
11. To receive quotations for necessary tree works throughout Velmore, as identified within tree condition survey conducted June 2026 and to agree to appoint a contractor and issuance of work instruction.
12. To receive quotations for resurfacing works within Hiltingbury car park and to agree to appoint a contractor and issue of work instruction.
13. To consider and agree to undertake works throughout Hiltingbury recreation ground to improve the footprint of the 11 public benches.
14. To agree the replacement of solar powered lighting at Hiltingbury skate park with appointment of contractor and issuance of work instruction.
15. To review and agree the Legionella Policy.
16. To consider and agree to host a charity Festive Fun Run, in conjunction with PedalTastic's annual Glow Ride, on 20 December 2026 at Hiltingbury recreation ground.
17. To consider and agree recommended revisions to the Allotment Tenancy Agreement template, including the introduction of a new tenant deposit scheme.
18. Matters to be taken forward to the Committee's next agenda.
19. To confirm the next meeting as Monday 23 November 2026, 7.00pm Fryern Pavilion.

Hilary Blaker
Parish Clerk