CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

15 June 2026

COUNCILLORS PRESENT: Chair Cllr Beer with Cllrs Child, Fawcett, Kyrle and Walker

In Attendance: Hilary Blaker (Clerk) and Cllr Lock who did not participate in any voting.

Public Participation:
One member of the public attended and raised no questions.

1. **ELECTION OF CHAIR**
   One nomination was received for Cllr Beer. Following seconding and on a show of hands Cllr Beer was appointed.

2. **ELECTION OF VICE CHAIR**
   Two candidates stood for the role of Vice Chair – Cllrs Fawcett and Walker. Following a vote Cllr Walker was appointed through the majority show of hands.

3. **APOLOGIES**
   Apologies were received and duly accepted from Councillors Attrill and Davies. Councillors E Baker and Pragnell did not attend.

4. **DECLARATIONS OF INTEREST**
   None were raised

5. **TO ACCEPT THE MINUTES OF THE 13 APRIL 2026 COMMITTEE MEETING, AS APPROVED BY FULL COUNCIL ON 14 MAY 2026.**
   Following proposal, seconding and on a show of hands the minutes were ACCEPTED.

6. **TO REVIEW THE CURRENT DELEGATED TERMS OF REFERENCE FOR POLICY AND FINANCE COMMITTEE AND TO RECOMMEND ANY AMENDMENTS TO FULL COUNCIL FOR ADOPTION, PENDING THE OUTOME OF ANY FUTURE COMMITTEE RESTRUCTURING.**
   Discussion took place as to whether the committee was more 'governance' than 'policy' orientated. With consideration to Local Government Reorganisation some members suggested the committee be renamed. This was noted for a future meeting, and discussion was returned to the published motion. Following proposal, seconding and on a show of hands the proposed amendments to the Delegated Terms of Reference were approved on a show of hands, with recommendation to Full Council for adoption. It was noted that the amended Terms of Reference reflect the committee in its current form, pending any future committee restructuring.

7. **TO CONSIDER THE POTENTIAL AMALGAMATION OF THE POLICY AND FINANCE COMMITTEE WITH THE PLANNING AND LICENSING COMMITTEE, INCLUDING CONSIDERATION OF DRAFT REVISED DELEGATED TERMS OF REFERENCE AND MEETING SCHEDULE, AND TO MAKE RECOMMENDATION TO FULL COUNCIL.**
   Members considered the various implications of amalgamation including the time limits set for all planning applications by the Planning Authority, required changes to the new committee meeting schedule and the possible increase in duration of meetings. There was a general consensus that the amalgamation of committees would be a positive step but there was uncertainty on how best to proceed. The proposal was made to create a Working Group to review all planning applications received each month and to identify those applicable for discussion. Following proposal, seconding and on a show of hands it was AGREED that a recommendation for amalgamation would be made to Full Council with the establishment of a Working Group to review all applications received.

8. **TO NOTE THE FINANCIAL REPORTS:**
   a. **To NOTE the financial reports, including the bank reconciliation as of 31 May 2026, and**
   The financial reports were noted.
   b. **To agree the payments made from the Scribe payment summary as of 31 May 2026.**
   Following proposal, seconding and on a show of hands the payment summary was agreed.

9. **TO APPROVE AND ADOPT THE REVISED HMRC MILEAGE RATE OF 55P PER MILE WITH EFFECT FROM 1 APRIL 2026**
   Following proposal, seconding and on a show of hands the revised mileage rate was APPROVED with acknowledgement that any claims submitted since 1 April 2026 will be recalculated.

10. **TO RECEIVE AND NOTE THE POLICY LIST**
    The policy list was received and noted.

11. **TO CONSIDER THE IMPLEMENTATION OF THE DRAFT ROYAL PROTOCOL AND MAKE RECOMMENDATION TO FULL COUNCIL FOR ADOPTION.**
    Following discussion, it was proposed that a Parish Council Royal Protocol was not necessary as there is a National Protocol available. The motion was therefore not carried. The Clerk will follow National Protocol when necessary.

12. **TO CONSIDER THE DRAFT FEES AND CHARGES POLICY AND MAKE RECOMMENDAATION TO FULL COUNCIL FOR ADOPTION.**
    Following proposal, seconding and on a show of hands the draft Fees and Charges Policy was agreed with recommendation to Full Council for adoption. It was noted that the setting of any charges within the Policy was the responsibility of the Asset Management Committee.

13. **TO CONSIDER THE CURRENT GRANT POLICY AND THE ALIGNMENT OF GRANT FUNDING WITH PARISH COUNCIL'S OBJECTIVES, AND TO AGREE THE INTRODUCTION OF AN ANNUAL THEMED FUNDING PRIORITY, WITH A DRAFT REVISED POLICY TO BE BROUGHT BACK TO FUTURE COMMITTEE FOR CONSIDERATION.**
    The revised Policy was presented to members which included reference to a proposed themed funding priority. Discussion followed regarding historical grant awards, the opportunity and need to engage more with local organisations within the Parish and the benefit of considering each grant application on a case-by-case basis. No proposal was made regarding the theme for this financial year.
    Following proposal, seconding and on a show of hands the revised Grant Policy was AGREED with recommendation to Full Council for adoption. The introduction of an annual theme was also AGREED on a show of hands with one member objecting.

14. **TO REVIEW THE STANDING ORDERS AND MAKE RECOMMENDATION TO FULL COUNCIL FOR ADOPTION WITH IDENTIFIED AMENDMENTS.**
    No changes were recommended and following proposal, seconding and on a show of hands the Standing Orders were agreed with recommendation to Full Council for adoption.

15. **TO REVIEW THE FINANCIAL REGULATIONS AND MAKE RECOMMENDATION TO FULL COUNCIL FOR ADOPTION WITH IDENTIFIED AMENDMENTS.**
    Following proposal, seconding and on a show of hands the revised Financial Regulations were agreed with recommendation to Full Council for adoption. Members did seek confirmation from the Parish Clerk that the revisions to spending limits were sufficient, based on inflation. The Clerk confirmed that the values proposed were sufficient and supported internal controls.

16. TO DETERMINE ANY RESPONSES TO SPECIFIC PLANNING APPLICATIONS THAT ARE CURRENTLY WITHIN TIMEFRAME THAT HAVE ARISEN SINCE 7 MAY 2026.

F/26/101367 4 Oakwood Road – A member reported that the application had already been called into the Borough Council Local Area Committee for consideration. The level of local interest was noted and it was AGREED to return a comment that the Parish Council notes concerns raised by residents and asks for fair consideration of objections made.

T/26/101416 83 Winchester Road – tree works. Members expressed their concern that the trees identified for felling are a significant part of the street scene in that area. It was AGREED to return a comment that the Parish Council requests consideration of a replanting scheme relating to the trees with Tree Preservation Orders (TPO)

H/26/101354 1 Sycamore Avenue – following consideration it was AGREED that no comment would be returned.

H/26/100810 35 Nichol Road – Following discussion it was AGREED to return an objection to the application as the height of the fencing was not in keeping with other fencing in the area.

17. MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA

Items for the next agenda: Terms of Reference for a Planning Working Group along with the local listing of the United Reformed Church. Updates on Local Government Reorganisation were requested to be a regular motion within future agendas.

The date was confirmed for the next meeting as Monday 14 September 2026, 7pm, at Fryern Pavilion.

That being all business, the meeting closed at 9.25 p.m.

Chair…….....