CHANDLER'S FORD PARISH COUNCIL

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Chandler's Ford Parish Council

9 September 2025

Voting Members are summoned to a meeting of the Policy and Finance Committee on Monday 15 September 2025 at 7.00pm at Fryern Pavilion, Greenways, Chandler's Ford.

AGENDA

Public participation – the first 15 minutes are set aside for the public to express a view or ask a question to Members of the Policy and Finance Committee.

1. Apologies.
2. Declarations of Interest.
3. To accept the minutes of the 9 June 2025 committee meeting, as approved by Full Council on 23 June 2025.
4. To agree to appoint a new Vice Chair of the Committee, to hold the position until the next Annual Meeting of the Parish Council in May 2026.
5. To note the financial reports:
    i. To NOTE the financial reports, including the bank reconciliations as of 31 August 2025, and
    ii. to agree the payments made from Scribe payment summary as of 31st August 2025.
6. To receive briefing note regarding the new Assertion 10 within the Smaller Authorities Proper Practices Panel (SAPPP) Practitioners Guide for 2025/26 and to identify and agree any recommendations to Full Council.
7. To consider and agree revised Risk Assessment, incorporating previous Operational Risk and Financial Risk registers.
8. To review and agree the following Policies, with recommendation to Full Council for adoption –
    a) Standing Orders
    b) Equality and Diversity Policy – as refreshed for 2025
    c) Privacy Policy – as refreshed for 2025
    d) IT and Email Policy – as revised in accordance with Assertion 10.
    e) Communications and Media Policy – new policy
    f) Co-Option Policy – new policy
9. To consider recommendations from the Asset Management Committee on Ear Marked Reserves for inclusion in the 2026/27 budget.
10. To discuss and agree grant application from Eastleigh Citizens Advice Bureau.
11. Matters to be taken to the committee's next Agenda.
12. Date and time of next meeting : Monday 3 November 2025 at 7pm, Fryern Pavilion

HJ Blaker

Hilary Blaker
Parish Clerk