# CHANDLER'S FORD PARISH COUNCIL

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Chandler's Ford Parish Council

29 October 2024

**Voting Members are summoned to a meeting of the Policy and Finance Committee on Monday 4 November 2024 at 7.00pm at Fryern Pavilion, Greenways, Chandler's Ford.**

**AGENDA**

Public participation – the first 15 minutes are set aside for the public to express a view or ask a question to Members of the Parish Council.

1. Apologies.
2. Declarations of Interest.
3. To accept the minutes of the 9 September 2024 committee meeting, as approved by Full Council on 23 September 2024.
4. **Matters for Noting/Resolution:**
   *(NB the following items (a-d) can only be progressed as 'recommendations' to Full Council to implement any alterations to extant policy.)*
   a. To review the draft meeting schedule for 2025 and to make recommendations to Council.
   b. To discuss and agree revised Retention of Records Policy for 2024
   c. To review current Policy List and agree policies to be deleted as no longer fit for purpose.
   d. To discuss and make recommendations for consideration within 2025-26 budget setting.
   e. To discuss and approve grant application from Chandler's Ford Methodist Church
   f. To discuss and approve grant application from Brownhill Community Centre (Age Concern).
5. **To note the financial reports:**
   i. To NOTE the financial reports, including the bank reconciliations as of 30 September 2024, and
   ii. to agree the payments made from Scribe payment summary.
   iii. To NOTE verification of bank reconciliations has been undertaken as per Financial Regulations 2.6
6. Matters to be taken to the committee's next Agenda.
7. Date and time of next meeting: To be confirmed for 2025

HJBlaker

Hilary Blaker
**Parish Clerk**