CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

10 June 2024

COUNCILLORS PRESENT: Chairman Councillor Evans; Councillors Abraham, H Broadhurst, Child, Davies, Jones and Scott.

In Attendance: Hilary Blaker (Clerk)

Public Participation:
There was one member of the public in attendance who raised no views or questions.

1. APOLOGIES
Apologies were received and accepted from Councillor Bicknell. Councillors Attrill and Beer were not in attendance

2. DECLARATIONS OF INTEREST
None were received.

3. TO ACCEPT THE MINUTES OF THE 15 APRIL 2024 COMMITTEE MEETING.
Following proposal, seconding and on a show of hands these were ACCEPTED.

4. TO REVIEW THE TERMS OF REFERENCE AND DELEGATION SCHEME APPLICABLE FOR POLICY AND FINANCE COMMITTEE.
Following much discussion regarding the additional terms needed following the concluding of the Audit and Risk Committee, it was agreed that terms reflecting grants, reserves and investments, training and communication would be included. The Terms of Reference would be reviewed again at the September Policy and Finance Committee meeting.

5. MATTERS FOR NOTING / RESOLUTION

a) **To review the Financial Regulations following the release of revised NALC model regulations.**
Following proposal, seconding and on a show of hands it was agreed that the revised Financial Regulations be recommended to Full Council for adoption. It was commented that the new model regulations are less ambiguous with the use of plain English. It was requested that the Financial Regulations be reviewed again in March 2025.

b) **To review and agree all direct debits and standing orders for current financial year.**
Following proposal, seconding and on a show of hands the direct debits and standing orders were agreed. One question was raised regarding the direct debits that will expire as energy providers are switched. Reassurance was provided that these would be closed.

c) **To note annual renewal of insurance cover with Zurich Municipal.**
This was noted.

6. TO NOTE THE FINANCIAL REPORTS:

i. **To NOTE the financial reports from the first quarter so far, including the bank reconciliation as of 31 May 2024,**
Questions were raised regarding possible reoccurring costs associated with Pennine Way. As this is a one off project reassurance was provided that costs would not be reoccurring, however, there are future costs to be expected until the project is complete.

ii. **to agree the payments made from the Scribe payment summary.**
Following proposal, seconding and on a show of hands the payments were AGREED.

7. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.
Hampshire County Councillor grant opportunities along with the amended Terms of Reference and Delegation Scheme.

7. DATE AND TIME OF NEXT MEETING

The date was confirmed as Monday 9 September 2024, 7pm, at Fryern Pavilion.

That being all business, the meeting closed at 7.43p.m.

Chairman…….....