

CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

4 March 2024

COUNCILLORS PRESENT: Chairman Councillor Attrill; Councillors Baker, Broadhurst, Child, Davies, Jones and Scott.

In Attendance: Hilary Blaker (Clerk)

Public Participation:

There were three members of the public present.

One member of the public brought to the Committee's attention the recent social media coverage of the Removing Barriers project. The question was asked whether the Parish Council had been consulted on the proposals. Confirmation was provided that the Planning sub committee had reviewed the details from a planning perspective, but it had not been presented to Council.

1. APOLOGIES

Apologies were received from Councillors Abraham, Beer and Bicknell. Apologies were accepted.

2. DECLARATIONS OF INTEREST

None were received.

3. TO ACCEPT THE MINUTES OF THE 22 JANUARY 2024 COMMITTEE MEETING.

Following proposal, seconding and on a show of hands these were ACCEPTED.

4. TO AGREE AND APPOINT THE CHAIR OF COUNCIL ONTO THE POLICY AND FINANCE COMMITTEE.

Following proposal, seconding and on a show of hands the Chair of Council was appointed onto the Policy and Finance Committee.

5. MATTERS FOR RESOLUTION

a) To discuss and agree revisions to Standing Orders as proposed by Working Group.

Discussion took place regarding revisions to four specific clauses.

Clause 9b – proposal to include “and the Chair” wording. Following discussion regarding the perceived need and the impact the Committee went to a vote. Following proposal, seconding and on a show of hands the inclusion of the additional wording was rejected. The additional wording will not be included within the revised Standing Orders.

Clause 9f – a new clause added. Following discussion, it was proposed that the clause remained, and Full Council could review prior to adoption. Following proposal, seconding and on a show of hands this was agreed.

Clause 25a ii – proposed removal of clause. Following discussion regarding the merits of the clause, along with concerns regarding appropriate wording it was proposed, seconded and agreed by a vote of 4 in favour and 3 against, for the clause to be removed from the version to be presented to Full council..

Clause 15b – additional wording proposed. The Committee were reminded that the Standing Orders should be reviewed to bring them into line with current policy and procedure, not to be used as a method of introducing change. Following discussion, and the request for clarification of expectation, it was agreed that the proposed wording would be included with revision. This was proposed, seconded and on a show of hands agreed.

A number of typos were also identified.

The Clerk is to make the final amendments to the proposed Standing Orders ready for submission to the next Full Council.

b) To discuss and agree recommended allocation of policies across committees as proposed by Working Group,

There has been no change in the proposed allocation of policies since the January 2024 Policy and Finance Committee meeting. Following proposal, seconding and on a show of hands it was agreed that the recommendations of the working group would be passed to Full Council for further consideration.

c) To review the Financial Regulations

The presented draft Financial Regulations were agreed following proposal, seconding and on a show of hands. The Regulations will be presented to Full Council for adoption.

A request was made by one Member to include a NALC optional clause relating to credit checks on staff and members who have signatory responsibilities. Following discussion, it was recognised to be a change in policy with implications on GDPR and would require a motion at Full Council.

Committee were advised that the NALC model template was under review and a new template would be available within the next year.

d) To receive report from current Working Party responsible for reviewing Lone Working policy.

The Working Party advised that no further work had been undertaken. Following the expression of concern a motion was proposed that the responsibility for the review of the Lone Working Policy be returned to the Clerk. Following proposal, seconding and on a show of hands this was agreed.

e) To receive correspondence regarding grant awarded to Victim Support.

Received and noted.

6. TO NOTE THE FINANCIAL REPORTS:

i. to agree the payments made from the Scribe payment summary.

Following proposal, seconding and on a show of hands the payments were AGREED.

7. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.

A request was made regarding training Knowledge and Core Skills training for Councillors. Reassurance was provided that this was being followed up.

7. DATE AND TIME OF NEXT MEETING

The date was confirmed as Monday 15 April 2024, 7pm, at Fryern Pavilion.

That being all business, the meeting closed at 8.20p.m.

Chairman.....