

CHANDLER'S FORD PARISH COUNCIL - ASSET MANAGEMENT COMMITTEE

11 March 2024

Fryern Pavilion 7.00 pm

PRESENT: Councillors B Selby (Chairman), Attrill, A Broadhurst, Child, Irish, Johnson, Kyrle and Pragnell.

In attendance: Hilary Blaker (Clerk), Tori Beqo (Facilities Manager) and Geoff Mitchinson (Sportshall Team Leader).

Public Participation: There were two members of the public in attendance.

One member of the public raised the recent removal of the barrier from Fryern recreation ground onto Clanfield Drive. The new signage on the replacement bollard suggests that cycling is permitted along the path, when other signs around the recreation ground state cycling is not allowed. The member of the public was reassured that contact would be made with Eastleigh Borough Council and Hampshire County Council for confirmation.

1. APOLOGIES

There were apologies from Cllr Duguid. Apologies were accepted.

2. DECLARATIONS OF INTEREST

There were none.

3. TO ACCEPT THE MINUTES OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE OF 5 FEBRUARY 2024.

Following proposal, seconding and on a show of hands these were ACCEPTED.

4. TO RECEIVE THE COMPLIANCE (OPERATIONS) OFFICER'S AND FACILITIES MANAGER'S REPORTS:

4.1. Update on PSS (Play Safe System)

Reports have now been made available from the new EBC reporting system. There are still errors and issues with the reports and the Compliance Officer has contacted EBC but is awaiting response. The new system will provide ongoing basic level of data recording for the play area inspections. Compliance Officer still undertaking weekly inspections and reporting to Facilities Manager.

4.2. To note maintenance/contracted work undertaken/advisable

The Facilities Manager's report:

- **Ground Maintenance:** All ground maintenance has been conducted as per normal for this time of the year, we have started preparation of the wildflower meadows at Hiltingbury and Fryern.
- **Maintenance Checks:** All maintenance checks complete at Fryern and Hiltingbury including water checks and fire alarms.
- **Maintenance in House:** We have jet washed round both buildings at Fryern and Hiltingbury, Mead Road play area. Subject to the weather conditions we are in process of jet washing all our waste bins at Fryern and Hiltingbury.
- **Parking at Fryern & Hiltingbury:** We have reviewed parking restrictions for Fryern and Hiltingbury and changed the times that they are monitored, Monday to Friday 9:00 – 19:00, Saturday and Sunday 9:00 – 17:00. Additional parking signs have been installed at Hiltingbury including a new tablet at the Sportshall, all parties involved at Hiltingbury and Fryern have been notified by email.
- **Rentokil Fryern Pavilion:** The loft work (removal of the insulation and disinfection) is now completed.
- **Hiltingbury play Area:** We have done some ground repairs /trip hazards following report by the Play Area Inspection Officer. Works completed by Vita Play 1st March.

- **Fall Arrest System:** Currently waiting for quotes from both PTSG and Eurosafe on how to proceed ie replacement of the ladder or modify the existing one to comply with British Standards. PTSG attended site 4 March to survey the ladder and awaiting quote.
- **Tennis Courts;** The external reader on the top tennis courts is not fixed yet. The issue is the cable coming from the control box and going to the reader is through the duct channel which has collapsed, and they are unable to replace the cable without digging out the duct channel. Currently waiting for a quote from the contractor.
- **Tree's:** Unfortunately, we have lost a second tree at Hiltingbury, this time on the left-hand side facing the rec, the tree fell on our side blocking the path. Tree surgeon was called and path cleared as soon as we could without too much disruption to the public/dog walkers.
- **Shutters:** The shutter in the large Greenways room at Fryern Pavilion has now been fixed. The engineer from Industrial & Automatic Door Systems, has advised us due to the age of the shutters we might experience more issues in the future with the other shutters, it will be more cost effective to replace all the mechanisms at the same time.
- **PTZ Camera at Fryern:** After having a few issues with the camera, Axis Fire & Security were called to investigate, engineer confirmed that the camera is dead and needs replacing. Currently waiting for a quote for the camera to be replaced.
- **Hot water boiler at the Sportshall:** We have been having problems with one of the cylinder burners, keeps tripping off. The original installers called in to check the system, servicing both units are scheduled.

4.3. To note a report on incidents recorded and reported to the police.

There has been a break in of the Groundsman store – reported on 12th Feb 2024 and occurred between 9th and 11th February. Items taken chainsaw, disc cutter and x2 sledge hummers. Reported to the police Monday the 12th, access was gained by cutting through the fence and forcing the lock and disabling the alarm system, as there wasn't a clear facial image no further police action taken.

Action has been taken to repair damage caused and further action will be taken to improve security.

5. TO RECEIVE AN UPDATE REPORT ON FRYERN PAVILION AND SPORTSHALL TRADING ETC:

Sportshall

The Sports Hall usage remains high and with some clubs taking a break over Easter there will be a little more availability for public access.

Six out of the seven nights a week the Sportshall is booked with regular club bookings, ranging from badminton to football. Whilst this is guaranteed income it also means that the courts are unavailable for public use unless they are participating in the club activity.

The Sportshall hosted the first of the North Eastleigh and Winchester school games for years 1 + 2, this was a festival of assortment of racket skill. This certainly gave us a lot more exposure to the schools involved and made them aware of our building and what we can offer.

Studios

Usage of the Studios remains the same at this present time. We have received some interest from a dance class for bookings studio 2. Unfortunately, this never came to fruition.

The trading reports year to date were received. A request was received for the loan repayment to be included within the Sportshall Cost Centre. This will be incorporated into 2024/25 budget reporting. Discussion also took place regarding income from room hire across both venues.

Following proposal, seconding and on a show of hands, the trading reports were accepted.

6. TO MAKE RECOMMENDATION TO FULL COUNCIL THAT THE ASSET REGISTER STANDS AT £3,232,859 WITH ADDITIONS OF £14,254 FOR THE 2023-24 FINANCIAL YEAR.

Following proposal, seconding and on a show of hands the asset register will be RECOMMENDED to Full Council for adoption.

7. TO RECEIVE PROGRESS REPORT REGARDING DRAINAGE ISSUES AT PENNINE WAY.

It was reported that the topographical survey and service searches have now been completed and an on-site meeting is scheduled for 13 March 2024 to discuss findings.

The service searches have confirmed that the water course along the railway edge of the recreation ground is fed by a surface water drainage pipe.

8. TO RECEIVE INITIAL MARKET RESEARCH REGARDING SOFT PLAY PROVISION WITHIN THE AREA.

Research was presented demonstrating other soft play provision within the area, including additional facilities and pricing structure. Comparisons were made to the possible provision within the Sportshall. Discussions took place regarding staffing implications and possible pricing structure. More research was requested regarding possible options for disposal of equipment and the item to be carried forward to next agenda.

9. TO RECEIVE QUOTES FOR FRYERN PAVILION ROOFING REPAIRS AND TO AGREE CONTRACTOR TO BE APPOINTED.

Quotes were presented from five contractors. The preferred contractor was agreed following proposal, seconding and on a show of hands. Officers have been instructed to proceed with work instruction following the securing of references.

10. TO RECEIVE REPORT ON ORCHARD AND TREE NURSERY.

It was reported that the tree nursery has now been cleared. All remaining saplings were given to Eastleigh Borough Council's tree nursery.

The work within the orchard to relocate some of the existing fruit trees over the winter, has been delayed due to staffing restrictions. Discussion took place regarding the work involved to dig up the trees along with watering needs. A member of the public provided some guidance on this.

11. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

To report latest update on Pennine Way recreation ground along with the orchard and soft play.

The next meeting was confirmed as Monday 29 April 2024, 7.00pm Fryern Pavilion.

That being the end of business the meeting was closed at 8.20pm.

Chairman.....