

CHANDLER'S FORD PARISH COUNCIL

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18 January 2023

Voting Members are summoned to a meeting of the Policy and Finance Committee on Monday 23 January 2023 at 7.00pm Fryern Pavilion, Greenways Chandler's Ford.

AGENDA

Public participation – the first 15 minutes are set aside for the public to express a view or ask a question to Members of the Parish Council.

1. Apologies.
2. Declarations of Interest.
3. To accept the minutes of the 21 November 2022 committee meeting, previously agreed at Full Council 12 December 2022.
4. **Matters for Noting/Resolution:**
(NB the following items (a-d) can only be progressed as 'recommendations' to Full Council to implement any alterations to extant policy.)
 - a. to review the Financial Regulations
 - b. to review the Standing Orders,
 - c. to review the Operational Risk Assessment 2022-2023,
 - d. to review the draft Financial Risk Assessment, and
 - e. to resolve the change of accounting and booking software to Scribe as well as banking provision to Unity Trust Bank, so that both are in place for the beginning of the new financial year.
5. **To note the financial reports:**
 - i. to NOTE the financial report for the third quarter,
 - ii. to NOTE the Officer preferred submission to Full Council for the Precept (VAT Act 1980 s33 expenditure) and Budget for 2023-2024.
 - iii. to agree the payments made from the SAGE payment summary, to authorise payments due, to sign cheques.
6. To matters to be taken to the committee's next Agenda.
7. Date and time of next meeting: 7.00pm 20 February 2023.

Duncan Murray

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Parish Clerk

NB –Attendance at meetings should only be by those who are essential and face masks are advised to be worn by attendees when not speaking