

CHANDLER'S FORD PARISH COUNCIL

Hilary Blaker, Parish Clerk
Fryern Hill Pavilion,
Greenways, Chandler's Ford. SO53 2LE
Telephone 023 8026 6612
E-mail: clerk@chandlersford-pc.gov.uk



16 January 2024

**Voting Members are summoned to a meeting of the Policy and Finance Committee on
Monday 22 January 2024 at 7.00pm Fryern Pavilion, Greenways, Chandler's Ford.**

AGENDA

Public participation – the first 15 minutes are set aside for the public to express a view or ask a question to Members of the Parish Council.

1. Apologies.
2. Declarations of Interest.
3. To accept the minutes of the 20 November 2023 committee meeting, as previously agreed at Full Council 11 December 2023.
4. **Matters for Noting/Resolution:**
(NB the following items (a-e) can only be progressed as 'recommendations' to Full Council to implement any alterations to extant policy.)
 - a. to discuss and agree the Terms of Reference for Working Group responsible for reviewing the Standing Orders.
 - b. to discuss and agree revisions to Standing Orders as proposed by Working Group.
 - c. to discuss and agree recommended allocation of policies across committees as proposed by Working Group.
 - d. to review the Operational Risk Assessment 2023-2024,
 - e. to review the Financial Regulations
 - f. to receive report from current working party responsible for reviewing Lone Working policy.
 - g. To discuss and agree grant application from Friends of Fernhill.
 - h. To discuss and agree grant application from Victim Support.
5. **To note the financial reports:**
 - i. To NOTE the financial reports from the third quarter,
 - ii. to agree the payments made from Scribe payment summary.
6. To matters to be taken to the committee's next Agenda.
7. Date and time of next meeting: 7.00pm 4 March 2024.

Hilary Blaker
Parish Clerk