

CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

23 October 2023

COUNCILLORS PRESENT: Chairman Cllr Attrill; Councillors Abraham, Bicknell, Child, H Broadhurst and Jones.

In Attendance: Hilary Blaker (Clerk)

Public Participation:

There were three members of the public present, two of which were Councillors of the Parish Council, but attended as members of the public. No comments were raised.

1. APOLOGIES

Apologies were noted from Cllr Davies and Scott with Councillor Baker and Beer not in attendance.

2. DECLARATIONS OF INTEREST

Cllr Child raised a declaration of interest with agenda item 4g.

3. TO ACCEPT THE MINUTES OF THE 11 SEPTEMBER 2023 COMMITTEE MEETING AS APPROVED BY FULL COUNCIL ON 25 SEPTEMBER 2023.

Following proposal, seconding and on a show of hands these were ACCEPTED.

4. MATTERS FOR RESOLUTION

- a) **To note delegated powers granted to Clerk / RFO by Chair of Council to transfer reserves to Instant Access Savings Account,**

Noted.

- b) **To amend current Working Group for policy review to include Cllr Selby,**

Following proposal, seconding and on a show of hands this was accepted.

- c) **To discuss a review of the Standing Orders,**

It was proposed to form a working group to review the Standing Orders. Following discussion regarding time frames and with the Clerk reminding Councillors of the importance of the NALC model Standing Orders, it was agreed to form working group consisting of a wide cross section of Councillors. Members of the Working Group are to be named within the next Policy and Finance Committee meeting along with proposed Terms of Reference. Any proposed changes are to be ratified by Full Council before adoption.

- d) **To review Councillor training undertaken and planned,**

The benefits of HALC training were recognised for all Councillors. Following proposal, seconding and on a show of hands it was agreed for the Clerk to research cost and availability for a HALC Saturday training session for Councillors.

- e) **To discuss the allocation of policies in need of review to the relevant Committees,**

Following proposal, seconding and on a show of hands it was agreed that the Working Group established to review the Standing Orders would also review the current policy list to identify delegation.

- f) **Early consideration for the 2024 – 25 Precept**

Consideration requested of future asset transfer from EBC. Further consideration to be given to Precept following due diligence.

- g) **To discuss and agree whether to make a grant to St Boniface Church and Centre of £1,200,**

Following review of grant application and consideration to powers under which grants can be awarded, it was proposed to award £750. This was proposed, seconded and on a show of hands was agreed.

- h) **To discuss and agree whether to make a grant to First Responders of £1,500.**

It was agreed that the First Responders are a valuable resource within the community. Following proposal, seconding and on a show of hands this was agreed.

5. TO NOTE THE FINANCIAL REPORTS:

- i. to receive the 2nd quarter's draft financial reports and**
- ii. to agree the payments made from the SAGE payment summary.**

The 2nd quarter's draft financial reports as produced in Scribe were received. And following proposal, seconding and on a show of hands the payments were AGREED.

6. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.

The membership and terms of reference for the Working Group along with Councillor training.

7. DATE AND TIME OF NEXT MEETING

The date was confirmed as Monday 20 October 2023, at Fryern Pavilion.

That being all the business the meeting closed at 7.50p.m.

Chairman.....