

# CHANDLER'S FORD PARISH COUNCIL

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14 November 2023

**Voting Members are summoned to a meeting of the Policy and Finance Committee on Monday 20 November 2023 at 7.00pm Fryern Pavilion, Greenways Chandler's Ford.**

## AGENDA

Public participation – the first 15 minutes are set aside for the public to express a view or ask a question to Members of the Parish Council.

1. Apologies.
2. Declarations of Interest.
3. To agree the minutes of the 23 October 2023 committee meeting.
4. **Matters for Noting/Resolution:**  
*(NB the following items (a-c) can only be progressed as 'recommendations' to Full Council to implement any alterations to extant policy.)*
  - a. to discuss and agree membership of Working Group to review Standing Orders and policy delegation,
  - b. to discuss and agree Terms of Reference for Working Group, taking into consideration the following proposals -
    - i. limiting the review to the latest changes as recommended by NALC within April 2022 revisions,
    - ii. all changes are to be agreed in a face-to-face meeting prior to being submitted to Policy and Finance Committee and Full Council for acceptance.
  - c. to review Financial Risk Assessment,
  - d. to receive report from current working party responsible for reviewing Lone Working policy.
  - e. To agree direct debit instruction for ICO (Information Commissioners Office) registration,
  - f. To note transfer of current account to Unity Trust by 20 December 2023,
  - g. to review the draft meeting schedule for 2024 and to make recommendation to Council for its adoption (previously circulated to all Chairs 8 October 2023),
  - h. to receive update regarding bespoke training session for Councillors for early 2024.
5. **To note the financial reports:**
  - i. to agree the payments made from Scribe payment summary.
6. To matters to be taken to the committee's next Agenda.
7. Date and time of next meeting: 7.00pm 22 January 2023.



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