

CHANDLER'S FORD PARISH COUNCIL

Hilary Blaker Parish Clerk
Fryern Hill Pavilion,
Greenways, Chandler's Ford. SO53 2LE
Telephone 023 8026 6612
E-mail: clerk@chandlersford-pc.gov.uk



11 July 2023

**Voting Members are summoned to a meeting of the Policy and Finance Committee on Monday
17 July 2023 at 7.00pm Fryern Pavilion, Greenways Chandler's Ford.**

AGENDA

Public participation – the first 15 minutes are set aside for the public to express a view or ask a question to Members of the Parish Council.

1. Election of Chairman
2. Election of Vice Chairman
3. Apologies.
4. Declarations of Interest.
5. To approve the minutes of the 13 April 2023 committee meeting.
6. **Matters for Noting/Resolution:**
 - a) To discuss and agree the rolling review of current policies as per the Policy List, including recommendation from Audit and Risk Committee to review Lone Working Policy as priority.
 - b) To discuss and agree revisions to Equality and Diversity policy.
 - c) To discuss and agree revisions to IT, Email and Social Media policy.
 - d) To discuss and agree revisions to Privacy Policy.
 - e) To note update on banking mandate change and signatories.
 - f) To receive brief update on transition to Unity Trust and Scribe.
 - g) To discuss and agree for Parish Council website to be redesigned.
 - h) To note renewal of annual insurance policy with Zurich Insurance.
7. **To note the financial reports:**
 - i. to receive the 1st quarter's draft financial reports, and
 - ii. to agree the payments made from the SAGE payment summary.
8. To matters to be taken to the committee's next Agenda.
9. Date and time of next meeting: 7.00pm 11 September 2023.



Hilary Blaker
Parish Clerk