

## **MEETING OF CHANDLER'S FORD PARISH COUNCIL**

**7.00 PM 25 SEPTEMBER 2023**

**COUNCILLORS PRESENT:** Chairman Cllr Child; Councillors: Abraham, Attrill, Beer, Bicknell, Duguid, Evans, Irish, Jones, Johnson, Kyrle, Selby and Scott.

**In Attendance:** Hilary Blaker (Parish Clerk / RFO).

### **Public Participation:**

There were four members of the public present. One raised the recent issue with the incorrect allotment tenancy agreements and requested that the Parish Office ensured receipts were issued when renewal fees were received. The Jubilee Garden maintenance programme was also raised.

Another member of the public provided an update regarding recent dog attacks in and around Pennine Way Recreation Ground.

### **1120 APOLOGIES**

These were received from Cllrs A Broadhurst, H Broadhurst, Davies and Pragnell. Cllr Baker was not present.

### **1121 DECLARATION OF INTERESTS**

None were declared.

### **1122 CHAIRMAN'S REPORT**

The Chairman read out his report which covered the recent employment start of the new Deputy Finance Officer (DFO), along with the new Groundsperson. This will bring some much-needed resource to the Office. We now have a full complement of staff although some members of the Sportshall staff are expected to go back to university soon, creating a couple of vacancies.

This month has seen the new accounting software being fully integrated and the new format of finance reporting is greatly anticipated. The workload for the transition was recognised and there may be some fine tuning with reports, but feedback is welcomed from Councillors. The Bank transfer continues to go slowly with Barclays continuing to create hurdles. Now that we have the DFO on board it is anticipated that the transfer to Unity Trust will speed up. Projects continue to progress with some positive news at Pennine Way., Meetings between CFPC and the various stakeholders have resulted in a way forward being agreed. Quotations are now being sought.

The cycle path across Fryern is on hold at the moment as EBC have asked for the Parish to contribute to the costs. The original design proposed by EBC has come under scrutiny and it is felt that a better solution should be proposed. There are discussions regarding the best route to be taken and this may well result in a consultation with the public to find the best solution.

### **1123 TO APPROVE / ACCEPT MINUTES OF MEETINGS;-**

- a) to approve the minutes of meeting of the Parish Council held on 24 July 2023
- b) to approve the minutes of the Asset Management Committee held on 4 September 2023
- c) To approve the minutes of the Audit and Risk Committee held on 5 September 2023
- d) To accept the confidential minutes of the HR Committee held on 18 July 2023, as previously approved by HR Committee
- e) To accept the minutes of the Planning and Licensing Committee held on 12 June 2023, as previously approved by Planning and Licensing Committee.
- f) To approve the minutes of the Planning and Licensing Committee held on 18 September 2023

- g) To approve the minutes of the Policy and Finance Committee held on 11 September 2023**
- h) To accept the minutes of the Policy and Finance Committee held on 17 July 2023, as previously approved by Policy and Finance Committee.**

Following proposal, seconding and a show of hands the above minutes were approved and accepted.

**1124 TO ACCEPT THE EXTERNAL AUDITOR'S REPORT**

Following proposal, seconding and on a show of hands this was ACCEPTED.

**1125 TO AGREE THE RECOMMENDATION FROM AUDIT AND RISK TO ADOPT THE REVISED DELEGATION SCHEME AND TERMS OF REFERENCE FOR COUNCIL COMMITTEES.**

Following proposal, seconding and on a show of hands this was ACCEPTED.

**1126 TO AGREE THE RECOMMENDATION FROM POLICY AND FINANCE TO ADOPT THE REVISED EQUALITY AND DIVERSITY, IT, EMAIL AND SOCIAL MEDIA AND PRIVACY POLICIES AND TO PROCEED WITH THE IMPLEMENTATION OF DESIGNATED EMAIL ADDRESSES FOR ALL COUNCILLORS.**

Following proposal, seconding and on a show of hands these were AGREED.

**1127 TO AGREE THE RECOMMENDATION FROM HR TO APPOINT HR CONSULTANT**

Following discussions related to costs and expansion to include H&S, this was proposed, seconded and on a show of hands was AGREED.

**1128 TO APPROVE THE REVISED LICENCE WITH THE FRYERN COMMUNITY ASSOCIATION AND AGREE FOR IT TO BE ADOPTED AND PRESENTED FOR SIGNATURE BY THE CLERK AND THE CURRENT FCA CHAIRMAN.**

Following proposal, seconding and on a show of hands this was approved.

**1129 TO APPROVE REVISIONS TO THE COUNCIL INSURANCE POLICY AND ASSOCIATED PREMIUM CHANGES TO INCLUDE BUSINESS INTERRUPTION FOR HILTINGBURY SPORTSHALL.**

Following proposal, seconding and show of hands this was agreed.

**1130 TO APPROVE THE FORMATION OF A WORKING PARTY TO CONSIDER ARRANGEMENTS FOR THE 80<sup>TH</sup> ANNIVERSARY OF D-DAY IN JUNE 2024.**

It was requested that a Councillor form part of the Working Party and that Terms of Reference be presented and agreed at the next Parish Council Meeting. The working party is to contain two members of the public along with the Clerk, Deputy Finance Officer and one Councillor. Following proposal, seconding and on a show of hands this was approved.

**1131 TO RECEIVE A PROGRESS REPORT ON THE REDESIGNING OF THE CHANDLER'S FORD PARISH COUNCIL WEBSITE.**

Following discussion and presentation of the revised website, it was agreed that all Councillors would be enabled to trail the site and provide feedback accordingly.

**1132 TO APPROVE DELEGATED POWERS TO THE CLERK TO ENFORCE 'DOGS ON LEADS ONLY' AT PENNINE WAY, SHOULD IT BE NEEDED, FOLLOWING RECENT DOG ATTACKS.**

Following discussion regarding the merits of well exercised dogs and the limitations of possible enforcement action, this item was deferred to the next Parish meeting. The motion to defer was proposed, seconded and on a show of hands AGREED.

**1133 TO AGREE TO EXEMPT THE MEETING FROM PUBLIC ATTENDANCE UNDER THE PUBLIC BODIES (ACCESS TO MEETINGS) ACT 1960 / C2 DUE TO THE CONFIDENTIAL NATURE OF THE ITEMS TO BE DISCUSSED.**

Following proposal, seconding and show of hands this was AGREED.

**1134 CONFIDENTIAL ITEM**

Provided as an update to all Councillors, which was duly noted.

**DATE AND PLACE OF NEXT MEETING : 7.00PM 11 DECEMBER 2023 AT FRYERN PAVILION, GREENWAYS, CHANDLER'S FORD.**

That being the conclusion of business the meeting closed at 8.30pm.

Chairman.....