

CHANDLER'S FORD PARISH COUNCIL

Hilary Blaker, RFO
Fryern Hill Pavilion, Greenways, Chandler's Ford. SO53 2LE
Telephone 023 8026 6612
E-mail clerk@chandlersford-pc.gov.uk



20 June 2023

To: All Members of the Council

You are summoned to the Meeting of the Full Parish Council on Monday 26 June 2023 at 7.00pm at
Fryern Pavilion, Greenways, Chandler's Ford

AGENDA

Public participation, the first 15 minutes are set aside for members of the public who are invited to ask questions or make statements during this period.

1. Apologies
2. Declaration of Interests
3. Chairman's Report
4. To approve/accept minutes of meetings:-
 - a) to approve the minutes of meeting of the Parish Council held on 22 May 2023,
 - b) to approve the minutes of the HR committee held on 20th June 2023
 - c) To approve the minutes of the Asset Management committee held on 5th June 2023
 - d) To note omission of agenda item 5 Acceptance of External Auditors report from minutes of Full Council 26 September 2022, despite being moved and agreed during meeting.
5. To agree the RECOMMENDATION from HR committee: -
 - a) to appoint the Acting RFO as RFO, and
 - b) To appoint the RFO as Acting Proper Officer / Clerk for the duration of vacancy on the scalar point recommended by the HR committee for the vacancy.
6. To note the retirement of the outgoing qualified Clerk as of 31st May 2023.
7. To receive the Council's Annual Internal Audit Report for 1 April 2022 - 31 March 2023.
8. To consider and agree, following the Internal Auditor's visit, to the Chairman signing off
 - a) That there are no conflicts of interest with the External Auditor BDO LLP.
 - b) The Annual Governance Statement having agreed answers to all the questions, if appropriate to do so,
 - c) The Annual Accounting Statement for the Financial Year ending 31 March 2023, both as required by the Audit and Accounting Regulations in place and having been previously signed by the Responsible Finance Officer, and
 - d) To agree that the Exercising of Electors' Rights as being the period 30th June to 10 August 2023.
9. To note the formal accounts for the Financial Year to 31 March 2023, as prepared by Humphry's Associates.
10. To note Internal Auditors report for March 2023 and Year End.
11. Date and place of next meeting: 7.00pm 24 July 2023 at Fryern Pavilion, Greenways, Chandler's Ford.



Hilary Blaker
Responsible Finance Officer