

# CHANDLER'S FORD PARISH COUNCIL

Duncan Murray, *Parish Clerk*

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Chandler's Ford  
Parish Council

25 January 2023

To: All Members of the Council

You are summoned to the Meeting of the Full Parish Council on Monday 30 January 2023 at 7.00pm at Fryern Pavilion, Greenways, Chandler's Ford

## AGENDA

Public participation, the first 15 minutes are set aside for members of the public who are invited to ask questions or make statements during this period.

1. Apologies
2. Declaration of Interests
3. Chairman's Report
4. To approve/accept minutes of meetings  
*(N.B. NALC state in their LTN 5 November 2021 re minutes pt 67 "The draft minutes of a meeting must be formally approved by the next suitable meeting and duly signed by the Chair of the meeting (paragraph 41(1) of schedule 12 to the 1972 Act).")*
  - a) to approve the minutes of meeting of the Parish Council held on 12 December 2022,
  - b) to approve the confidential minutes of the HR Committee of 8 December 2022,
  - c) to approve the minutes of the Planning Licensing and Highways Committee of 19 December 2022,
  - d) to approve the minutes of the Asset Management Committee of 16 January 2023, and
  - e) to approve the minutes of the Policy and Finance Committee of 23 January 2023 and receive its financial reports.
5. To agree the RECOMMENDATIONS from Policy and Finance to ADOPT the reviewed documents: -
  - a) Financial Regulations – no change,
  - b) Standing Orders – no change,
  - c) Operational Risk Assessment – updated for 2022 – 2023, and
  - d) Financial Risk Assessment – Internal Auditor updated for 2022 – 2023.
6. To discuss and agree whether to pay HMRC by Direct Debit, to be sure to avoid any late payment charges/interest.
7. To NOTE the First Interim Report of the Internal Auditor for 2022-2023.
8. To discuss and agree the setting of the budget and precept for 2023-2024: -
  - a) Precept at the RFO's minimum recommendation of £541,740.45, representing a Band D Council Tax of £59.33 a 7.5% increase, or the Members' suggested increase of 6.6% representing an increase to £58.83 per Band D property a Precept of £537,174.97. and
  - b) to set the overall budget for the coming financial year at an expenditure of £674,867 and income of £680,971 (7.5%) or £676,405 (6.6%).
9. To agree that the Council signs up for the Civility and Respect Project.
10. Following notice of the current Clerk's retirement with anticipated effect from 30 June 2023, to authorise the HR Committee to start the recruitment process for employing a replacement Clerk.
11. Date and place of next meeting: 7.00pm 20 March 2023 at Fryern Pavilion, Greenways, Chandler's Ford.

Duncan Murray  
Parish Clerk