

CHANDLER'S FORD PARISH COUNCIL

AUDIT AND RISK MANAGEMENT COMMITTEE

10 July 2023 at 1.30pm

Present: Councillor Evans [Chair], Councillors Jones and Selby.

In Attendance: Hilary Blaker (RFO).

Public Participation: There were no members of the public present.

1. APOLOGIES:

Apologies received from Councillor Child and Scott

2. DECLARATIONS OF INTEREST

There were none.

3. TO AGREE TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING UNDER THE PUBLIC ACCESS TO MEETINGS ACT 1960 / C2 DUE TO THE CONFIDENTIAL NATURE OF THE ITEMS TO BE DISCUSSED.

Following proposal, seconding and show of hands this was agreed.

4. TO REVIEW THE REVISED DELEGATION SCHEME AND TERMS OF REFERENCE FOR COUNCIL COMMITTEES.

Following review of the revisions made and further discussion regarding frequency of meetings for certain Committees, the Delegations Scheme and Terms of Reference for Council Committees was approved.

The Scheme is to be recommended to Full Council for approval and adoption.

Following proposal, seconding and show of hands this was agreed.

5. TO NOTE THE WORKS UNDERTAKEN BY HR COMMITTEE TO RESOLVE RISK REGARDING STAFF OVERTIME.

The Committee recognises works taken to record and report overtime for zero hour and part time staff.

6. DATE AND TIME OF THE NEXT MEETING

The next committee meeting will be held following the October Internal Audit – date and time TBC.

That being all the business the meeting closed at 2.55pm.

Chairman.....