

## **CHANDLER'S FORD PARISH COUNCIL - ASSET MANAGEMENT COMMITTEE**

**4 September 2023**

**Fryern Pavilion 7.00 pm**

**PRESENT:** Councillors B Selby (Chairman), Attrill, A Broadhurst, Irish, Johnson, Kyrle and Pragnell.

**In attendance:** Hilary Blaker (Clerk), Tori Beqo (Facilities Manager) and Geoff Mitchinson (Sportshall Team Leader)

**Public Participation:** There were two members of the public present, one of which commented to give thanks for the notification regarding the increase in allotment fees for the 2023/24 season. Also to draw the Committee's attention to a rough sleeper within the area.

The second member of the public raised the subject of the number 44 bus service to enquire who held responsibility for the service. Confirmation was provided that the Parish Council had requested operational statistics and a Councillor agreed to take forward concerns to Eastleigh Borough Council. A recent spate of threatening behaviour and possible criminal activity was brought to the attention of the Councillors. Reassurance was provided that the Council has a strong relationship with the police and would work with them if any assistance could be provided.

### **1. APOLOGIES**

There were apologies from Cllr Duguid.

### **2. DECLARATIONS OF INTEREST**

There were none.

### **3. TO ACCEPT THE MINUTES OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE OF 3 JULY, AS AGREED BY FULL COUNCIL ON 24 JUNE 2023.**

Following proposal, seconding and on a show of hands these were ACCEPTED.

### **4. TO RECEIVE THE COMPLIANCE (OPERATIONS) OFFICER'S AND FACILITIES MANAGER'S REPORTS:**

#### **4.1. Update on PSS (Play Safe System) and most recent reports**

The Officer's report was noted.

#### **4.2. To note maintenance/contracted work undertaken/advisable**

The Facilities Manager's report:

- **Ground Maintenance:** All grounds maintenance has been carried out as per normal for this time of year. We have been concentrating on the football pitches. The weather has been unpredictable, but we have been successful with the timing of fertilising before the rain arrived. We have now started the preparation of the football pitch marking and training grids.
- **Maintenance Checks:** All maintenance checks have been completed at Fryern and Hiltingbury including water checks and fire alarms. Samson Fire Protection have visited and completed the annual inspections for the fire extinguishers for Fryern and Hiltingbury, and also the groundsmen store, including the vehicle extinguishers.
- **Fryern Pavilion:** Due to the constant use both rooms look a bit untidy and in a need for a fresh paint, we are looking for a quote to paint both rooms and the main entrance corridor.
- **Wildflower Meadow:** Just a quick update – a very shaky start due to the dry weather but now, because of the rain, the meadows are looking great with many compliments received from members of the public.
- **Diamond Jubilee Garden:** We have now removed all the mesh fencing, and opened up the garden but unfortunately, we have noticed that several dog walkers are allowing their dogs to mess in the garden and are not clearing up after. This is unfortunate and unfair to other users that would like to use the garden to sit and/or have a picnic. Our approach is to place signs to make it a dog free zone so that everyone can enjoy the area. Thanks to Jane Hitchman ( member of the public) for giving us the heads up regarding the box hedging disease. We have been

vigilant and therefore carried out the necessary treatment. Another treatment will follow two weeks after the first treatment, and progress will be monitored accordingly.

- **Play Areas:** Steps have been replaced at Lincolns Valley. Handles have been replaced on the hanging roundabout at Hiltingbury. We used 2 tonnes of topsoil to spread around Hiltingbury play area to fill in potholes and around the borders – this will prevent trips and falls.
- **Pennine Way:** We have replaced the left-hand side post of the main gate, due to the post being rotten. Works carried out by Vitaplay.
- **Rentokil:** Rentokil have installed 5 electronic bait boxes at each of the following sites: Fryern, Eagle Close, and Hiltingbury. Unfortunately, not at Ramalley due to the power point placement. This will help to monitor and record any activity.
- **Underfloor Heating:** Due to numerous visits from Anchor Heating, I wasn't happy with the results to correct the lack of heat issue, which I personally believe should have been rectified by now. Because of this, I have contacted Flo Services, and they have provided a reasonable quote. They are specialists for underfloor heating.
- **Trees: Mead Road** – After checking the boundaries and confirming that the tree outside the play area at Mead Road belongs to CFPC, we have also checked that the trees both inside and outside the play area do not have a TPO. It would be wise to crown lift them up to 50% to increase the light in the playground, decrease the mess caused on the playground equipment, and prevent anti-social activities/behaviour.
- **EPC's** – Fryern and Hiltingbury: Salvis Group Energy Assessors carried out visits to both sites on 3rd August, and we are currently awaiting EPC reports.
- **Hiltingbury Junior School:** Renovation works are being carried out as planned and HCC have arranged for clearance of the trees to ensure safety of the large vehicles driving in and out of the area. We are monitoring the work closely to ensure no damage occurs on our land. The bottom car park on the left-hand side of the scouts' hut has been offered for use of school staff only. CFPC is not responsible for monitoring the use of the car park during the renovation and the school are aware of this.

#### 4.3. To note a report on incidents recorded and reported to the police.

No police incidents to report since last meeting.

### 5. TO RECEIVE AN UPDATE REPORT ON FRYERN PAVILION AND SPORTSHALL TRADING ETC:

#### **Sportshall**

The Sports Hall has had a good summer with public bookings, with the majority of clubs taking a break throughout the holidays. The public bookings and some Park Sports events have kept fairly steady throughout what is usually a quiet period. We have had some of our regular Badminton coaches running summer camp training courses. These were well attended and only ran at the beginning, and midway through the holidays. EBC Park Sports hosted a new activity - indoor Kurling within our Sports Hall. The indoor Kurling sessions were very popular, and it was a welcome change to the usual bookings.

We took a break from our Pickleball sessions throughout August and restart them from September. These sessions have always been well received and some sessions have proven to be well attended. Future potential regarding pickleball is being considered.

The attendance of our 50+ Get Active sessions are always low throughout the summer holidays, so consideration may be given to provision during summer 2024.

Discussions have taken place regarding a vending machine being re-installed within the Sports Hall. This was previously taken away after we reopened following COVID. It would offer cold drinks and snacks. Further research including costings is being undertaken.

The team was approached by a mobile barista about permission to base within the car park to sell hot drinks to the Rec, Hilt, Sports Hall and Scout Hut users, as well as any passing trade. It has been agreed that this can go ahead on a trial basis that will commence from the beginning of September at weekends only. The barista will offer hot drinks to the general public from early morning dog walkers to parents standing around watching their children play football. We hope this will be well received but will be observant of any negative impact.

The tennis courts have been well used throughout the summer, not only by the public, but by HTC and coaches. It has been identified that when a tennis membership expires the access key card continues

to allow the card holder access to all tennis courts. Therefore, some people were still using the courts with expired membership. Expired memberships automatically become a basic membership within Sportsbooker, where they cannot prebook courts and only have access to court 3 and 4 in order to use court 4 which is reserved for turn up and play users. Unfortunately, some expired members were still accessing courts 1 and 2 and making use of empty courts without booking. This has now been rectified. The team has worked through all tennis members and reprogrammed access key cards accordingly. Between 1st July and 24 August, 33 tennis memberships were taken out.

Financial trading reports were received.

**6. TO NOTE INCREASE IN CAR PARKING ALLOCATION FOR HILTINGBURY SCHOOL BUILD WORKS.**

Noted

**7. TO RECEIVE PROGRESS REPORT REGARDING PENNINE WAY RECREATION GROUND AND TO AGREE FOR QUOTES TO BE OBTAINED.**

Following a meeting with the Environment Agency, confirmation has been received that we may proceed with the installation of new French drains which will feed into our drainage ditch and ultimately the Monks Brook River. This follows extensive communication with Southern Water and Hampshire County Council. Confirmation has been secured that the existing sewer which runs through the park is not leaking and that the surface water has been tested for chlorine. Images have also been received showing the route of historical drains. Following proposal, seconding and a show of hands, it was agreed that quotes could be obtained.

**8. TO DISCUSS EBC PROPOSED CYCLE PATH ACROSS FRYERN RECREATION GROUND.**

Following a request by EBC the Officers have secured quotes for the proposed cycle path. Following discussion there were questions and concerns raised regarding the design and budget availability. It was noted that the questions and concerns would be discussed further with EBC within the forthcoming LAC liaison meeting.

**9. TO RECEIVE A REPORT ON THE PROGRESS OF ENERGY EFFICIENCY SURVEY OF FRYERN AND HILTINGBURY SPORTSHALL.**

At the time of the meeting the Parish Council was still awaiting the survey report from the provider following the completion of the survey.

**10. TO AGREE THE CLOSURE AND DISPOSAL OF THE TREE NURSERY.**

Following proposal, seconding and show of hands it was agreed to close the tree nursery and dispose of the trees in a responsible way.

**11. TO DISCUSS THE REQUEST TO REPOSITION TREES WITHIN THE ORCHARD AND TO OPEN THE AREA TO THE GENERAL PUBLIC.**

On the understanding that there are risks attached to the relocation of trees and opening the area to the general public, and following proposal, seconding and a show of hands, it was agreed that the Officers could proceed when appropriate.

**12. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.**

To report progress on energy efficiency survey and the proposed cycle path.

- 13. TO CONFIRM THE NEXT MEETING AS MONDAY 2 OCTOBER 2023, 7.00PM FRYERN PAVILION**  
Confirmed.

That being the end of business the meeting was closed at 7.55pm.

Chairman.....