

CHANDLER'S FORD PARISH COUNCIL - ASSET MANAGEMENT COMMITTEE

2 October 2023

Fryern Pavilion 7.00 pm

PRESENT: Councillors B Selby (Chairman), A Broadhurst, Irish, Kyrle and Pragnell.

In attendance: Hilary Blaker (Clerk), Tori Beqo (Facilities Manager) and Geoff Mitchinson (Sportshall Team Leader) and Cllr P Child

Public Participation: There were two members of the public present, one of which advised of the recent tree branch that fell at Ramalley Allotments. The member of the public wished to raise awareness of possible ash die back. The Facilities Manager advised that he would follow up on this.

The second member of the public wished to express his surprise at the inclusion of agenda item 10.

1. APOLOGIES

There were apologies from Cllr Duguid and Attrill.

2. DECLARATIONS OF INTEREST

There were none.

3. TO ACCEPT THE MINUTES OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE OF 4 SEPTEMBER, AS AGREED BY FULL COUNCIL ON 25 SEPTEMBER 2023.

Following proposal, seconding and on a show of hands these were ACCEPTED.

4. TO RECEIVE THE COMPLIANCE (OPERATIONS) OFFICER'S AND FACILITIES MANAGER'S REPORTS:

4.1. Update on PSS (Play Safe System) and most recent reports

Reports from PSS live were not available due to access issues with Eastleigh Borough Council's system. Copies of reports have been requested.

4.2. To note maintenance/contracted work undertaken/advisable

The Facilities Manager's report:

- **Ground Maintenance:** All training grids and pitches are now marked and in use for the new football season. The condition of the pitches have been well received by AFC Hiltingbury.
- **Maintenance Checks:** All maintenance checks have been completed at Fryern and Hiltingbury including water checks and fire alarms. Recent alarms have prompted investigation into leak which triggered alarm, along with monitoring system options.
- **Fryern Pavilion:** Quotes are being obtained to repaint the rooms. Indicative price of £1750 received for the works. No instruction given yet but intended for completion over the winter.
- **Diamond Jubilee Garden:** Now that we are staffed to full complement, we can review the maintenance programme accordingly. All grass cutting and edging are already included within Groundsman routine. There was previous mention of volunteers to tend the garden, however that carries associated risks and considerations for H&S. A weeding programme is to be considered when Groundsmen team established.
- **Repainting of markings:** Hazard lines outside Hiltingbury School to be repainted along with faded path markings.
- **Underfloor Heating:** Repairs now undertaken. Annual maintenance recommended for valves to prevent future issues.
- **Trees:** Mead Road – Quotes being obtained for reducing existing trees.
- **Hiltingbury Junior School:** Extension of working times by EBC without consultation with Parish Council. Impact being assessed. The Hilt have been advised.
- **Hiltingbury Sportshall Front Door:** Urgent repairs are underway relating to a fault affecting the front door at the Sportshall. Repairs are being arranged.

4.3. To note a report on incidents recorded and reported to the police.

No police incidents to report since last meeting.

An update was provided regarding recent trouble at The Hilt.

A report was provided relating to an individual who has been brought to the attention of the Facilities Manager. The police and the Facilities Manager are aware.

5. TO RECEIVE AN UPDATE REPORT ON FRYERN PAVILION AND SPORTSHALL TRADING ETC:

Sportshall

The Sports Hall has been well used throughout September into October with all the clubs being back after the summer holidays. Also, with the weather changing the Sports Hall usage has seen an increase with the daily footfall of people coming in to use our facilities.

There is a concern regarding the public's access to the Sportshall toilet facilities. Following the recent issues at the Hilt more members of the public are utilising the facilities at the Sportshall. As there is only one toilet downstairs, members of the public are often making their way upstairs to use alternative facilities. This is something that is being monitored. There is concern that the issues at the Hilt may move to the Sportshall as access is restricted at The Hilt. Equally there is the knock on effect on lone working, cleaning and utility costs for maintaining what is in effect a public convenience.

The **50+ Get Active morning** is proving popular again, and the Monday session has become oversubscribed. The participants have a great community spirit within these groups, with most of them enjoying the social aspect as well as the physical.

We are now starting to see signs of wear & tear within the Sports Hall and studios. This ranges from the need of some areas to be repainted, to cracks appearing in the sports hall walls which may need attention.

The Mobile Barista has started attending and so far, has been very well received. We promoted this on our social media this week and it is clear from the comments that this is something that will be appreciated by many, so we hope to see it being well used. The weekends have proven to be busy for them. Their coffee is very good and reasonably priced. They have requested that for the wet/winter months, if they could put up a small pop-up marquee, so that customers can stay dry while ordering. This will of course be erected & taken down on each visit.

As autumn/winter is approaching, we have seen a drop off in usage of the tennis courts. The coaches are having to pick their times carefully, to avoid the wet weather and darker evenings, but are still managing to fulfil their coaching requirements & HTC continue to seek dry weather to be able to play.

The trading reports year to date were received. It was requested that future reports reflect the period of trading and not year to date.

Following proposal, seconding and on a show of hands, the trading reports were accepted.

6. TO AGREE THE REVIEW OF THE PRICING STRUCTURE AT HILTINGBURY SPORTSHALL AS PREVIOUSLY AGREED AT AMC 5 DECEMBER 2022.

The history regarding the previously agreed 5% increase was provided along with a summary of the changes in VAT legislation. Following discussion, it was agreed that Hiltingbury Sportshall is to provide service to the public at accessible prices and that there was an opportunity for increased business by reviewing certain room tariffs.

Following proposal, seconding and on a show of hands it was agreed that the Clerk would provide a business report at the next Asset Management Committee meeting for consideration.

7. TO RECEIVE PROGRESS REPORT REGARDING PENNINE WAY RECREATION GROUND.

Report received and noted.

8. TO RECEIVE UPDATE REGARDING EBC PROPOSED CYCLE PATH ACROSS FRYERN RECREATION GROUND.

The update was received and noted. The Parish Office are awaiting further information from EBC.

9. TO DISCUSS FINDINGS FROM ENERGY EFFICIENCY SURVEY OF FRYERN AND HILTINGBURY SPORTSHALL.

The energy performance certificates were received with both properties receiving a B rating. No additional measures were recommended within the reports for future improvements.

10. TO DISCUSS PROPOSAL FOR CROQUET COURT AND PETANQUE TERRAIN.

Following the presentation which detailed the benefits and opportunities associated with these initiatives, and after much discussion, the proposal was made to engage in public consultation. This was proposed, seconded and by a show of hands all agreed.

11. TO DISCUSS SALE OF OLD TRACTOR AND TO AGREE DISPOSAL OF ASSET.

Following proposal, seconding and on a show of hands it was agreed that the old tractor would be sold as per the offer received.

12. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

To report latest update on Pennine Way recreation ground including quotes and original tender and to report latest developments regarding the Fryern cycle path. Further consideration is to be given to the pricing structure at Hiltingbury Sportshall along with the public consultation regarding future provision within the parish.

The next meeting was confirmed as Monday 6 November 2023, 7.00pm Fryern Pavilion. That being the end of business the meeting was closed at 8.25pm.

Chairman.....