

CHANDLER'S FORD PARISH COUNCIL - ASSET MANAGEMENT COMMITTEE

15 May 2023

Fryern Pavilion 7.00 pm

PRESENT: Councillors A Broadhurst (Chairman), Attrill, Child, Irish, Kyrle and Selby.

In attendance: Cllrs Abraham, Duguid Scott, Duncan Murray (Parish Clerk), Tori Beqo (Facilities Manager) and Geoff Mitchinson (Sportshall Team Leader).

Public Participation: There were two members of the public present, one of which commented on the Discover magazine reporting on Funtasia which occurred on 1 May, when the magazine was delivered. There was also comment on the amount of Box that had been planted in the Jubilee Garden and the risks of Box Blight and mention of leftover plants. Comment was made about the selection of a new council representative for the allotments sub-committee at the meeting, and the need for a sub-committee meeting.

The Clerk responded that the Facilities Manager was qualified in the mixing and application of pesticides and herbicides, and that the necessary chemicals were in stock. He also stated that at the Council's AGM the following week the committees for the coming year would be appointed and that they would, turn appoint the sub-committee members.

1. APOLOGIES

There were apologies from Cllr Evans, Cllrs Baker and Beer were not present.

2. DECLARATIONS OF INTEREST

There were none.

3. TO AGREE THE MINUTES OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE OF 3 APRIL 2023.

Following proposal, seconding and on a show of hands these were AGREED.

4. TO RECEIVE THE COMPLIANCE (OPERATIONS) OFFICER'S AND FACILITIES MANAGER'S REPORTS:

4.1. Update on PSS (Play Safe System) and most recent reports

The Officer's report was noted, showing three reporting errors but no faults being identified.

4.2. To note maintenance/contracted work undertaken/advisable

The Facilities Manager's report:

- **Ground Maintenance:** All ground maintenance had been carried out as per normal for the time of the year. Grass cutting season had started which takes most of the staff time, football pitch maintenance was due to start the week commencing 15th May. Top dressing and seed had been ordered, subject to the weather conditions pitch maintenance should be completed by the end of May.
- **Maintenance Checks:** All maintenance checks had been completed at Fryern and Hiltingbury including water checks and fire alarms. Fire alarm maintenance booked with Nexus fire and security for Friday 19th May.
- **Wildflower Meadows:** Staff had finished the preparation of wildflower meadows at Hiltingbury, Fryern and Pennine Way. They had been sprayed, rotavated and seeded. They were looking good so far and we are just about ready to fence them to stop dogs and people walking over and damaging the flowers.
- **Diamond Jubilee Garden:** Staff had finished planting the Jubilee Garden and it looked good, bark mulch had been used to cover the beds to make them look much better and to control the weeds.
- **Eagle Close Mower:** A new mower had been purchased for Eagle Close Allotments, due to the old mower not working and it would have cost more to fix it than what the new mower cost.

4.3. To note a report on incidents recorded and reported to the police.

Nothing had been reported, until an incident that afternoon, that involved about 50 teenagers chasing after three girls that took refuge in Fryern Pavilion. The police were called

but did not attend, the incident lasted some 3-hours and CCTV was used to help identify the main ringleaders.

5. TO RECEIVE AN UPDATE REPORT ON FRYERN PAVILION AND SPORTSHALL TRADING ETC:

Sportshall

The Sports Hall had been kept busy throughout the previous month. However, with this increase in business GM had received some negative feedback that some customers are finding it difficult to book any courts due to their ongoing popularity. Whilst this could be seen as negative, it could also be taken that the team were making the Sports hall a busy and successful building.

GM envisioned that the forthcoming months would remain busy until we head into the summer holidays when some of the regular clubs would take a break, to then start back in September. That period should free up availability for more public bookings.

Studios

The new Bounce class had settled in and is starting to prove popular, probably due to the fact there was nothing similar in the area.

With the closure of 3D Health & Fitness on School Lane, the Sportshall were taking more class enquires. Unfortunately, Studio 2 had every weekday evening booked out from 6pm onwards (which were the most popular times) and this seems to be when all enquires are requesting.

The soft play equipment was in the cupboard in Studio 1. As mentioned before, the trolley it sits on is too large to move in and out of the cupboard, so everything had to be moved by hand. As we have most things in place, GM had approached some local childminders and offered them usage to try things out on a regular basis.

Tennis Courts

The tennis courts were showing an improvement on usage in recent months. The milder weather for the time of year has seen an uptake of players as well as new card holders. GM believed that this would increase the closer we moved towards the summer months.

Staffing

We had run an advert on indeed jobsite for Part-Time staffing, from this we had seen an uptake on enquiries and are currently working through interviews for the correct candidate(s).

6. TO RECEIVE AN UPDATE REPORT ON FRYERN PAVILION AND SPORTSHALL TRADING.

These showed a £3.5k net surplus for March 2023, and a total full year turnover of £132k with a net surplus of £39k, of which £21k was a reserve for non-domestic rates, for the Sportshall.

Fryern showed a loss of £5.1k for March of which £5.7k was a prepayment for 2023-24 non-domestic rates and gave a year end loss of £12k after significant maintenance costs including a new boiler, LED lights to the older part of the pavilion and additional sound absorption boards.

7. RECEIVE A SHORT REPORT ON THE FUNTASIA FUN DAY OF 1 MAY 2023

Another great community day was had. Everything went to plan despite the unpredictable weather. There were slight last-minute changes to the site plan, due to health and safety issues regarding generators.

There were no major incidents to report, apart from a young boy who hurt his head playing in the playground. St John's ambulance took care of it and the boy went home with his parents.

The change of the site plan from previous years received great feedback from the main sponsor, stall holders and activities, so Officers will be planning to work to a similar layout for 2024 (left- and right-hand stalls only, which left more space at the bottom of the arena for picnics, face painters, and for the activities, especially the mini railway, to have better exposure).

Improvements were focussed on the volunteer rota, site plan and set up. The majority of set up was carried out on the Sunday 30th, which helped tremendously with its continuation on Monday.

The main sponsor, James from First Call Heating, was very happy with the event and has already confirmed he would like to be the main sponsor for 2024.

8. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

To agree the representatives of the Allotments sub-committee, feedback/update on the VAT reclaim with the changed regulations, a report on the Pennine Way recreation ground, and a report was requested about progress for an Energy Survey.

The next meeting was confirmed as Monday 5 June 2023, 7.00pm Fryern Pavilion. That being the end of business the meeting was closed at 7.50pm.

Chairman.....

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