

## **CHANDLER'S FORD PARISH COUNCIL - ASSET MANAGEMENT COMMITTEE**

**6 FEBRUARY 2023**

**Fryern Pavilion 7.00 pm**

**PRESENT:** Councillors A Broadhurst (Chairman), Child, Irish, and Selby.

**In attendance:** Cllr Duguid, with Duncan Murray (Parish Clerk), Tori Beqo (Facilities Manager).

**Public Participation:** There was one person present who did not want to speak.

### **1. APOLOGIES**

Cllrs Attrill, Evans and Kyrle had sent their apologies, Cllrs Baker and Beer were not present.

### **2. DECLARATIONS OF INTEREST**

There were none.

### **3. TO ACCEPT THE MINUTES OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE OF 16 JANUARY 2023 PREVIOUSLY AGREED AT FULL COUNCIL 30 JANUARY 2023.**

Following proposal, seconding and on a show of hands these were ACCEPTED.

### **4. TO RECEIVE THE COMPLIANCE (OPERATIONS) OFFICER'S AND FACILITIES MANAGER'S REPORTS:**

#### **4.1. Update on PSS and most recent reports**

The Officer's report was noted, showing 3 items reported, which was classed as low or very low risk.

#### **4.2. To note maintenance/contracted work undertaken/advisable**

The Facilities Manager's report:

- Ground Maintenance: All ground maintenance had been carried out as per normal for the time of the year. Staff were concentrating on the football pitches due to the weather, slitting and rolling them in regular bases at both Fryern and Hiltingbury. Football games were cancelled for two weeks due to the very bad/wet weather.
- Maintenance Checks: All maintenance checks had been completed at Fryern and Hiltingbury including water checks and fire alarms.
- Trees at Fryern and Hiltingbury: Tree surgeons had been booked for 20th Feb to do the tree work at Fryern and Hiltingbury, subject to the weather conditions.
- Fryern Car Park: Due to faded parking bay lines at Fryern car park South Coast Line Markings Ltd have been booked to carry out the necessary works. Quoted at a cost of £1490.00 + VAT and authorised under fin reg 4.1 Cllr Alan Broadhurst and Duncan Murray.
- Diamond Jubilee Garden: Staff have started works at Jubilee Garden. So far they have removed most of the old plants, created a new bed at the far end based on the design and have replanted most of the old plants, some at Fryern and some at Hiltingbury.
- Fryern Pavilion: We have had ALB ELECTRICAL to do a full inspection and EICR on the consumer unit for the older part of the building at Fryern. After the replacement of the lights at the old part of the building the electricians found a few things wrong and suggested that we have the consumer unit checked, which should be done with no more than a 5-year gap.
- Fryern Funtasia 2023 Update: Main Sponsor confirmation received, although verbally by First Call Heating. Other sponsors are Gair Gas, Vitaplay, A&A Business Supplies and Peter Green Furnishers. All activities have been booked, together with stalls, refreshments and arena events. There will be a new compere. Artwork is currently being designed by Toucan Design and will be forwarded to Discover Magazine next week for the March edition. The site plan will be updated for 2023 following lessons learnt from the 2022 event. A half page advert advertising the event will be placed in the Valley Park Voice magazine for the April edition. There will be new banners for 2023 promoting Chandlers Ford Parish Council as the host.

#### **4.3. To note a report on incidents recorded and reported to the police.**

Nothing had been reported.

**5. TO RECEIVE AN UPDATE REPORT ON FRYERN PAVILION AND SPORTSHALL TRADING ETC:**

**Sports Hall**

Staff had seen a good start to the new year with high usage of the Hall in January. Almost every weekend and weekday peak time were fully booked.

The Pickleball sessions are starting to see an increase in usage with the sessions provided, and this was starting to show in public court bookings.

Staff have had comments and requests regarding the return of both hot and cold drink vending machines as well as an option for snacks. Whilst there was a water bottle refill fountain, Staff don't think that this was enough. Our previous vending machines were taken away due to covid lockdown as they weren't being used but feel that now would be the time to reconsider putting them back in place.

**Studios**

A previous instructor had return to teach Zumba Gold in studio 2. These classes would add some diversity on what is happening within the Sports Hall studios.

Staff have approached some companies regarding initial set-up costs for the soft-play equipment and hope to be able to report on this soon.

**Tennis Courts**

The tennis courts were showing an improvement on usage.

It's still becoming apparent that card holders were booking courts but not using them. Whilst this may not be a problem during our winter months, this may have a detrimental effect in the summer.

Despite Hiltbury Tennis Club indicating their intention to not return until March, we have seen them return to booking a single court on a Monday and Wednesday. It is disappointing to note that further club members are booking the adjacent courts on their own memberships as well as utilising court 4, therefore blocking all courts for wider public use. They have advised that they would remove themselves from Court 4 if approached. However, staff believe that that was unfair as most people would see the court in use and assume that it was being used by another member of the public and wouldn't approach. Staff have raised this issue previously with them and that seems to have made no difference. It was agreed that they would limit their use to Courts 1 and 2 but it is clear that they have found their own way around this and are unfairly stopping the public from accessing what is supposed to be a community facility. Whilst this wasn't a major issue in the winter months, it will undoubtedly cause issues when the weather improves and staff are concerned that the club itself is in danger of getting itself a bad reputation. We charge a nominal rate for the club to book the courts and this seems to be their way around increasing their own costs, as the members would be paying nothing more than their annual membership.

**Staffing**

Nothing to report.

**6. TO AGREE THAT THE BUDGET FOR THE SOFT PLAY EQUIPMENT IS £4,500 EX VAT HAVING GAINED PROFESSIONAL ADVICE, THE GUIDE BUDGET WAS £4,100 EX VAT**

The matter was debated and following proposal, seconding and on a show of hands the budget was increased to £4,500 ex VAT for the soft play equipment.

**7. TO NOTE THAT APPROXIMATELY 1,806/2,650 CUSTOMERS/USERS OF OUR BOOKED FACILITIES LIVE IN CHANDLER'S FORD.**

The ratio of residents to non-residents of facility bookers was noted.

**8. TO RECEIVE AN INFORMAL REPORT FROM THE SUB-COMMITTEE FOR THE HILT.**

It was agreed that the sub-committee, that had been created for the process of liaison with The Hilt (Cllrs Broadhurst, Scott and Selby) should extend an invitation to them for a meeting to go through the matters requiring clarification in the current lease, and talk through HCA's plans and requested for the future.

**9. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.**

A report was requested about progress for an Energy Survey.

The next meeting was confirmed as Monday 6 March 2023, 7.00pm Fryern Pavilion. That being the end of business the meeting was closed at 7.50pm.

Chairman.....

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