

CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

29 APRIL 2019

Fryern Pavilion, Fryern Recreation Ground

COUNCILLORS PRESENT: Chairman Cllr Holden-Brown; Councillors Atkinson, Bicknell, Broadhurst, Dolbear, Duguid, Evans, Johnson and Ricketts.

In Attendance: Duncan Murray (Parish Clerk).

Public Participation:

There were no members of the public present.

1. APOLOGIES

Cllr Bourne had sent his apologies.

2. DECLARATIONS OF INTEREST

None were declared.

3. TO ACCEPT MINUTES OF THE POLICY AND FINANCE COMMITTEE'S MEETING OF 18TH FEBRUARY 2019 AS PREVIOUSLY AGREED AT FULL COUNCIL ON 18TH MARCH 2019.

These were accepted.

4. MATTERS FOR RESOLUTION

- a. To note that the trial of QuickBooks has been postponed (an Executive decision due to workloads) as HMRC have informed the Council that they will enter MTD from the first VAT return after 1 October 2019.**

This was noted.

- b. To note that Funtasia is progressing well, with banners out on the road junctions, 39 stalls have been booked, marketing materials have been delivered locally and to schools, an additional/new ride has been booked and the petting farm is fully sponsored so will again be a free activity for children to enjoy.**

This was noted, and Cllr Atkinson sent her anticipated apologies as it was her mother's 100th birthday party the previous day.

- c. To note that data is being adjusted to the SportsBooker format ready to be uploaded.**

This was noted.

- d. To note the Internal Audit report from the visit to audit the accounts up to 28 February 2019 and make a RECOMMENDATION to Full Council that the report be accepted.**

The report was noted and following proposal, seconding and on a show of hands agreed that it should go to Full Council with a RECOMMENDATION to be accepted along with recording thanks to the Council's RFO and staff for handling the council's affairs properly.

- e. To note that the HR committee has agreed the SLCC salary scales for 2019-2020 as per the contractual obligations to all staff.**

The contractual cost of living/scalar point increases were, following proposal, seconding and on a show of hands, AGREED as operational.

- f. P&F Working Groups update.**

It was reported back that the North Miller's Dale Working Group had met twice and sent correspondence to the Cranbury Estate, but the Community Centre had already been leased to a pre-school, so the working group would not be meeting again.

The Chandler's Ford Christmas group had yet to meet, that being once there were enough members.

The Cycle Path group, which now included a representative who worked at IBM, had made contact with Cranbury estate, but the preferred route would potentially use other land as it went past the PV farm. The group would pick up after the elections.

- g. To receive a Member's question "There was no mention made in the Spring 2019 CFPC Newsletter of the forthcoming Fryern Funtasia to be held on Monday 6th May, so was this an opportunity lost to advertise the event to the whole of the Parish?"**

The Member expanded on her disappointment that Funtasia was not included in the newsletter as it was something the council was proud of and took a lot of officer time to organise. After brief discussion it was agreed that *the newsletter* could be an agenda item so that a shortlist of items could be agreed for inclusion.

5. TO NOTE THE FINANCIAL REPORTS:

- i. to note the bank reconciliations of Barclays Current Account 20 January 2019 to 31 March 2019 and HSBC Events Account 26th January to 31 March 2019,**
- ii. to note 4th Quarter draft Accounts Reports, and**
- iii. to agree the payments made from the SAGE payment summary, to authorise payments due, to sign cheques.**

It was noted that the reconciliations reconciled for both accounts and that EBC was awaiting reconciliation due to not having received the interest figure for 30 September 2018.

The budget analysis was noted as follows: -

Budget Analysis: Items of variance 4th Qtr Fryern Pav income up £2.4k on budget £4k on the year, H'bury income achieving £1.4k (despite not being open!). Grants received were also up (£106 payments) by £20k. Grants down by £19.4k due to non-collection of PCSO monies (£15k) other grant monies expected to be used up by Y/End. Direct Costs up £12k HCC contribution (£106) to new path, £1.5k provision of chicanes to the same path and £486 for supply only pedestrian barriers (metal), £3.8k landscaping trees Hiltingbury Rec. Body Cams were also accounted for under Expenditure @ £1.4k each for Fryern and Hiltingbury, and Corona Energy have been charging for gas usage for a disconnected meter (which we are currently claiming back!!). Electricity use by contractors is higher than anticipated. £420 for replacement bins and £600 for portaloos hire to enable football hire of H'bury pitches.

It was noted that the underspend of £573k on the Hiltingbury construction works was due to the contractor being behind schedule.

Following proposal, seconding and on a show of hands the payments made and payments due were AGREED.

6. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.

Newsletter contents, final figure for Wilding Butler's account settlement, the consideration of underwriting the insurance costs for verge planting, Vivid and QuickBooks.

9. DATE AND TIME OF NEXT MEETING

The date was confirmed as Monday 17 June 2019 at Fryern Pavilion, Greenways. That being all the business the meeting closed at 7.38p.m.

Chairman.....