

CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

18 NOVEMBER 2019

Fryern Pavilion, Fryern Recreation Ground

COUNCILLORS PRESENT: Chairman Cllr Holden-Brown; Councillors Atkinson, Bicknell, Broadhurst, Child and Duguid.

In Attendance: Duncan Murray (Parish Clerk).

Public Participation:

There were no members of the public present.

1. APOLOGIES

Cllrs Bourne, Dolbear and Ricketts had sent their apologies. Cllr Johnson was not present.

2. DECLARATIONS OF INTEREST

There were none.

3. TO AGREE THE MINUTES OF THE POLICY AND FINANCE COMMITTEE'S MEETING OF 21 OCTOBER 2019.

Following proposal, seconding and on a show of hands these were AGREED.

4. MATTERS FOR RESOLUTION

a. To review the first draft of the 2020-2021 budget.

The Clerk commented that the draft budget was still quite fluid in terms of some expenditure and in particular income stream levels from the sports hall. However, he was currently working on a 2.25% increase to cover the loss of the next tranche of the Council Tax Support Grant (some £6.7k). He also took the opportunity to remind members that the PWLB loan and interest were contractually required to be guaranteed by the precept, so the budget would have to be precautionary. Members asked questions about reserve levels, sports hall income. The draft budget was duly NOTED.

b. To receive the RECOMMENDATION from the HR Committee that the distance learning/training proposed for the Clerk (level 4 Paralegal Diploma @ 50% of £1,380 inc VAT) and the Facilities Manager (100% of Prince2 Foundation @ £442 ex VAT) are agreed.

It was noted that the Prince2 course would be of benefit to the parish and its assets, and that TB would have study time returned through TOIL. Following proposal, seconding and on a show of hands these items were AGREED.

c. To receive a report on the Working Parties and their progress and discuss and agree any funding required if there are redistributable funds in the budget.

Feedback was given on the Working Group for the Christmas lights, reporting a donation of £100 from the freeholder of the Fryern Arcade. The Clerk itemised where other funds, that had not been used could be transferred to fund the purchase of the lights [£100 from Chairman's expenses (should he agree), £300 from Volunteer Support (£400 left in that budget) and a further £100 from Meetings expenses (budget unused)]. Following proposal, seconding and on a show of hands the expenditure was AGREED. It was suggested that in future CFPC might want to lease Christmas lights as the contractor would store, erect and remove the lights.

d. To agree a budget of up to £500 for the children's lantern parade materials.

The Clerk informed Members that there was provision for this in the budget. Following proposal, seconding and on a show of hands this was AGREED.

5. TO NOTE THE FINANCIAL REPORTS:

- i. to agree the payments made from the SAGE payment summary, to authorise payments due, to sign cheques.**

Following proposal, seconding and on a show of hands the payments made were AGREED and it was noted that the next payments due would be uploaded by Humphrys when they were next in on 21 November

6. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.

An update on the finance handling responsibilities and updates from the other Working Groups.

9. DATE AND TIME OF NEXT MEETING

The date was confirmed as Monday 17 February 2020 at Fryern Pavilion, Greenways.

That being all the business the meeting closed at 7.50p.m.

Chairman.....