

CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

18 FEBRUARY 2019

Fryern Pavilion, Fryern Recreation Ground

COUNCILLORS PRESENT: Chairman Cllr Holden-Brown; Councillors Atkinson, Bicknell, Bourne, Broadhurst, Dolbear, Duguid, Evans, and Ricketts.

In Attendance: Cllr Kyrle and Duncan Murray (Parish Clerk).

Public Participation:

There were 5 members of the public present. During public participation the applicants for the Hiltingbury Schools Pond project gave a presentation concentrating on the ecological and social benefits it would bring along with greater accessibility for children that were wheelchair users. The extent of the match-funding/volunteer support was also detailed with a breakdown of how it reached a figure of £5k.

1. APOLOGIES

Cllr Johnson was not present.

2. DECLARATIONS OF INTEREST

Cllr Evans disclosed a non-disclosable, non-pecuniary interest in the Age Concern grant application.

3. TO ACCEPT THE MINUTES OF THE POLICY AND FINANCE COMMITTEE'S MEETING OF 14TH JANUARY 2019 AS PREVIOUSLY AGREED AT FULL COUNCIL ON 28TH JANUARY 2019.

These were accepted.

4. MATTERS FOR RESOLUTION

a) To discuss and agree whether to support the grant applications from:

The grant applications were taken separately.

a) Hiltingbury Junior School's volunteer pond restoration project for £1,272.57, Members asked questions of the applicants, regarding the ecowall (of non-recyclable plastics in bottles), hedgehog and frog protection and whether the site was secured from children unless they were supervised by staff. The Clerk also reminded Members that the grant was being considered under the General Power of Competence and further reminded them that a previously successful grant applicant had been invited to make further submissions in the same year for suitably worthwhile projects, so this application was not setting a precedent. Members were supportive of the application and its expressed outcomes along with the expert support from RSPB volunteers as well as other ecological support. A Member enquired whether, for the sake of convenience the grant could be slightly rounded-up and made at £1,300. This minor adjustment was agreeable to others and after proposal of a grant at £1,300, following seconding and on a show of hands was AGREED.

b) Age Concern Chandler's Ford contribution to kitchen refurbishment for £280.

The Clerk briefed Members on this application and expressed that his only concern was the extent of the apparent assets shown in the General Fund but believed this was due to Charity Commission Accounting Returns.

Cllr Evans, who was not taking part in the debate or voting as Vice-Chair of CF Age Concern gave Members information that this was the residual fixed asset of the building and not representative of a cash balance.

A Member enquired about the other funding and that it was only £280 that CFPC was being asked for when there was a shortfall in the refurbishment costs of £1,050. Cllr Evans responded that other funding was being sought but there had been no positive responses so far.

It was therefore proposed that an amendment be made to the motion under SO 1.r.i. that the grant being made available would be at minimum £280 and maximum £1,050 subject to CF Age Concern receiving (or not) additional funding from other bodies by 31 March 2019 so that remaining funding requirements up to the residual full project costs could be covered from the current financial year. This was seconded and on a show of hands AGREED. Cllr Evans abstained.

b) To discuss and agree whether to undertake photographic records of the council.

This item was briefly introduced by the sponsoring Member, as it had been previously discussed and deferred at other meetings. The overall cost to Council was put at £95 per formal photograph and with the framing costs. Discussion took place over the slightly off-agenda matter of what the council's photographic archive could and should look like and where/how it should be hosted.

A date of the council's AGM was considered the most likely date for as many Members as possible to be present.

5. TO NOTE THE FINANCIAL REPORTS:

i. to note the bank reconciliations of Barclays Current Account 17th November 2018 to 19th January 2019 and HSBC Events Account September 2018 to 25th January 2019.

ii. to note 3rd Quarter draft Accounts Reports

iii. to agree the payments made from the SAGE payment summary and to authorise payments due, to sign cheques.

It was noted that the reconciliations reconciled for both accounts.

The budget analysis was noted as follows: -

Items of variance 3rd Qtr Fryern Pavilion income up £2.4k on budget @ £13.2k, Hiltingbury income only down £322 but achieving £1.4k (despite not being open). Grants received were also up (s106 payments) by £20k.

Grants paid were down by £19.4k due to non-collection of PCSO monies (£15k) other grant monies were expected to be used up by Y/End. Telephone/Computer up due to SportsBooker deposit £1.2k. Vehicle insurance came through in January rather than December. Bank charges are up as a Barclaycard machine was not in the budget, also note that we were paying bank charges (as per the account's T&Cs) as they have finally realised we are turning over more than £100k p.a. Sundry expenses included the silent soldiers and poppy wreathes. It was noted that Fryern Pavilion had £10k spent on new water heaters (s106) – thus it was at £5.1k up, otherwise the provision for costs would have been well within budget. The Profit and Loss and Balance Sheet were as expected with the expenditure on the Hiltingbury construction project.

Following proposal, seconding and on a show of hands the payments made and payments due were AGREED.

8. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.

Updates on SportsBooker, QuickBooks and the P&F Reporting Working Groups. Funtasia update to be circulated to all CFPC Members as the next P&F meeting is only a few days away from May Day Bank Holiday.

9. DATE AND TIME OF NEXT MEETING

The date was confirmed as Monday 29 April 2019 at Fryern Pavilion, Greenways. That being all the business the meeting closed at 8.07p.m.

Chairman.....