

## **CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE**

**14 JANUARY 2019**

### **Fryern Pavilion, Fryern Recreation Ground**

**COUNCILLORS PRESENT:** Chairman Cllr Holden-Brown; Councillors Atkinson, Bourne, Broadhurst, Duguid, Evans, Johnson and Ricketts.

**In Attendance:** Duncan Murray (Parish Clerk) and Cllr Pragnell.

#### **Public Participation:**

There were no members of the public present.

#### **1. APOLOGIES**

There were apologies from Cllrs Bicknell and Dolbear.

#### **2. DECLARATIONS OF INTEREST**

Cllr Atkinson disclosed a non-pecuniary, non-disclosable interest in the Velmore Centre grant application and Cllr Holden-Brown declared a non-pecuniary, non-disclosable interest in the North Millers Dale Community Centre.

#### **3. TO ACCEPT THE MINUTES OF THE POLICY AND FINANCE COMMITTEE'S MEETING OF 19<sup>TH</sup> NOVEMBER 2018 AS PREVIOUSLY AGREED AT FULL COUNCIL ON 17 DECEMBER 2018.**

These were accepted.

#### **4. MATTERS FOR RESOLUTION**

- a) to note that the lantern parade did not take place and to discuss and agree the request that the resulting residual balance of £500 in the Community Events budget be assigned/transferred to the Funtasia (HSBC) account.**

Following proposal, seconding and on a show of hands the £500 of additional funds were AGREED for Funtasia.

- b) to agree to the trialling of QuickBooks, and to the payment of the monthly licence fees for both QuickBooks and Sports Booker to be paid by Direct Debit.**

The Clerk reported that the QuickBooks Plus would provide the accountancy package required and as much cheaper should be trialled in tandem with Sage. It was reported that there was no specific contract term, just on monthly licence. Following proposal, seconding and on a show of hands the trialling of QuickBooks and the payment of the two licence fees by direct debit were AGREED.

- c) to discuss and agree whether to support the grant application from the Velmore Centre.**

The Clerk briefed Members on the application and that it was a good example of match-funding between organisations to achieve a better outcome. On the condition that all the match-funding was in place a grant of £2,000 was AGREED following proposal, seconding and on a show of hands.

- d) to receive an update of the Member's feasibility studies into potential projects, including a multi-site cycle event and to decide if any of them should proceed or be recommended for funding (as outside of any budget centres) by Full Council**

Ramalley Path it was reported that this could cost c.£40k as the land was not owned by CFPC the most that could be done is to lobby the LAC to look into this.

Rev Audrey there was no link to Chandler's Ford

Overgrown hedges the Member had suggested a form and officers assess and then pass on to HCC/EBC, however PLH Committee have already resolved this with a reporting link on PC website.

Bringing Christmas to Chandler's Ford it was AGREED to formalise a Working Group and this would include the Lantern Parade.

Grants Team Identify and secure grants there had been no progress. As previously commented only the Clerk/RFO could enter into contracts or secure funding with the prior approval of a suitably authorised committee or Full Council.

Cycle event the Member briefed the committee on this proposed event and answered questions. The Clerk informed the committee of the insurance situation if the proposed event was not fully organised, risk assessed and managed by the council, and that the council's insurers had suggested that a separate not-for-profit organisation should be set up to organise, manage and run the event. After debate, it was proposed that:

"This Council would be pleased to consider sponsorship for a cycle event in 2020 on the lines of the one suggested in the Member's feasibility study but organised by an appropriate body that has the correct and specialist expertise."

Members made suggestions of such bodies and how to promote cycling and this event at grass-root levels, such as leaflets, through the LACs, newsletters and leafleting.

Following seconding and on a show of hands the above response to the feasibility study of the cycle event was AGREED.

**e) to discuss and agree the setting-up of two Working Groups to investigate the possibility of: -**

- a) a cycle path across the Cranberry Estate from Hocombe Road, and**
- b) the future of the North Millers Dale Community Centre and the potential of its transfer to the community or parish from Chamberlain Estates.**

For both of these items a Working Group was AGREED, with the cycle path a suggestion of Cllrs Duguid, and Newcombe and that former Cllr Boyes might, amongst others, be co-opted into the group. For the North Millers Dale Cllrs Holden-Brown and Hughes were suggested as well as the Chair of that area's Community Association.

**6. TO NOTE THE FINANCIAL REPORTS:**

- i. to note the bank reconciliations of Barclays Current Account 19<sup>th</sup> October 2018 to 16<sup>th</sup> November 2018 and HSBC Events Account September 2018 to December 2018 (to be tabled),**
- ii. to note the second draft of the 2019-2020 budget making any final recommendations prior to its debate at Full Council on 28 January 2019, and**
- iii. to agree the payments made from the SAGE payment summary and to authorise payments due, to sign cheques.**

It was noted that the Barclays reconciliation to 16 November reconciled, and the Clerk mentioned there was one posting that needed correcting for the reconciliation to HSBC account to reconcile. The Clerk briefed Members on the second Draft Budget for 2019-2020 commenting on the challenges of the reduction in the Council Tax Support Grant of £7.3k and the unknowns of the Sports Hall and therefore a precautionary approach, therefore the Clerk had drafted a budget at a 1.5% increase to Precept (@ £51.02 for Band D properties) and one at 2.5% (@ £51.53 for Band D

properties) which would return some funds (£4,757) to the otherwise relatively depleted Community Safety budget heading. Members agreed with this precautionary approach to anticipated income levels and discussed the proposed increases taking into consideration the pavilion/sports hall delay that Audit and Risk were going to review along with its potential budget impacts. Following proposal and seconding the RFO was requested to prepare the budget at a 2.5% increase (£1.26p for a Band D property) for Full Council to consider on the 28<sup>th</sup> January 2019. Following proposal, seconding and on a show of hands the payments made and due were AGREED.

**8. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.**

**9. DATE AND TIME OF NEXT MEETING**

The date was confirmed as Monday 18 February 2019 at Fryern Pavilion, Greenways. That being all the business the meeting closed at 8.35p.m.

Chairman.....