

CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

11 JUNE 2018

Fryern Pavilion, Fryern Recreation Ground

COUNCILLORS PRESENT: Chairman Cllr Holden-Brown; Councillors Atkinson, Broadhurst, Dolbear, Evans, Johnson and Ricketts.

In Attendance: Duncan Murray (Parish Clerk).

Public Participation:

There were no members of the public present.

1. APOLOGIES

There were apologies from Cllrs Bicknell, Bourne and Duguid.

2. DECLARATIONS OF INTEREST

None were declared.

3. TO ACCEPT THE MINUTES OF THE POLICY AND FINANCE COMMITTEE'S MEETING OF 23 APRIL 2018 AS PREVIOUSLY AGREED AT THE PARISH COUNCIL MEETING OF 15 MAY 2018.

These were accepted.

4. MATTERS FOR RESOLUTION

a) TO DISCUSS AND AGREE THE DRAFT CHILD PROTECTION AND DISCLOSURE BARRING SERVICE POLICY FOR RECOMMENDATION FOR ADOPTION BY FULL COUNCIL.

The Briefing Note was taken as read, and it was commented that Parish Councillors do not need to have DBS checks as they do not engage in regulated activity. A few adjustments were agreed, which included setting a minimum level of Public Liability Insurance at £1M, that safe working practices would apply to both commercial and community group users, and that the code of conduct would retain the word 'refrain' in point 5. The restrictions of the GDPR and how they would affect records being kept of DBS checks was noted. Following proposal, seconding and on a show of hands it was UNANIMOUSLY AGREED to take the draft policy to Full Council with a RECOMMENDATION for adoption.

b) TO AGREE THE RECOMMENDATION FROM AMC THAT THE DRAFT SAFETY AND CAR PARKS POLICY IS FORWARDED FOR RECOMMENDATION FOR ADOPTION BY FULL COUNCIL.

The draft policy was taken as read and some typographical corrections were made. Following proposal, seconding and on a show of hands it was UNANIMOUSLY AGREED to take the draft policy to Full Council with a RECOMMENDATION for adoption.

c) TO AGREE THAT THE BANK MANDATE FORM FOR THE HSBC EVENTS ACCOUNT BE CHANGED TO THE NEW SIGNATORIES FOLLOWING THE ORDINARY ELECTIONS.

Following proposal, seconding and on a show of hands it was UNANIMOUSLY AGREED to change the signatories to the same as the Barclays Current Account i.e. Cllrs Duguid, Evans and Holden-Brown.

D) TO AGREE THE SIGNING OF THE HALC MEMBERSHIP DOCUMENT FOR 2018 AND THUS THE PAYMENT OF THE MEMBERSHIP FEE (AS PROVIDED FOR IN THE AGREED BUDGET).

Following proposal, seconding and on a show of hands it was UNANIMOUSLY AGREED to AGREE that the HALC membership Terms and Conditions could be signed. It was also commented that the Membership of HALC had many and varied benefits.

e) TO AGREE THE ZURICH INSURANCE PROVISION AND PREMIUM (FINAL YEAR OF 3-YEAR AGREEMENT) @ £4,574.66 (AS PROVIDED FOR IN THE AGREED BUDGET)

Following proposal, seconding and on a show of hands it was UNANIMOUSLY AGREED to the provision of the Council's insurance by Zurich Municipal.

f) TO AGREE THE CONTINUING PROVISION OF YOUTH WORK AT THE VELMORE CENTRE BY GROUNDWORK SOUTH TRUST (£3,044 = 33% AS PROVIDED FOR IN THE AGREED BUDGET)

Councillor Atkinson declared an interest as a trustee of the Velmore Centre, which was non-disclosable and non-pecuniary especially as the Velmore Centre was not a direct beneficiary of the grant. Following proposal, seconding and on a show of hands it was UNANIMOUSLY AGREED to make the contribution as per the AGREED budget. It was commented that a report would be useful for the next committee meeting and at 6-monthly intervals. It was also mentioned that the work done was with very vulnerable young people and with smaller groups than in generic youth work.

g) TO SET A DATE FOR THE GRANTED TO YOU EVENT

It was clarified that there was a budget of £10k in grants for this event as funds had been carried over from the previous year when it had not been possible to hold the event. A date of Monday 17 September 2018 was agreed.

5. TO NOTE THE FINANCIAL REPORTS:

- i. **to note the bank reconciliation Barclays Current Account 1 April 2018 to 18 May 2018,**
- ii. **to agree the payments made from the SAGE payment summary and to authorise payments due, to sign cheques.**

Following proposal, seconding and on a show of hands the SAGE reconciliation was NOTED and the payments made and due were UNANIMOUSLY AGREED.

6. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.

An invitation for Chief Inspector Darren Miller to attend to brief Members on the changes to the PCSOs to be included at the start of the meeting with Members of Council being invited to submit questions in advance, and the Velmore Drop-in report.

7. DATE AND TIME OF NEXT MEETING

Agreed as 7.00pm 16 July 2018, Fryern Pavilion, Greenways.
That being all the business the meeting closed at 7.51p.m.

Chairman.....