

MEETING OF CHANDLER'S FORD PARISH COUNCIL

7.00 PM 28 JUNE 2021

COUNCILLORS PRESENT: Chairman Cllr Evans. Councillors: Atkinson, Aubry, Bicknell, Bourne Broadhurst, Cox, Dolbear, Duguid, Holden-Brown, Hughes, Johnson, Kyrle and Newcombe.

In Attendance: Duncan Murray (Parish Clerk).

Public Participation:

There were no members of the public present.

964 APOLOGIES

There were apologies from Cllrs Child, Irish, Pragnell and Ricketts.

965 DECLARATIONS OF INTEREST

There were none.

966 CHAIRMAN'S REPORT

The Chairman gave her report commenting that the quarterly meetings between the Chairs of the LAC and CFPC along with Officers had been reinstated and included the input from Vice-Chairs. A recent meeting had taken place between the PCSOs, Constables and Borough and CFPC Members and Officers and a recent recruit Victoria had been introduced. Tom Vinnell had been appointed as a Sports Leisure Worker at the Sports Hall on 28 hours per week and Ben Challis had been appointed as a Bank worker to cover leave during holiday periods.

967 TO APPROVE/ACCEPT MINUTES OF MEETINGS

- a) to approve the minutes of meeting of the Parish Council held on 24 May 2021,
- b) to approve the minutes of the Asset Management Committee of 7 June 2021, and
- c) to approve the minutes of the Policy and Finance Committee of 14 June 2021, and to accept the financial reports made to that committee.

Following proposal and seconding on each item in turn, the individual minutes were AGREED by a show of hands and the financial report noted.

968. TO RECEIVE THE COUNCIL'S FINAL INTERNAL AUDIT REPORT FOR 1 APRIL 2020 – 31 MARCH 2021.

Following proposal, seconding and on a show of hands this was AGREED. Officers were thanked for enabling a fifth clean Internal Audit report in consecutive years.

969. TO CONSIDER AND AGREE, FOLLOWING THE INTERNAL AUDITOR'S VISIT, TO THE CHAIRMAN SIGNING OFF THE:

- a. **Annual Governance Statement having agreed answers to all the questions, if appropriate to do so.**

The RFO read through the Governance questions, referring Members back to the Internal Auditors' completed section of the Annual Return and after consideration, following proposal and seconding and on a show of hands the Chairman and RFO were authorised to sign the Governance section of the AGAR Form.

- b. **Signing off the Annual Accounting Statement for the Financial Year ending 31 March 2021, both as required by the Audit and Accounting Regulations in place and having been previously signed by the Proper Officer/ Responsible Finance Officer.**

With reference to the Internal Audit checked figures being available to Members in the briefing notes and following proposal and seconding the Chairman was authorised to sign off the Financial Return section that had previously been signed by the RFO.

970. TO AGREE TO THE CHAIRMAN AND THE RESPONSIBLE FINANCE OFFICER SIGNING THE FORMAL ACCOUNTS FOR THE FINANCIAL YEAR TO 31 MARCH 2021, AS PREPARED BY HUMPHRYS' ASSOCIATES.

Members looked at the accounts and questioned the Capital Financing Reserve which had come into existence with the assets being restated on the Balance Sheet. The question being raised was in terms of the loan interest being stated in the balance sheet when it was an Income and Expenditure item. The Clerk/RFO was requested to get the accountants to review this and report to/attend the Policy and Finance Committee meeting in July.

971. MEMBER'S QUESTIONS

(none submitted for the Agenda).

972. DATE AND PLACE OF NEXT MEETING: 7.00PM 27 SEPTEMBER 2021 FRYERN PAVILION.

That being the conclusion of business the meeting closed at 7.36pm.

Chairman.....