

## **MEETING OF CHANDLER'S FORD PARISH COUNCIL**

**7.00 PM 25 JUNE 2018 FRYERN PAVILION, GREENWAYS, CHANDLER'S FORD**

**COUNCILLORS PRESENT:** Councillor Duguid (Chairman), Councillors: Allen, Atkinson, Aubry, Bourne, Broadhurst, Cox, Evans, Holden-Brown, Hughes, Irish, Johnson, Kyrle, Newcombe, Pragnell and Ricketts.

**In Attendance:** Duncan Murray (Parish Clerk) and Sukey Spurlock (Assistant Clerk)

### **Public Participation:**

There were 2 Members of the public present the first that mentioned community safety issues originating from a house of multiple occupation with residents that had chaotic lifestyles amongst other issues. A Member confirmed that at Borough level the Council was fully aware and processes were in hand. The second speaker was talking about road safety on Hiltingbury Road, and the increases in traffic from developments and the loss of parking spaces leading to the need for additional yellow lines and a park and stride for the school/sustainable transport (Sustrans). Further comment was also made about school crossing patrols and that the member of the public thought the Hiltingbury schools one was going to be made redundant. (Later information from officers at HCC confirmed that those schools that continued to meet the criteria would continue to have crossing patrols).

### **803 APOLOGIES**

These were received from Cllrs Bicknell and Dolbear.

### **804 DECLARATIONS OF INTEREST**

None were declared

### **805 COMMUNITY SAFETY – UPDATE**

A report was received from the police that was recorded as follows:

#### **Rolling 90-day comparison Eastleigh West.**

Violence and Sexual Offences down, 25

Robbery up, 0

All theft offences, 21

Vehicle Crime, 2

Criminal Damage and arson, 9

Public Order, 2

Possession of an Offensive Weapon, 0

Members asked whether there were two PCSOs in the Parish, to which the answer was only one at the current time, and comment was also made about the air ambulance landing in connection with an incident nearby.

### **806 CHAIRMAN'S REPORT**

The Chairman thanked Cllr Atkinson for attending the County Council Leader's service at Winchester Cathedral on behalf of the parish. Commented that the wildflower Meadow was looking brilliant and that a newsletter was coming out around mid-July. The new play equipment at Hiltingbury Play Area and that the fenced in area was increasing in size. He noted that the Clerk and his team were completing year end returns, which was quite burdensome. Finally, he commented that the Clerk needed to take his holiday, and thanked the Assistant Clerk for her support to the Clerk.

### **807 TO APPROVE/ACCEPT MINUTES OF MEETINGS**

- a) to approve the minutes of meeting of the Parish Council held on 15 May 2018,

- b) to approve the minutes of the Asset Management Committee of 4 June 2018, and**
- c) to approve the minutes of the Policy and Finance Committee of 11 June 2018, and to accept the financial reports made to that committee.**

Each minute was gone through for accuracy, following proposal and seconding, and on a show of hands on each meeting minute they were all AGREED or ACCEPTED as appropriate.

**808. TO CONSIDER AND AGREE, FOLLOWING THE INTERNAL AUDITOR'S VISIT, TO THE CHAIRMAN SIGNING OFF THE**

**a. ANNUAL GOVERNANCE STATEMENT HAVING AGREED ANSWERS TO ALL THE QUESTIONS, IF APPROPRIATE TO DO SO.**

Members went through each governance statement in turn and following proposing, seconding and on a show of hands AGREED compliance with each statement.

Therefore, the Chairman asked for a proposer, then seconder and then a show of hands in favour of signing the Annual Governance Statement. The signing of the statement was UNANIMOUSLY AGREED.

**b. SIGNING OFF THE ANNUAL ACCOUNTING STATEMENT FOR THE FINANCIAL YEAR ENDING 31 MARCH 2018, BOTH AS REQUIRED BY THE AUDIT AND ACCOUNTING REGULATIONS IN PLACE AND HAVING BEEN PREVIOUSLY SIGNED BY THE PROPER OFFICER/ RESPONSIBLE FINANCE OFFICER.**

Following proposal and seconding, questions were taken on the Accounting Statement. These included confirming the tennis fund had £3,000 transferred into it to start the sinking fund so that when refurbishment was required tennis players would fund it, not the precept. It was also asked what length of time was left on the Internal Auditors' contract, the Clerk confirmed a further year was left.

On a show of hands, the Accounting Statement was UNANIMOUSLY AGREED to be signed.

**809. TO AGREE TO THE CHAIRMAN AND THE RESPONSIBLE FINANCE OFFICER SIGNING THE FORMAL ACCOUNTS FOR THE FINANCIAL YEAR TO 31 MARCH 2018, AS PREPARED BY HUMPHRYS' ASSOCIATES.**

No debate was required, following proposal, seconding and on a show of hands the signing of the accounts was UNANIMOUSLY AGREED.

**810. TO AGREE THE RECOMMENDATIONS FROM COMMITTEES: -**

**a. TO ADOPT THE SAFEGUARDING CHILDREN AND DBS CHECKS POLICY AS REFERRED BY THE POLICY AND FINANCE COMMITTEE, AND**

**b. TO ADOPT THE CAR PARK GUIDANCE AND TERMS AND CONDITIONS OF USE (ALONG WITH ASSOCIATED CAR PARKS RISK ASSESSMENT) AS REFERRED BY BOTH THE ASSET MANAGEMENT AND THE POLICY AND FINANCE COMMITTEES.**

The Clerk reported that the typographical error on point 21 of the Car Park Terms and Conditions had been corrected on the final version. Following proposal and seconding and on a show of hands each RECOMMENDATION was AGREED in turn.

**811. MEMBER'S QUESTIONS**

None were submitted for the agenda.

The date and place of next meeting was confirmed as 7.00pm 24 September 2018 at the Velmore Centre, Falkland Road, Velmore.

That being all the business the meeting was closed at 8.05pm.

Chairman.....