

MEETING OF CHANDLER'S FORD PARISH COUNCIL

7.00 PM 21 MARCH 2022

COUNCILLORS PRESENT: Chairman Cllr Evans; Councillors: Aubry, Bicknell, Bourne, Broadhurst, Child, Dolbear, Duguid, Holden-Brown, Hughes, Irish, Johnson, Kyrle, Newcombe and Ricketts.

In Attendance: Duncan Murray (Parish Clerk) and Hilary Blaker (Deputy Finance Officer).

Public Participation:

There was one member of the public present, who did not want to speak.

1007 APOLOGIES

There were apologies from Cllrs, Atkinson Cox, and Pragnell.

1008 DECLARATIONS OF INTEREST

There were none.

1009 CHAIRMAN'S REPORT

The Chairman's report was read out, it mentioned the successful holding of the Granted to You evening on the 21 February at which grants of a value of £10,000 were given out. It was commented that there was the possibility of the CAB Eastleigh being able to offer outreach sessions at the Fryern Pavilion. A wet meadow was being planned for Pennine Way. The vandalised cherry trees had been replaced, with protective guards. The repairs to the Hiltinbury Recreation Ground Upper Car Park were hoped for in the Easter school holidays and the Fryern Funtasia was going to be held on Bank Holiday Monday 2nd May 2022 and it was requested that Councillors contacted the Deputy RFO to let her know what shifts they could do taking money on the rides or manning the Council's stall. Finally it was noted that this was the final meeting of the Full Council until after the elections.

1010 TO APPROVE/ACCEPT MINUTES OF MEETINGS

- a) to approve the minutes of meeting of the Parish Council held on 24 January 2022,
- b) to accept the Asset Management Committee's minutes of the 7 February 2022 meeting and agree the minutes of that committee's meeting of 7 March 2022,
- c) to agree the minutes of the Policy and Finance Committee meeting of 21 February 2022, and to accept the financial reports to that committee, and
- d) to agree the confidential minutes of the HR Committee's meeting of 8 March 2022.

Following proposal and seconding on each item in turn, the individual minutes were AGREED by a show of hands and the financial reports noted.

1011 TO REVIEW THE ASSET REGISTER FOR 2021 2022, FOR ACCURACY AND TO ENSURE THAT THE VALUES ON THE RENEWAL OF THE INSURANCE POLICY FOR JUNE ARE CORRECT.

Members asked questions about the valuations for the buildings given the current costs of rebuilds, especially the cost of steel. The Clerk said he would check this with the insurers as it came up for renewal in June. Following proposal, seconding and on a show of hands the review of the Asset Register and valuations was AGREED.

1012 TO DISCUSS AND AGREE FOLLOWING RECOMMENDATIONS FROM ASSET MANAGEMENT, POLICY AND FINANCE AND HR COMMITTEES THAT AN ALLOTMENTS OFFICER ROLE BE CREATED IN LINE WITH THE HOURS, JOB DESCRIPTION AND SALARY RECOMMENDATIONS.

A Member commented that the Job Description had been tweaked at the HR Committee meeting and that many of those that had been involved on the process were in favour of the creation of this role. He added that its development would need to be monitored carefully. Following proposal, seconding and on a show of hands the new officer post of an Allotments Officer was AGREED in line with the RECOMMENDATIONS from the various Committees.

1013 TO APPROVE THE CONTRACTOR FOR THE RESURFACING OF THE UPPER CAR PARK AT HILTINGBURY RECREATION GROUND (IF REQUIRED, I.E. IF NO QUOTE IS BELOW THE £60,000 ALREADY AUTHORISED BY AMC).

A third quote/estimate had been received which was mid-way between the other two and over the value allowed for AMC to authorise, as per the Financial Regulations and Standing Orders. Due to the content of the last AMC meeting these works had become urgent and this third company had given indication they could potentially undertake the works over the Easter School Holidays. That would need to be confirmed.

On the basis of the above, and as commented by a Member, there wasn't much of a choice about undertaking the works. Following proposal, seconding and on a show of hands Wren Building Construction Ltd were appointed as the contractor at an estimated sum of £72,585.00 + vat. It was anticipated that the specification would be worked up in detail to the civil engineer's design and a Letter of Intent would be issued, the Clerk would work with the Chair of AMC over the process.

1014 TO DISCUSS AND AGREE WHETHER TO SUPPORT THE GRANT APPLICATION BY FRIENDS OF FERNHILL FOR £500.00.

This application had been submitted as a Granted to You, but was found to have been put on a standard grant application form. Thus, it was coming to Full Council before Purdah came into force. Members commented favourably on the group's provision of entertainments at Fernhill. Following proposal, seconding and on a show of hands a grant of £500.00 was AGREED.

1015 TO NOTE THAT THE INTERNAL AUDITOR HAS TODAY MADE HIS SECOND INTERIM AUDIT VISIT OF THE FINANCIAL YEAR.

This was NOTED, along with the Auditor's verbal report that he had no issues and was happy with the financial records.

1016 MEMBER'S QUESTIONS

(None submitted for the agenda).

1017 DATE AND PLACE OF NEXT MEETING: 7.00PM 16 MAY 2022 FRYERN PAVILION.

1018 TO AGREE TO EXEMPT THE MEETING FROM PUBLIC ATTENDANCE UNDER THE PUBLIC ACCESS TO MEETINGS ACT 1960 /C2 DUE TO THE CONFIDENTIAL NATURE OF THE ITEMS TO BE DISCUSSED.

- a. To agree the RECOMMENDATIONS in the confidential HR Minutes (minute points 5 (a) and (e)).

Following proposal, seconding and on a show of hands this was AGREED. A confidential minute was taken.

That being the conclusion of business the meeting closed at 7.40pm.

A Member requested that the Clerk be thanked for attending in his current circumstances and that the Council's condolences be recorded.

Chairman.....