

## **MEETING OF CHANDLER'S FORD PARISH COUNCIL**

**7.00 PM 13 DECEMBER 2021**

**COUNCILLORS PRESENT:** Chairman Cllr Holden-Brown. Councillors: Atkinson, Aubry, Bicknell, Bourne, Broadhurst, Duguid, Hughes, Irish, Johnson, Kyrle and Ricketts.

**In Attendance:** Duncan Murray (Parish Clerk).

### **Public Participation:**

There were two members of the public present. Mr Ray Fishman Chair of the Hiltingbury Tennis Club thanked the Council for keeping the tennis courts open when they could during the pandemic. He also thanked the Deputy RFO for the help on the invoicing. He enquired as to when the moss on the tennis courts would be treated and then washed off. The Clerk was able to report that the courts were due for Sports Courts to professionally herbicide treat and high pressure wash the courts in March/April and then repaint them after 3-weeks. Then they would be closed for a few days to allow the paint to cure. In the meantime, the Facilities Manager would herbicide treat and pressure wash when the weather allowed (minimum 6-hours drying time for the herbicide).

The second member of the public was Jane Hitchman, Site Rep of Ramalley allotments, who commented that the Asset Management Committee hadn't taken on board her representation to them at their recent meeting and that she didn't see the need for an Allotments Officer 52 weeks a year, at 8-hours per week. Neither did she see the need for the management software at £1,400p.a.

The Chairman said the Clerk would answer the points raised by email.

### **983 APOLOGIES**

There were apologies from Cllrs Cox, Dolbear, Evans, Johnson, Newcombe and Pragnell. Cllr Child was not present. The Clerk mentioned that due to recent illness Cllr Johnson needed to have his apologies, going forwards, as being under the Covid-19 dispensation agreed at the 27 September meeting.

### **984 DECLARATIONS OF INTEREST**

There were none.

### **985 CHAIRMAN'S REPORT**

The Chairman's report was read out "Hilary has completed level 2 of the AAT course and will be starting level 3 next year.

We have, with help from European money and the LAC, purchased 900 meters of lights and transformers so that all our shopping areas can be lit up at Christmas. We have also purchased 25 Christmas trees with lights which can be mounted on various premises. The latest newsletter which includes a flyer encouraging residents to shop locally is now ready for distribution.

I am pleased to report that our trading for November was over 15K. We have increased our lettings at both Fryern Pavilion and the Sportshall.

Finally, may I wish you all a happy Covid free Christmas and a Peaceful New Year."

### **986 TO APPROVE/ACCEPT MINUTES OF MEETINGS**

- a) to approve the minutes of meeting of the Parish Council held on 27 September 2021,
- b) to approve the minutes of the Asset Management Committee of 6 December 2021, and accept the minutes of the meetings of that committee held on 4 October and 1 November 2021 that have already been agreed,
- c) to approve the minutes of the Policy and Finance Committee of 15 November 2021, to accept the previously agreed minutes of 25 October and the financial reports made to that committee, and
- d) to approve the confidential minutes from the HR Committee meeting of 27 October 2021.

Following proposal and seconding on each item in turn, the individual minutes were AGREED by a show of hands and the financial reports noted. However, the Chairman commented that she was surprised to see that no Declarations of Interest had been made at the AMC's meeting of 6 December. The Clerk agreed that it had been a surprise, and that having checked a non-disclosable, non-pecuniary interest declaration should have been made by the Member concerned over items 7 and 8 on the agenda for that meeting.

- 987 TO NOTE THE DECISION OF THE ASSET MANAGEMENT COMMITTEE TO INCREASE THE ALLOTMENT RENTAL PER SQUARE ROD FROM £6.00 TO £9.00 IN OCTOBER 2022 AND A FURTHER £2 PER SQUARE ROD IN OCTOBER 2023.**

This was NOTED.

- 988 TO NOTE THE DECISION OF THE ASSET MANAGEMENT COMMITTEE TO INTRODUCE AN ADMIN FEE FOR NEW ALLOTMENT TENANTS OF £30.00 INC VAT (STARTING IN THE NEW FINANCIAL YEAR).**

This was NOTED.

- 989 TO VOTE ON THE RECOMMENDATION FROM THE POLICY AND FINANCE COMMITTEE TO ADOPT THE UPDATED COUNCIL OPERATIONS RISK ASSESSMENT (REVIEWED OCTOBER 2021).**

Following proposal, seconding and on a show of hands this was AGREED.

- 990 TO VOTE ON THE RECOMMENDATION FROM THE POLICY AND FINANCE COMMITTEE TO ADOPT THE USE OF BARCLAYSNET FOR BACS PAYMENTS.**

Following proposal, seconding and on a show of hands this was AGREED.

- 991 TO VOTE ON THE RECOMMENDATION FROM THE POLICY AND FINANCE COMMITTEE TO ADOPT THE UPDATED HEALTH AND SAFETY POLICY (REVIEWED OCTOBER 2021).**

Following proposal, seconding and on a show of hands this was AGREED.

- 992 TO VOTE ON THE RECOMMENDATION FROM THE POLICY AND FINANCE COMMITTEE TO ADOPT THE MEETING SCHEDULE FOR 2022.**

A Member asked if all the dates had been checked against EBC's calendar, the Clerk said he had checked it against what was publicly available. The Member said that was not what had been required and said he would not be able to vote for it. The Clerk commented that the meetings for January had to be agreed otherwise no precept would be able to be set. Following proposal, seconding and on a show of hands the following meetings were set for January 2022: 10 January AMC, 17 January P&F and 24 January Full Council.

- 993 TO VOTE ON THE RECOMMENDATION FROM THE HR COMMITTEE TO AGREE THE CONFIDENTIAL SALARY ITEM (CONFIDENTIAL HR MINUTE POINT 5(F)).**

Following proposal, seconding and on a show of hands this was AGREED.

- 994 MEMBER'S QUESTIONS**

(None submitted for the agenda).

- 995 DATE AND PLACE OF NEXT MEETING: 7.00PM 24 JANUARY 2022 FRYERN PAVILION.**

That being the conclusion of business the meeting closed at 7.30pm.

Chairman.....