

CHANDLER'S FORD PARISH COUNCIL
ASSET MANAGEMENT COMMITTEE

9 July 2018

Fryern Pavilion, Chandler's Ford 7.00 pm

PRESENT: Councillors Aubry, Cox, Duguid, Hughes (Chairman), Kyrle, Newcombe and Pragnell.

In attendance: Cllr Atkinson with Duncan Murray (Parish Clerk), Tomor Beqo (Facilities Manager) Phil Eades (Compliance Officer Operations) and Keith Hatch (Employer's Representative of the Hiltingbury Project [ER]).

Public Participation: There were no members of the public present.

1. APOLOGIES

These were received from Cllrs Broadhurst and Irish.

2. DECLARATIONS OF INTEREST

These were declared as a non-disclosable, non-pecuniary interest in the Exempt item by Cllr Newcombe, and by Cllrs Hughes, Aubry and Duguid due to their trustee/management committee interests in The Hilt.

3. TO ACCEPT THE MINUTES OF THE COMMITTEE'S MEETING OF 4 JUNE 2018 PREVIOUSLY AGREED AT FULL COUNCIL ON 25 JUNE 2018.

These were accepted.

4. TO NOTE THE UPDATED ACTION LIST.

The updated Action List was noted, with particular comment being made on the dragons' teeth just outside the edge of The Hilt's demise and the area being open for parking at The Hilt's sole responsibility with a licence in place to pass and repass over the council's land for the duration of the construction period.

5. COMPLIANCE OFFICER'S AND FACILITIES MANAGER'S REPORTS

5.1. Update on PSS and most recent reports.

It was noted that the required checks had been undertaken, albeit sent through late, as the report was tabled due to staffing changes at EBC. When questioned by a Member the reasoning for the report was qualified as providing an audit trail of inspections/visual checks by EBC as our agents. It was asked it be confirmed that the new staff were RoSPA (or equivalent) trained for such checks.

5.2. To note maintenance/contracted work undertaken/in progress:

The report was noted, with key points being:

- VitaPlay have been on site at Hiltingbury installing the Nexus Altitude and the additional/replacement benches.
- AV equipment is being ordered for in-house installation in August.
- PO given out for new boilers for the football side of the Fryern Pavilion and dead-leg removal from old pipes. Works due to start 30 July.
- Wildflower meadows coming on nicely, despite one resident cutting them for home...

- Dorothy's bench has been moved to relieve teen pressure around the sensory garden area (that has now been totally trashed).
- Two other benches had been moved to the back of the Rec, to give a space for teenagers that was away from the houses.
- Mead Road play area had been jet-washed and the trees were going to be pruned back.

An issue was raised over the vandalism and the Clerk agreed that a moveable camera (hunting/wildlife) should be purchased that could be done under Fin Reg 4.1.

5.3 To note a report on incidents recorded.

There had been no incidents in the past period.

5.4. To discuss and agree the provision of rat population 'knockdown' treatment at Hiltingbury Rec (Pine Road pathway area) at a cost of £1,650 one-off and then a quarterly charge of £203 both ex VAT.

Following a short discussion in which the problem was acknowledged to be serious in that location and others, after proposal and seconding and on a show of hands the provision of a knockdown treatment at Hiltingbury Rec was AGREED.

6. TO RECEIVE AN UPDATE REPORT ON THE PAVILION EXTENSION PROJECT, AND RECEIVE THE FIRST VALUATION REPORT.

The Clerk briefed Members as follows as to the finances and that the first valuation had been done at £150,065.39. Acheson had also provided a project cashflow that showed in the second quarter of the project VAT of about £220k would need to be managed as the expenditure would be approximately £1.1M. At this stage there was a potential £88k saving to full contract price that gave some latitude for unforeseen costs.

The ER commented that the project was pretty much on-programme and there were extra savings that could be made if they were worthwhile. He commented on the services layout and rerouting needs that were coming in at a higher cost than allowed for in the provisional sum. The contractor had pushed on with the pads, plates and bolts. At the present time there was perhaps a week's slippage to schedule, but that would have been allowed for in the project planning. The knock-on effect of the re-siting of the power cables was asked about and the response was negligible as other savings (such as not having to underpin the old foundations) had an off-set effect. The ER also mentioned that there were currently 40 akro props in place.

The report was NOTED.

7. TO DISCUSS AND AGREE THE PURCHASE OF 2NO. SILENT SOLDIERS AS PART OF THE SUPPORT FOR THE 100TH ANNIVERSARY OF THE END OF WW1 @ £250 EACH.

The Members of the Committee decided to refer this matter in its entirety to Policy and Finance.

8. TO AGREE TO EXEMPT THE MEETING FROM PUBLIC ATTENDANCE UNDER THE PUBLIC ACCESS TO MEETINGS ACT 1960/C2 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.

Following proposal, seconding and on a show of hands the press and the public were excluded from the meeting due to the confidential nature of the business to be discussed.

9. It was agreed that a meeting would be held in terms of the resolution in the confidential minutes, and in line with the legal advice received, to protect the Council's interests.

10. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

To report back on the meeting from the exempt business, the potential ½ mile track and play area roundabouts.

The next meeting was confirmed as being at 7.00pm on Monday 2 September at the Fryern Pavilion. That being the conclusion of business the meeting was closed at 8.50p.m.

Chairman.....