

CHANDLER'S FORD PARISH COUNCIL - ASSET MANAGEMENT COMMITTEE

7 MARCH 2022

Fryern Pavilion 7.00 pm

PRESENT: Councillors Hughes (Chairman), Broadhurst, Irish, Kyrle and Newcombe.

In attendance: Cllrs Duguid along with Duncan Murray (Parish Clerk). No other officers were present due to Covid-19 Secure advice.

Public Participation: There were no members of the public present.

1. APOLOGIES

Cllrs Aubry and Cox and Evans had sent their apologies. Cllr Pragnell was not present. T. Beqo was on leave.

2. DECLARATIONS OF INTEREST

There were none

3. TO AGREE THE MINUTES OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE OF 7 FEBRUARY 2022.

These were AGREED.

4. TO RECEIVE THE COMPLIANCE (OPERATIONS) OFFICER'S AND FACILITIES MANAGER'S REPORTS:

4.1. Update on PSS and most recent reports

The Officer's report, showing 1-item being reported in January was received.

4.2. To note maintenance/contracted work undertaken/advisable

The Facilities Manager's report was noted:

- **Ground Maintenance:** All ground maintenance had been carried out as per normal for this time of the year.
- **Maintenance Checks:** All maintenance checks completed at Fryern and Hiltingbury including water checks and fire alarms.
- **Equipment:** The Scags had been serviced.
- **Trees:** The replacement trees (6No. including 3 additional trees to finish the 'avenue') have been ordered and are due for delivery 15 March. The tree guards had been delivered as had the Selecta DNA grease.
- **Tree work at Fryern and Ramalley:** The tree work is due to start on the 3rd of March at Fryern and Ramalley, reduction of the Weeping Willow tree that is in the far corner of Fryern Recreation ground, by approximately 25%. Remove major deadwood. Dismantle diseased and dangerous Ash stem at Ramalley allotments to safe height (approx. 3m). MEWP access would be required from Ramalley graveyard.
- **Broken Tree:** Due to the bad weather we lost one of the trees at Fryern rec, which was cleared (in house) the same day. We would like to replace the tree as soon as possible.
- **Pennine Way:** We have fenced off the very soggy area at Pennine Way, to make sure that the public is aware not to enter the area. We have also put some more scalping's on the path to make it easier and safer for the public to walk on.
- **Hiltingbury Skate Park Lights:** Utili-Light Limited was due on 28th Feb to replace the two lights that were not working at the skate park at Hiltingbury. Due to the bad weather and not being able to drive on the rec, we had to reschedule for the first week of March.
- **Pennine Way Notice Board:** The notice board at Pennine way was badly vandalised. TB replaced the broken glass as soon as the problem was reported.
- **Sportshall Reception Shutter:** The power pack had stopped working on the reception shutter at the Sportshall - replacement part on order.
- **Sportshall Disabled Toilet Alarm:** The disabled toilet alarm had stopped working

part had been ordered for TB to install it in house.

- **Fryern MUGA:** We had to replace one of the main metal posts on the MUGA, due to the rust and the children climbing up and pushing back and forth. Upon checking all the others, it looked as though most of them might need to be replaced as they are very rusty and starting to break.
The report was noted.

4.3. To note a report on incidents recorded and reported to the police.

There had been no incidents.

5. TO RECEIVE AN UPDATE REPORT ON FRYERN PAVILION AND SPORTSHALL TRADING ETC:

The Sportshall Team Leader's report was noted. The financial report was also noted with the following details: -

Income Year to date was up £8.6k on budgeted value. The gas (£491) and electricity (£481) were slightly higher than expected, gas consumption had increased due to an ineffective thermostat (rectifications were underway) and the electricity was up due to increased opening hours (an extra hour Monday through Friday in the evenings).

There had been one complaint about the amount of club/coaching bookings we have, as a recent new netball booking has taken up an hour he often used for family badminton. We have emailed back about the balance we need to have between guaranteed income and casual income.

Fryern's income was £2.7k up on budgeted amount, but £1.2k down on net surplus, due to the replacement of the PTZ CCTV unit and its power source (£3.2k) in the Recreation Ground as reported to P&F in the 3rd quarter's results for the Council.

A Member asked about the school using the space for an after-school club, whilst it was not possible to use the actual Sportshall due to existing club bookings, studio 1 could be made available. The school was asked to get in contact with the Clerk in the first instance. A comment was also made on other progress being made on school holiday provision.

6. TO DISCUSS AND AGREE WHETHER TO PURCHASE A WATER COOLER/DISPENSER AS RECOMMENDED IN THE REPORT AT A COST OF £553 (EX VAT) INCLUDING INSTALLATION KIT, SANITISER AND ADDITIONAL CARBON FILTERS.

The Clerk took Members through the item, stating that the proposed water cooler complied with Legionella Management goals, was robust, required a button to be depressed to dispense chilled water and could be hard plumbed for waste water.

Following discussion and after proposal, seconding and on a show of hands the procurement of the Water Cooler/dispenser was AGREED at a cost of £553 (ex VAT) including the installation and the sanitiser kits.

7. TO DISCUSS AND AGREE WHETHER TO RETAIN VITAPLAY TO INSTALL THE DESIRE PATH ACROSS HILTINGBURY RECREATION GROUND AT A COST BETWEEN £16,820 AND £24,340 (EX VAT).

The Clerk introduced the item, commenting that this was the first path of two, and the delivery of the second path, behind the wildflower meadow, was to be committed to delivery in the coming financial year (probably late summer/early autumn) as there would not be time to deliver before the elections. Following debate and after proposal, seconding and on a show of hands the provision of the path from the elbow of the HCC provided Safer Access to Schools path to the dip, with steps and accessible 1:12 ramp was AGREED at a cost of £24,340 (ex VAT).

8. WORKS TO THE HILTINGBURY CAR PARK - UPDATE - POTENTIAL TO SET BUDGET IF ADEQUATE INFORMATION RECEIVED IN TIME.

The Clerk reported that he had attended a site visit with two potential providers and a third was

submitting a quote without undertaking a site visit. Members discussed the recent degradation in the car park. A decision was taken that there was an emerging danger to the public by not doing the work as quickly as possible, the Easter school holidays were to be aimed for, if possible. Bearing that in mind under the Financial Regulations the Committee agreed to the expenditure of £60,000 of Council funds plus the Borough Council's s106 grant of £10k towards the sum for completing these very urgent works.

A RECOMMENDATION to undertake the works if the quotes were outside the above budget was to be made to Full Council.

9. SCHOOL HOLIDAY ACTIVITIES AT THE SPORTSHALL – UPDATE.

It was agreed that adequate comment had already been made on this subject

10. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

Emergency use of the Sportshall by the school and the official opening of the Sportshall.

The next meeting was confirmed as Monday 4 April 2022, 7.00pm Fryern Pavilion. That being the end of business the meeting was closed at 8.05pm.

Chairman.....

