

## **CHANDLER'S FORD PARISH COUNCIL - ASSET MANAGEMENT COMMITTEE**

**7 JUNE 2021**

**Fryern Pavilion 7.00 pm**

**PRESENT:** Councillors Hughes (Chairman), Aubry, , Cox and Irish, Kyrle Newcombe Pragnell.

**In attendance:** Cllr Duguid along with Duncan Murray (Parish Clerk). No other officers were present due to Covid-19 Secure advice.

**Public Participation:** There was one member of the public present, the Allotment Representative from Eagle Close who commented on the unauthorised water butts that were causing an issue on the pathway. The issues ranged from general health and safety to water quality issues.

### **1. APOLOGIES**

Cllrs Broadhurst and Evans had sent their apologies.

### **2. DECLARATIONS OF INTEREST**

There were none

### **3. TO ACCEPT THE MINUTES OF THE COMMITTEE'S MEETING OF 10 MAY PREVIOUSLY AGREED AT FULL COUNCIL 24 MAY 2021.**

These were ACCEPTED.

### **4. TO RECEIVE THE COMPLIANCE (OPERATIONS) OFFICER'S AND FACILITIES MANAGER'S REPORTS:**

#### **4.1. Update on PSS and most recent reports**

The Officer's report was noted.

#### **4.2. To note maintenance/contracted work undertaken/advisable**

The Facilities Manager's report was noted:

- Ground maintenance had been carried out as per normal for the time of the year.
- All building checks were complete, including fire alarms tested, and water temperatures recorded.
- Cladding at Hiltingbury Sportshall had been damaged, investigations were being undertaken to establish whether there was a fault in manufacturing.
- Issue with PTZ cameras at Hiltingbury tennis courts and at Fryern rec, Quotes received from AXIS, works to be carried out as soon as possible.
- Boiler issues at Fryern Pavilion. After the service recently carried out by the engineer and parts were replaced, further investigation was needed.
- Rentokil visits to Ramalley Allotments had not been followed up, a refund was due and an additional free of charge visit to put things right.
- Batteries for the Towrite had been ordered, TB to install.

Members commented on various items with particular reference to the cladding damage and their disappointment that it seemingly got damaged so easily; the boiler issues suggesting it was a matter of thermostatic control; and the refunds for poor workmanship at Ramalley.

#### **4.3. To note a report on incidents recorded and reported to the police.**

With regard to this item the Clerk mentioned the potential of further CCTV and it was suggested that the Local Area Manager could be asked to cut back the vegetation in the alleyway leading to Highfield Road, to let more light in.

### **5. TO RECEIVE AN UPDATE REPORT ON HILTINGBURY PAVILION EXTENSION AND SPORTSHALL ETC:**

#### **5.1. To note the reopening schedule as advised by the Government as of 17 May 2021.**

The Sportshall Team Leader's report was noted. In particular it was noted that there was a loss of some of the regular studio hirers as was stated the previous month but as mentioned previously, there was an increase in the return of the adult fitness and wellbeing sessions.

The 50+ Get Active mornings were getting back to being popular having been re-launched on a Monday so as not to clash with other bookings  
Interviews were to be taking place later that week for replacements of staff that have left. At the time there were 4 interviews booked. Staff were still maintaining daily flush throughs of the system as well as weekly alarm checks. Staff have had to issue rather stern reminders to Badminton Clubs about the rules as some were becoming less inclined to follow them and some are making quite a fuss about them, despite having a number of conversations with staff members. A gross income of £8,120 was noted.

**6. TO DISCUSS AND AGREE WHETHER TO UNDERTAKE SAFETY SURFACING REPAIRS AS PER THE QUOTES FROM VITAPLAY (PARTLY S106 FUNDING).**

Following a short discussion, proposal, seconding and on a show of hands expenditure of £13,300 ex VAT was AGREED, with a potential input from s106 contributions through the LAC of £11.2k.

**7. TO DISCUSS AND AGREE AS TO WHETHER, OR NOT, TO ADD AN APPENDIX TO THE TENANCY AGREEMENT FOR PLOT 28 AT EAGLE CLOSE ALLOTMENTS TO ALLOW THE RETENTION OF TWO NO. WATER BUTTS THAT HAVE BEEN IN PLACE FOR 2-YEARS AND TO PREVENT AN EASEMENT BEING CLAIMED IN THE FUTURE OR REQUIRE THAT THEY BE REMOVED.**

Members took into consideration the inputs from the allotment rep earlier in the meeting regarding water hygiene and other health and safety issues. Therefore, following proposal, seconding and on a show of hands, no appendix to the tenancy agreement was agreed and it was decided that the plot holder would have to remove the water butts under the existing terms of the Tenancy Agreement, clause 7 'nuisance'. It was noted that the tree nursery needed tidying up (post meeting note – the tree nursery had been tidied up the previous Friday).

**8. TO DISCUSS AND AGREE WHETHER TO ALLOW AN EVENT ON HILTINGBURY REC BY A CHARITY CALLED EDITH'S HOPE.**

Following a brief discussion, after proposal, seconding and on a show of hands it was AGREED this event could go ahead.

**9. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.**

Tree statistics (9species and numbers in the tree nursery), car park concerns, bamboo at Pennine Way, Legionella Scheme access for a Member to inspect.

The next meeting was confirmed as Monday 5 July 2021, 7.00pm Fryern Pavilion. That being the end of business the meeting was closed at 8.25pm.

Chairman.....