

CHANDLER'S FORD PARISH COUNCIL - ASSET MANAGEMENT COMMITTEE

6 JUNE 2022

Fryern Pavilion 7.00 pm

PRESENT: Councillors A Broadhurst (Chairman), Evans, Irish, Johnson and Kyrle.

In attendance: Cllr Child along with Duncan Murray (Parish Clerk) and Tori Beqo (Facilities Manager).

No other officers were present due to Covid-19 Secure advice.

Public Participation: There was one member of the public present, who did not wish to speak.

1. APOLOGIES

Cllrs Attrill, Irish and Selby had sent their apologies, Cllrs Baker and Beer were not present.

2. DECLARATIONS OF INTEREST

There were none

3. TO ACCEPT THE MINUTES OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE OF 7 MARCH 2022 PREVIOUSLY AGREED AT FULL COUNCIL ON 16 MAY 2022.

These were ACCEPTED.

4. TO RECEIVE THE COMPLIANCE (OPERATIONS) OFFICER'S AND FACILITIES MANAGER'S REPORTS:

4.1. Update on PSS and most recent reports

The Officer's report was noted, showing 2 items reported, both of which had been repaired.

4.2. To note maintenance/contracted work undertaken/advisable

The Facilities Manager's report:

- Ground Maintenance: All ground maintenance had been carried out as per normal for the time of the year. All the football pitches and training areas at Fryern and Hiltingbury had been scarified, seeded and top dressed. The spraying around the play areas, tennis courts, and round the buildings had also been undertaken.
- Maintenance Checks: All maintenance checks completed at Fryern and Hiltingbury including water checks and fire alarms.
- Wildflower Meadows: These had been seeded at Fryern, Hiltingbury and Pennine Way, looking good so far.
- Tennis Court Scanner: The inside scanner wasn't working on the two bottom tennis courts, this had been replaced and was back in action.
- Tennis Courts: The process of the tennis courts maintenance had now started; all 4 tennis courts have now been jet washed and cleaned in preparation for repainting.
- Hiltingbury Skate Park Lights: Utili-Light Limited had replaced the two non-working lights at the Hiltingbury Skate Park, they look great and they work very well.
- Sportshall Heating thermostat: We have had issues with the thermostat that regulates the temperature in the main Sportshall, T&K Services the original contractor suggested that we need to replace the thermostat for a slightly different one to fix the problem. The thermostat has now been replaced and it's working fine, and it's much easier to use and more energy efficient.
- New Path: The work for the new path at Hiltingbury rec was completed on 30/04/22, the path was being used by a lot of people we have had great feedback. Accessibility issues at the kissing gate might need to be reviewed.
- Top Car Park: The work at the top car park at Hiltingbury was completed 25/04/22, on-time, and we have had a lot of positive feedback from the users and residents.
- Drainage: After the work was completed at the top car park, we had Drain Doctor to clear all the drains on the car parks at Hiltingbury, as most of them were blocked, to stop any future flooding.
- EC Toilet: We had a problem with the Eagle Close toilet, and the problem was that the cesspit was completely full. We got Drain Doctor to empty it and we shouldn't

have any problems with it for few years to come.

- Fryern Pavilion Heating: We are continuing to have problems with the heating at Fryern, numerous times we have contacted the engineers which they have stated that the boiler is not fit for purpose. This time we have had a quote for the pump to be replaced on it, we had no choice apart from to go ahead as the rooms are quite cold still for some small children.
- Funtasia this year it was great, especially as we haven't done it for the past two years, nice weather, huge amount of people a lot more than expected which is great, which made our efforts worthwhile. We didn't have any issues or problem's part from parking which people didn't know where to park as all the car parks nearby were full. The main problem that we have every year is the volunteers, that's something that we always struggle but we are working on it. The 'take' for the day was £2,484, after refunding the float.

The report was noted.

4.3. To note a report on incidents recorded and reported to the police.

There had been no incidents.

5. TO RECEIVE AN UPDATE REPORT ON FRYERN PAVILION AND SPORTSHALL TRADING ETC:

The salaries were up in March due to the implementation of the (finally agreed) salary increase by NALC and the unions with the employers' representatives at 1.75% which was backdated to 1 April 2021 – this was paid on top of overtime of 99hrs due to a member of staff having an accident whilst on holiday that left her incapacitated for most of the month. March's trading had been at £10k net income with expenses of £8.2k. April's gross take on activities booked was £13.5k and May's was £15.3k. It was noted that the proper report for the first quarter would be available in July after the 2021-2022 accounts had been closed off by the accountants.

6. TO RECEIVE A REPORT ON THE WORKS UNDERTAKEN AT HILTINGBURY REC (CAR PARK AND HOGGIN PATH).

The car park works had been touched upon earlier, but the report also contained pictures of the extent of the works and demonstrated that the works had been carried out to specification. It was also clarified that the works were achieved on budget, but £3.4k of additional costs had been incurred in safely keeping 50% of the car park open.

The desire path at Hiltingbury was also reported on, that it had come in at budget, and was well received.

7. TO DISCUSS AND AGREE THE ALLOTMENT (COUNCIL) REPRESENTATIVES FOR BOTH RAMALLEY AND EAGLE CLOSE AND THEREFORE AGREE THE MAKE-UP OF THE ALLOTMENTS SUB-COMMITTEE.

As there were a few absentees Cllr Broadhurst said he was willing to be the Rep for Eagle Close, and cover Ramalley until a representative from the council was appointed. Therefore, the item was deferred.

8. TO RECONFIRM THE INSTALLATION OF AIR CONDITIONING FOR STUDIOS 2 AND 3 (AS PREVIOUSLY AGREED 2020 AT £5,860 + VAT) AT THE SPORTSHALL.

An updated quote had been received for this, but as time had passed, 2-years or so, it was necessary to revisit the item. The price had increased minimally (by about £200) to £6,189 ex VAT. Following proposal, seconding and on a show of hands the provision of air conditioning to studios 2 and 3 at the Sportshall was AGREED at a cost of £6,189 ex VAT.

9. TO AGREE A LONG-TERM RELATIONSHIP WITH AFC HILTINGBURY SO THAT HAMPSHIRE FA GRANTS CAN BE ACCESSED TO ENABLE PITCH IMPROVEMENTS ON THE HILTINGBURY REC.

The Clerk explained to Members that there was a fund available through Hampshire FA for pitches that were in need of improvement. However, the grant was for the football club, not the landowner, thus the club had to have some security of tenure. The grants were for £2.5k and £2k in the first year for a 11 v 11 and 9 v 9 respectively reducing over a 5-year period. Following debate on proposal, seconding and a show of hands the Clerk was authorised to negotiate a draft 5-year proposal and revert to the committee in the summer.

10. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

The AFC Hiltisbury draft agreement and the Allotment Officer.

11. TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED UNDER THE PUBLIC ACCESS TO MEETINGS ACT 1960/C2

The Clerk briefed Members as to why the item had to be confidential, after discussion, following proposal, seconding and on a show of hands the press and public were excluded.

The next meeting was confirmed as Monday 4 July 2022, 7.00pm Fryern Pavilion. That being the end of business the meeting was closed at 8.15pm.

Chairman.....

