

CHANDLER'S FORD PARISH COUNCIL - ASSET MANAGEMENT COMMITTEE

3 OCTOBER 2022

Fryern Pavilion 7.00 pm

PRESENT: Councillors A Broadhurst (Chairman), Baker, Evans Irish, Kyrle, and Selby.

In attendance: Duncan Murray (Parish Clerk) and Tori Beqo (Facilities Manager) no other officers were present due to Covid-19 Secure advice.

Public Participation: There were two members of the public present one who commented on some tarmac that was 'giving'. The second Mrs Hitchman (Ramalley Allotments Rep) said that she felt her previous comments at the meetings had been misrepresented. She also made comment on the Jubilee Garden being a disgrace and that rather than using a Landscape Architect (Carly Kershaw, a Silver Medallist at the Chelsea Flower Show 2021), whose client had been a Russian, we should use a Sparsholt College Student. Further that if we were going to spend money on it the council needed a maintenance plan. Officers and the Chair of the committee made comment on the fact that in its early years it had been maintained by the then owners, not by the Parish Council and that the garden had been ruined by the time we had the land transferred.

1. APOLOGIES

Cllr Attrill had sent her apologies, Cllr Beer was not present. had also sent his apologies.

2. DECLARATIONS OF INTEREST

There were none

3. TO ACCEPT THE MINUTES OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE OF 5 SEPTEMBER 2022 PREVIOUSLY AGREED AT FULL COUNCIL ON 26 SEPTEMBER 2022.

These were ACCEPTED.

4. TO RECEIVE THE COMPLIANCE (OPERATIONS) OFFICER'S AND FACILITIES MANAGER'S REPORTS:

4.1. Update on PSS and most recent reports

The Officer's report was noted, showing 3 items reported, most of which had been repaired and two which were of a very low risk and were being monitored and the broken glass had been removed at the time of being reported.

4.2. To note maintenance/contracted work undertaken/advisable

The Facilities Manager's report:

- **Ground Maintenance:** All ground maintenance had been carried out as per normal for the time of the year. Staff had been concentrating on the football pitches and Jubilee Garden, bringing them back following the very dry weather. The Jubilee Garden had been scarified.
- **Maintenance Checks:** All maintenance checks completed at Fryern and Hildingbury including water checks and fire alarms.
- **Wildflower Meadows:** Staff had started to cut them back and begin the preparations for next year, unfortunately this year the mix of the colours hadn't as expected. TB had arranged a meeting with the supplier to discuss and find a way to improve them for next year.
- **Tennis Courts:** There was a problem with door at the top tennis court, the magnet that locks the door was faulty, a quote had been received from Axis to replace the faulty parts and we are expecting the work to be done by 28th.
- **Boiler at Fryern:** Officers had tested the heating and everything seemed to be working very well.
- **Air flow system at Fryern:** FARMWOOD M&E SERVICES LTD had replaced both PCB's on both units and everything was back to normal. The system can be controlled from the office.
- **Fryern MUGA:** The courts had been resurfaced which looked much better, and the new surface was much safer as it provided significantly better traction. Good feedback has been given by residents.

- **Eagle Close Allotments:** Staff had installed one part of the CCTV in the storeroom, but for the Solar battery PTZ a pole had to be ordered so it could be installed. Work done in-house by TB.
- **Play Areas:** Maintenance had been done on some of the play areas, Westmoreland Way staff replaced some of the wooden fence split poles as they had been kicked and broken in half, Lincolns Valley we had replaced the wooden panels on the other bench as the original ones had rotted.
The report was noted.

4.3. To note a report on incidents recorded and reported to the police.

There were none.

4.4. Play equipment Repairs

- The hurricane roundabout and the Kompan Spinner at Fryern needed servicing and repair respectively at a total cost of £1,755 ex VAT.
- At Lincolns Valley the Wicksteed Multi-Play Unit needed a new ladder installed at £470 ex VAT.
- And at Cox Row the Proludic Roundabout needed a bearing to be replaced at a cost of £1,025 ex VAT.

Following proposal, seconding and on a show of hands these repairs were AGREED

5. TO RECEIVE AN UPDATE REPORT ON FRYERN PAVILION AND SPORTSHALL TRADING ETC:

The Sports Hall has remained busy throughout September into October with all clubs being back after the summer holidays. The Sports Hall usage had increased with the daily footfall of people coming in to use our facilities. The **50+ Get Active morning** was proving immensely popular and the numbers on Monday range from **17+** each week on a low week and there was a good community spirit evolving from the groups with more newcomers joining them. The numbers for our Thursday session were around **10/12+** each week and still improving, whilst this was not as busy as Monday's staff were seeing a steady organic growth.

Staff had a public complaint regarding not being able to book a court during the weekday evenings, as there were too many club bookings. Having taken this information, GM had spoken to a few clubs to ask if they could free up one of their courts to allow the public to book a court. When I spoke to the clubs I did mention that this could be a temporary or permanent change as we have to put it on a trial basis. If it did not prove popular over the agreed time, we could offer the courts back to the clubs. Time would tell....

There was a new yoga class starting from 4th October – this will be held in studio 2 on Tuesday evenings from 19:00-20:00.

Tennis Courts

The public, clubs and coaches were widely using the tennis courts even in the wet weather at the beginning of September.

There was a fault with one of the magnet door-locks on the Top tennis courts gate. However, this was now being resolved and we have confirmation from Axis that this would be working correctly by Wednesday 28th September.

Staffing

Since the departure of Gemma on the 15th July there has been a team of three. There was a bank staff member Ben, however, he was now back at university.

Recruitment for our Part-time position for the Sports Hall was promoted on the Indeed website numerous times, but there don't seem to be any quality candidates.

Sportshall Financials

Income: mainly on target (overall) facilities quieter than usual due to school holidays – but up from the previous August. YTD income is UP £10.9k on budget

Expenditure: Utilities month water £349.24 (ytd £827), gas £129.70 (ytd £971), electric £245.05 (ytd £1463). Repairs Sportshall signage (inc cherry picker hire) £520, 2 No sets of Pickleball kit £216, Fire Ext certification £53.

Fryern Financials

Income A quiet August, but YTD UP on budget by £2.9k

Expenditure: Utilities month water £191 (ytd £460), gas £54 (ytd £751) electricity £229 (ytd £1225) Repairs/Maintenance up due to £1k ventilation (inc heat recovery) service and £3.5k replacement boiler.

September bookings

As expected, September has increased the footfall/take as clubs/hirers return from their holidays at £14,313 inc VAT, or £11.9k ex VAT.

6. TO DISCUSS AND AGREE WHETHER TO LOOK INTO THE THE FUTURE PROVISION OF LIGHTING ON THE TWO LOWER TENNIS COURTS TO ENABLE EVENING PLAY IN THE WINTER MONTHS.

This item was moved up the agenda. Following a short discussion, it was requested that a report be brought to the March 2023 Agenda of the committee.

7. TO DISCUSS THE POSSIBILITY OF HCC UTILISING THE OLD TEMP CAR PARK AREA APRIL 2023 TO END MARCH 2024

Mike Chater the Project Architect for HCC on the Junior School upgrade briefed Members for about 15 minutes and then took questions. The main issue was that the car parking spaces were going to be used as the contractors' compound. Members discussed the issues of giving up too many parking spaces and the impacts on the council's tenants and their customers. The old temporary car park was felt to be too far away, although CFPC were willing to make it available if it, was matted and fenced and was returned to its state prior to any works, once they were completed. A suggestion was made of the disused EBC owned building and car park, which abutted the Infant School's boundary Mr Chater said he would follow up the suggestion with EBC.

8. TO THE CONSIDERATION AND POTENTIAL IMPLEMENTATION OF REWORKING AND REPLANTING THE JUBILEE GARDEN TO BE BASED ON THE DESIGN CURRENTLY TO HAND.

It was commented that the design had been commissioned pre-pandemic with the aim of doing the works before the Platinum Jubilee. It was noted that September 2021 it had been voted down. As previous comment had been made about its history the debate was relatively short with Members expressing their wish to see works undertaken to restore/improve it. Following proposal, seconding and on a show of hands it was AGREED to undertake the works to a design based on that to had with a budget of £7,000 ex VAT.

9. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

There were no matters to be taken forwards.

The next meeting was confirmed as Monday 7 November 2022, 7.00pm Fryern Pavilion. That being the end of business the meeting was closed at 8.16pm.

Chairman.....

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