

CHANDLER'S FORD PARISH COUNCIL - ASSET MANAGEMENT COMMITTEE

1 NOVEMBER 2021

Fryern Pavilion 7.00 pm

PRESENT: Councillors Hughes (Chairman), Aubry, Broadhurst, Cox, Evans, Irish, Kyrle and Pragnell.

In attendance: Cllrs Atkinson along with Duncan Murray (Parish Clerk) and Tomor Beqo (Facilities Manager). No other officers were present due to Covid-19 Secure advice.

Public Participation: There were no members of the public present

1. APOLOGIES

Cllr Newcombe had sent his apologies.

2. DECLARATIONS OF INTEREST

There were none

3. TO AGREE THE MINUTES OF THE COMMITTEE'S MEETING OF 4 OCTOBER 2021.

Following the correction of the date from the 5th to the 4th and then proposal, seconding and on a show of hands these were AGREED.

4. TO RECEIVE THE COMPLIANCE (OPERATIONS) OFFICER'S AND FACILITIES MANAGER'S REPORTS:

4.1. Update on PSS and most recent reports

The Officer's report was received and questions from Members were answered especially on the number of issues reported at the Cox Row play area. It was also requested that Officers encourage EBC inspections to have a 5 level incident identification scale rather than 3. There was a further discussion on the damaged play equipment having two names by two different inspectors/EBC staff, this led to a debate on clarity of reporting and members felt that CFPC are at significant risk if we do not control remedial works and the method of reporting, hence the level incident identification scale being increased to level 5 from 3 – a debate followed.

4.2. To note maintenance/contracted work undertaken/advisable

The Facilities Manager's report was noted:

- All ground maintenance had been carried out as per normal for this time of the year, also both pitches, Fryern and Hiltingbury had been fertilised with Lebanon ProScope 12-6-24 winter fertiliser.
- All maintenance checks had been done at Fryern and Hiltingbury including water checks and fire alarms.
- Suffolk Drive play area gate, unfortunately he was unable to replace the mechanism as the supplier had sent the wrong part. He had contacted the suppliers and the correct part should be delivered in the following week.
- Cox Row play area, the spinner was still out of action as vita play were still waiting on the parts to arrive, 28/10/2021 was the last update they hoping to have the parts the first week of November.
- The half dead tree at Pennine Way recreation ground had been removed, woodchips were taken to Ramalley Allotments for the plot holders to use instead of other items.
- After a private party on 16/10/21 in Combined Greenways Room, 4 of the shutters were damaged, which officers spent quite a bit of time fixing.
- Batteries for the Towrite had been replaced in house by TB, everything was ok and running well.
- At the skate park at Hiltingbury we had a lot graffiti , which we had painted most of

it apart from the NHS one.

Questions raised on the items were answered. Officers said they would look into anti-graffiti paint.

4.3. To note a report on incidents recorded and reported to the police.

There had been no issues raised.

5. TO RECEIVE AN UPDATE REPORT ON HILTINGBURY PAVILION EXTENSION AND SPORTSHALL ETC:

5.1. To note the activities since reopening.

The Sportshall Team Leader's report was noted. We have seen a steady organic growth throughout September and October through both public and club bookings.

The 50+ Get active mornings were proving very popular and as a result, they were adding an additional day throughout the week (Thursday). This was to help those that cannot make Monday's and to offer additional session for the keen members of the community. The October Half-term activities that we put on for the kids, has not had much interest unfortunately.

They have had customers of the Hilt being sent down to us to use our toilet facilities, having been instructed to do so by staff of the Hilt. This had not been pre-agreed with us and they had been given no indication that they had an issue with their own facilities and as a result, they had spoken with the Hilt and this matter has now been resolved.

They had also contacted all of the coaches with regards to the coaching fee coming into effect from 1st January 2022 on the tennis courts and this has been met with a positive response.

They were still looking for part-time staff members as they remained short staffed.

Finances for September at the Sportshall were shared with Members, showing a net income of £7,251 and expenditure of £6,780 showing an operating profit of £470.

Gross income for October has increased to £13.3k (inc VAT) from September at £12,750 (inc VAT) from August's £7,750.17 (inc VAT). November's bookings are already at £11.2k with only £315 out of a usual £2k of casual badminton bookings. Casual badminton and soft tennis should continue to increase as it gets colder and tennis players come inside. 50+ Get Active had 63 sessions booked in October.

Monthly financial reports were also requested for Fryern Pavilion.

6. TO RECEIVE THE GROUND INVESTIGATION REPORT FOR THE TOP HILTINGBURY CAR PARK.

The Clerk briefed Members on the report that effectively stated the 'Made Ground' of the top Hiltingbury car park was not-fit-for purpose.

Following a short discussion, proposal and seconding the retention of RJ Watkinson (Civil Engineers) was AGREED to design a proper scheme at a cost of £2,750 ex VAT so that the project could move forwards.

7. TO DISCUSS AND AND AGREE WHETHER TO ACCEPT THE QUOTES: -

7.1. FOR THE REPAINTING OF THE TENNIS COURTS, BY SPORTS COURTS AT £5,895 (EX VAT)

7.2. FOR THE RESIN COATING THE MUGA SURFACE AT FRYERN REC (AND PAINTING) TO HELP REINSTATE SURFACE INTEGRITY AND LENGTHEN THE ANTICIPATED REMAINING LIFESPAN OF THE SURFACE AT £4,400 (EX VAT).

These items were taken separately and following debate/Members' questions each item was individually proposed, seconded and AGREED on a show of hands.

8. TO DISCUSS AND AGREE AS TO THE PURCHASE PRICE FOR THE VAN (THE PURCHASE OF WHICH WAS AGREED IN OCTOBER'S MEETING).

The Facilities Manager left the room and debate was had. It was decided that two to three valuations should be gained and that the Chair of the Committee and the Clerk should take the average and offer that value up to a maximum of £5.5k. Following proposal and seconding and on a show of hands this was AGREED.

9. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

Rat baiting to the Allotments Sub-Committee

The next meeting was confirmed as Monday 6 December 2021, 7.00pm Fryern Pavilion. That being the end of business the meeting was closed at 8.10pm.

Chairman.....

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