

CHANDLER'S FORD PARISH COUNCIL - ASSET MANAGEMENT COMMITTEE

1 MARCH 2021

Virtually 7.00 pm

PRESENT: Councillors Aubry, Broadhurst (Chairman), Cox, Evans, Irish, Newcombe and Pragnell.

In attendance: Cllrs Atkinson and Holden-Brown along with Duncan Murray (Parish Clerk) Phil Eades (Compliance Officer Operations) Tomor Beqo (Facilities Manager) and Geoff Mitchinson (Team Leader Sports Hall).

Public Participation: There were no members of the public present.

1. APOLOGIES

Cllrs Hughes and sent his apologies, Cllr Kyrle was not present. It was noted that Cllr Hughes had been discharged from hospital and the committee wished him a full and speedy recovery.

2. DECLARATIONS OF INTEREST

There were none

3. TO AGREE THE MINUTES OF THE COMMITTEE'S MEETING OF 8 FEBRUARY 2021.

These were AGREED following proposal, seconding and on a show of hands.

4. TO RECEIVE THE COMPLIANCE (OPERATIONS) OFFICER'S AND FACILITIES MANAGER'S REPORTS:

4.1. Update on PSS and most recent reports

The Officer's report was noted. The broken glass was removed on the day by EBC. The basket swing chain was a known and monitored issue (as per previous reports) and was recommended for replacement in the spring. The spring chair has been removed. The shrunken edges were a known problem (as per previous reports). And the last 3 items noted simply show CFPC had followed the Covid-19 guidelines re outdoor sports areas being closed.

4.2. To note maintenance/contracted work undertaken/advisable

The Facilities Manager's report was noted:

- Ground maintenance carried out as per normal for the time of year.
- All building checks had been done at both Fryern and Hiltingbury including fire alarms and water testing.
- TB had taken down a dead tree at Pennine Way due to the resident complaining.
- TB had tidied up most of the hedges at Hiltingbury rec also crown lifted one of the trees, due to teenagers hanging around, smoking, also used as a drug den, and fly tipping.
- TB had hired a cherry picker and took down two ash trees at Fryern, as they were half dead with Ash-Dieback.
- As CFPC had the cherry picker, the whitewood under the entrance at Fryern Pavilion was cleaned and had also cleaned the guttering all around.
- Preparation has started for the wildflower meadows, seed order progressed, as soon as the weather improved rotavating would start.
- One of the bins at Hiltingbury sports hall had been damaged due to a member of the public reversing their car into it, new one was on order to be installed in-house.
- TB had passed a Legionella Awareness Duty Holders Training course and a COVID-19 Workplace Preparedness Training.
- The Hiltingbury Skate Park was undergoing its refurbishment

Questions were asked about the glass in the Fryern Play Area on Sunday morning which had been sorted out by volunteers and TB had also been on site at the same time. CCTV had been reviewed and those responsible had been caught on camera at 10.00pm Saturday evening, the police had been informed of this and invited to review the images.

4.3. To note a report on incidents recorded and reported to the police.

Police had increased their presence, enforcing lockdown.

5. TO RECEIVE AN UPDATE REPORT ON HILTINGBURY PAVILION EXTENSION AND NEW SPORTS HALL: -

5.1. To note reopening schedule as advised by the Government as of 22 February 2021.

The Sportshall Team Leader's report was noted along with the dates for reopening, and guidance being gathered and shared from the relevant sports bodies to enable correct and lawful activities to take place at the right times.

5.2. To note that the Council has 3 Officers qualified as Duty Holders and Responsible Persons for Legionella management (ACOP 2013 L8) and is following the Chartered Institute of Environmental Health's guidance on Legionnaires' Disease: lockdown risks and reopening safely.

The Clerk also commented on the Duty Holder being the Parish Council and why/how that was the case through being a legal identity (Artificial Person) that CFPC was both the owner and the controlling mind of the water system. The Clerk was the Responsible Person. EBC had confirmed the Parish Council was doing what was appropriate, to manage Legionella risks, in coming out of Lockdown. A Member challenged this stating that the Clerk was wrong, and the Duty Holder had to be a person. A second Member said the first owed the Clerk an apology. Another Member commented that he supported the Clerk and that a brief internet search confirmed that the Duty Holder could be a Body Corporate as well as an actual person. The first Member apologised and said he had been wrong.

The item was NOTED.

5.3. To note that remedials have been completed at the Sportshall so Acheson will be requesting the Retention sum shortly.

This was noted along with an A&RM Sub-committee being convened around 15 March if Loss and Expense account information was available then.

6. TO NOTE THAT CFPC HAS BEEN OFFERED SOME \$106 CONTRIBUTIONS AND HAS PUT IN A REQUEST FOR SOME £38K.

This was noted.

7. TO NOTE THAT AN ALLOTMENTS SUB-COMMITTEE MEETING IS BEING ARRANGED.

This was noted.

8. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

None were mentioned.

The next meeting was confirmed as being on Monday 12 April 2021, 7.00pm virtually. That being the conclusion of business the meeting was closed at 7.37p.m.

Chairman.....