

## **ANNUAL MEETING OF CHANDLER'S FORD PARISH COUNCIL**

**7.00 PM 24 MAY 2021 FRYERN PAVILION, GREENWAYS, CHANDLER'S FORD**

**COUNCILLORS PRESENT:** Chairmen Cllr Evans and then. Councillors: Atkinson, Aubry, Broadhurst, Bourne, Child, Cox, Dolbear, Duguid, Holden-Brown, Hughes, Irish, Kyrle, Newcombe Pragnell, and.

**In Attendance:** Duncan Murray (Parish Clerk).

### **Public Participation:**

There were no members of the public present.

#### **951 ELECTION OF A CHAIRMAN**

Cllr Evans took the Chair for the election of a Chairman. In accordance with Covid-19 Secure guidance (to prevent aspiration and thus the spread of the virus) the Clerk had a list of Nominations that had previously been considered by Members.

There was one nomination of Cllr Evans, following proposal and seconding Cllr Evans was elected Chairman, as the uncontested candidate.

#### **952 DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Evans read out and signed the Declaration of Office as Chairman, this was witnessed and countersigned by the Clerk.

#### **953 ELECTION OF A VICE CHAIRMAN**

Cllr Holden-Brown was the only nomination and following proposal, seconding and as the uncontested candidate was elected Vice Chairman.

#### **954 APOLOGIES**

There were apologies from Cllrs Bicknell, and Ricketts. Cllr Johnson was not present.

#### **955 DECLARATIONS OF INTEREST**

There were none.

#### **956 TO ELECT MEMBERS OF COMMITTEES (CHAIRMEN, & VICE CHAIRS TO BE ELECTED AT FIRST COMMITTEE MEETINGS):**

##### **a) Asset Management Committee (8 Members)**

Members: Cllrs Aubry, Broadhurst, Cox, Hughes, Kyrle, Irish, Pragnell and Newcombe.

##### **b) Policy and Finance Committee (9 Members)**

Members: Cllrs Atkinson, Bicknell, Bourne, Broadhurst, Child, Dolbear, Holden-Brown, Johnson, and Ricketts.

##### **c) Planning, Highways and Licensing Committee (8 Members)**

Members: Cllrs Aubry, Child, Cox, Dolbear, Holden-Brown, Johnson, Kyrle and Ricketts.

##### **d) Human Resources Committee (4 Members)**

Members: Cllrs Aubry, Duguid, Hughes and Johnson.

##### **e) Audit and Risk Management Committee (5 Members [including CFPC, P&F and AMC Chairs])**

Members: Cllrs Aubry, Atkinson plus Chairs of Council, AMC and P&F.

It was noted that the nominations for Committee Chairs/Vice Chairs had been received as guidance for the committees to decide between at their first meeting. However, it was also noted that these nominations were uncontested and therefore they were elected by default.

Therefore, those elected as Chairs/Vice Chairs of committee were: -

Cllr Atkinson Chair of Audit and Risk Management (VC appointed if/when required)

Cllr Hughes Chair of Asset Management

Cllr Broadhurst VC of AM

Cllr Child Chair of Policy and Finance

Cllr Bourne VC of P&F

Cllr Kyrle Chair of Planning, Highways & Licensing

Cllr Johnson VC PHL

Cllr Duguid Chair of Human Resources  
Cllr Johnson VC of HR

**957 APPOINTMENTS OF REPRESENTATIVES TO OUTSIDE BODIES**

- a) Chandler's Ford Community Association - Cllr. Kyrle
- b) Hiltingbury Community Association – Cllr. Aubry
- c) Velmore Community Association – Cllr. Bicknell
- d) North Millers Dale Association – Cllr. Holden-Brown
- e) QEII Jubilee Activity Centre – Cllr. Irish
- f) Itchen Valley & Chandler's Ford Rotary Club – (Cllr Hughes if required)

**958 CHAIRMAN'S REPORT**

The Chairman gave her report, firstly thanking her fellow Members for re-electing her as Chairman. She commented that we were starting to recover from the effects of the pandemic, having meetings face-to-face, albeit cautiously. It was hoped that by the next Full Council meeting further reductions would be in place on current restrictions. Tennis and badminton had already opened up along with some exercise classes. Staff at the Sportshall and Fryern pavilion were looking forward to welcoming customers back.

The wildflower meadows had been seeded and a spectacular display was anticipated for the summer. A photographic competition was being considered. The skatepark had been upgraded with high quality boards and a unit replaced. A chicane was going to be erected on the safer access to schools path, at the Ashdown Road end, to slow down cyclists approaching the corner. A reminder was given that E-scooters were not lawful to use on parish council land. Hiltingbury car park was to be subject to LAC funded investigative works to sort out the underground watercourse.

Many activities had been curtailed over the past 14 months, but it was hoped to make 2022's Funtasia special.

**959 TO APPROVE/ACCEPT MINUTES OF MEETINGS**

- a) to approve the minutes of meeting of the Parish Council held on 10 March 2021,
- b) to approve the minutes of the Policy and Finance Committee of 26 April 2021 and to accept the financial reports to that committee, and
- c) to approve the minutes of the Asset Management Committee of 10 May 2021 and to accept the previously agreed minutes of that committee's meeting of 12 April 2021.

Each minute was gone through for accuracy Following proposal, seconding and on a show of hands for each item, all of the meeting's minutes along with the financial reports were all AGREED.

**960 TO AGREE THE RECOMMENDATION FROM THE POLICY AND FINANCE COMMITTEE TO ADOPT THE UPDATED LEGIONELLA POLICY.**

The Clerk commented that HSE had been contacted about points raised earlier in the progress of the policy, but they had not disagreed with the Clerk's viewpoint. One Member still disagreed that the dutyholder was the Council. Following proposal, seconding and on a show of hands the Legionella Policy was ADOPTED. One Member voted against the proposal.

**961 TO AGREE THE PAYMENT OF THE GRANT FOR GROUNDWORKS SOUTH FOR THE VELMORE YOUTH SERVICE PROVISION.**

Following proposal, seconding and on a show of hands this was AGREED at £5,100.

**962 DATE AND PLACE OF NEXT MEETING: 7.00PM 28 JUNE 2021 AT FRYERN PAVILION, GREENWAYS, CHANDLER'S FORD.**

**963 TO AGREE TO EXEMPT THE MEETING FROM PUBLIC ATTENDANCE UNDER THE PUBLIC ACCESS TO MEETINGS ACT 1960 /C2 DUE TO THE CONFIDENTIAL NATURE OF THE ITEMS TO BE DISCUSSED.**

Matters were resolved as per the confidential agenda item (attached to the signed minutes).

That being the conclusion of business the meeting closed at 8.00pm.

Chairman.....