

**CHANDLER'S FORD PARISH COUNCIL – COUNCIL MEETING 22 JULY 2013**  
**Chandler's Ford United Reformed Church, Kings Road, Chandler's Ford**  
**(7.00 pm – 8.42 pm)**

PRESENT: Councillors Mrs Atkinson (Chairman); Councillors Bicknell, Boyes, Broadhurst, Cole, Davidovitz, Ms Grajewski, Ms Hodgson, Hughes, Luffman, Olson, Roberts and Streeter

Apologies for absence were received from Councillor Hosegood

In attendance: Stephen Mursell Parish Clerk

There were two members of the public present.

**396. DECLARATIONS OF INTEREST**

No members stated a declaration of interest in respect of agenda items.

**397. PUBLIC PARTICIPATION**

The members of the public present at the meeting were advised that they could address the meeting. A resident, Mr Burgess, Chairman of Velmore Residents Association stated that he had passed a letter to the Parish Clerk on matters that he wished to be addressed. The Chairman therefore said that she would read the letter to the members present.

Mr Burgess expressed concerns about the state of the back alleys on the Velmore estate and that building material was still being stored in compounds on the estate after the contractors had left the area.

With regard to the back alleys this had been reported to Eastleigh Borough Council but there had been no action to repair the surfaces. Cllr Bicknell indicated that Hampshire County Council were responsible for the back alleys. Other members queried whether the developers were responsible for the repair work, and if so, then they should be requested to make the repairs rather than the County Council or Borough Council.

It was AGREED that:

- 1) First Wessex Housing Group would be contacted by the Parish Clerk to determine if the repair of the back alleys was the responsibility of the developers
- 2) Hampshire County Council and Eastleigh Borough Council would also be contacted to determine whether they have any responsibility for the repair work.
- 3) Once the correct party has been identified as responsible for this work, then the Parish Council would request that action be taken immediately to make the necessary repairs.

With regard to the compounds Mr Burgess indicated that there were compounds at Westfield Road and Cornwall Road which were unsightly to residents and visitors and needed to be cleared. It was determined that both areas were public open spaces and it were currently being maintained by Lovells builders, before they are taken over by Eastleigh Borough Council for the purpose of play areas and open space.

It was AGREED that:

1) Cllrs Bicknell and Luffman would follow up this matter with Mr Burgess to seek clearance of the sites

### **398. PRESENTATION BY CHANDLER'S FORD AND EASTLEIGH COMMUNITY RESPONDERS**

Daniel Marshall of the Community Responders introduced himself as the co-ordinator of the group and advised members that the responders were the voluntary sector of the Ambulance Service who are based from home and respond to 999 calls in the same way as the Ambulance Service.

Mr Marshall explained that the group is run as a charity and is responsible for the purchase of its own equipment, which it does by local fundraising. As a result the group is seeking guidance on how to look for funding and wishes to work with the Parish Council to achieve this and use contacts already made by the Parish Council to approach potential funders. In addition the group is wishing to make residents more aware of their activities and the service it offers to the community.

Mr Marshall made members aware that the group use their personal cars and basic satellite navigation systems and as a result getting to an emergency quickly was sometimes an issue. Ideally the group would like a car to be made available to the group that would be for their exclusive use and again wanted the Parish Council to guide them in how to achieve this.

Members raised a number of questions about the training of the group, the resources that were available to them, the number and type of emergencies responded to, and the number of volunteers in the group.

Members were sympathetic to the request of the group, as they recognised the very necessary and beneficial service being provided by Community Responders to the residents of the Parish, and wished to assist the group in achieving their objectives.

Members also recognised that this was a contributory service to the health and well-being of the community.

It was AGREED that:

1) that a working group of members consisting of Cllrs Boyes, Davidovitz, Hughes and Broadhurst would meet with Mr Marshall and other volunteers from the group to

identify how to achieve their objectives of receiving more funding and recognition for their work within the Parish, and report back to Council with an appropriate plan of action.

### **399. CHAIRMAN'S REPORT**

The Chairman had attended the Merfest, the school fete organised by the parent teacher association at Merdon School, which other members also attended. The Parish Council had been approached for financial support by the PTA and an application will be submitted to the Policy and Finance Committee for consideration.

The Chairman had also attended the Funday at the Velmore Community Association which was well attended by residents.

In addition the Chairman had met informally with the Chairman of Hiltingbury Community Association to discuss working together on initiatives for the Hiltingbury area, and in particular the youth drop-in facility at Hiltingbury Pavilion.

Also the Chairman had organised an informal meeting of the Parish Council at which members had discussed the acquisition of assets and how to improve services and invest in the assets for the future, details of ideas suggested at the meeting had been circulated to members.

### **400. MINUTES OF MEETINGS**

Minutes of the Parish Council meeting held on 3 June 2013 were considered for accuracy. No members raised any issues of accuracy.

It was AGREED that:

1)The minutes of the Parish Council meeting held on 3 June 2013 be signed by the Chairman as an accurate record of the meeting.

Minutes of the Policy and Finance Committee held on 10 July 2013 were tabled and considered for accuracy. A minor typographic error was noticed and there were no other matters concerning accuracy of the minutes.

It was AGREED that:

1)The minutes of the Policy and Finance Committee meeting held on 10 July 2013 be received and noted

The Chairman advised members that she had been made aware that the joint Planning, Highways and Licensing and Strategic Planning Committees was possibly not quorate and this matter had been referred to HALC for consideration. HALC advised that the

question of whether the meeting was quorate or not was debatable, and recommended that the Minutes of the meeting should be received and noted at full Parish council meeting which would ratify any decisions taken at the meeting should this be queried in the future. HALC also recommended that should such a joint Committee meeting be held in the future that the Parish Council agree terms of reference in advance of the meeting. This recommendation was noted by Council.

Minutes of the joint Planning, Highways and Licensing and Strategic Planning Committee held on 24 June 2013 were considered for accuracy. A change of wording was noted and no other members raised any matters concerning accuracy of the minutes.

It was AGREED that:

1)The minutes of the joint Planning, Highways and Licensing and Strategic Planning Committees held on 24 June 2013 be received and noted

#### **401. MATTERS ARISING**

##### **Council meeting 3 June 2013:**

The Chairman requested an update on the progress of the motion raised with Eastleigh Borough Council concerning no verge parking. The Parish Clerk advised members that Hampshire Highways had been consulted and their full views were to be made.

It was AGREED that;

1)The Parish Clerk would remind Hampshire Highways and Eastleigh Borough Council that a full response was required to the motion

##### **Policy & Finance meeting 10 July 2013:**

There were no matters arising

##### **Joint Planning, Highways and Licensing and Strategic Planning Committees 24 June 2013:**

Members provided suggestions of other community groups that should be consulted under the Statement of Community Engagement and requested that the Parish Clerk ensure that the named groups as listed were on the consultation list, and also to check whether the Velmore Community Association and the Chandler's Ford Community Association were included.

#### **402. COMMUNITY SAFETY**

The Chairman advised members that although Sgt O'Hanlon had been invited to address the meeting no confirmation of his attendance had been received and no

written report had been passed to the Parish Council.

Members raised a number of questions regarding community safety including:

- Information on the number of no verge parking cards that had been issued
- Information as to when and where the speed enforcement equipment had been deployed
- Information on the breakdown of incidents of Anti-Social Behaviour across the wards in the parish
- Reports of drug taking and alcohol abuse in North Vinings Copse

Members requested that Sgt O'Hanlon provide a report detailing matters of concern to the Parish Council and that this report be circulated to members.

It was AGREED that:

- 1)The Parish Clerk contact Sgt O'Hanlon to provide a written report to the Parish Council on matters of concern
- 2)That the Parish Clerk circulates this report and invite members to provide written questions of matters of concern that may be addressed to Sgt O'Hanlon

Cllr Davidovitz reported on a member of the Youth Parliament of Hampshire County Council who had raised issues concerning health education of the youth. Members were of the opinion that he may wish to address the Parish Council on these matters especially as the Parish Council would wish to provide services for the youth in the future.

It was AGREED that:

- 1)The Chairman would arrange to meet with the member of the Youth Parliament to discuss youth matters, and to discuss the possibility of them addressing the Parish Council at a future date

#### **403. RECOMMENDATION FROM POLICY AND FINANCE COMMITTEE**

Members were requested to approve the draft standing Orders that had been reviewed by the Policy and Finance Committee with some minor amendments recommended. Members raised no further comment on the draft standing Orders.

It was AGREED that:

- 1)The draft Standing Orders be adopted by the Parish Council

#### **404. PARISH COUNCIL APPOINTMENT TO ROTARY CLUB**

Members were requested to consider the appointment of Cllr Grajewski as the Parish Council representative to the Chandler's Ford and Itchen Valley Rotary Club.

It was unanimously AGREED that:

1) Cllr Grajewski be appointed as the Parish Council representative to the Chandler's Ford and Itchen Valley Rotary Club

#### **405. REPRESENTAIVES OF COMMUNITY GROUPS**

The Chairman invited representatives of community groups to update members with current activities of those groups.

Chandler's Ford Community Association - Cllr Hughes had not been able to attend any meetings, and thus had nothing to report

Hiltingbury Community Association - Cllr Streeter had not been able to attend any meetings, and thus had nothing to report

Velmore Community Association - Cllr Atkinson advised members that the Association was moving forward and was planning for the next stage of their development. Cllr Atkinson, and several other members of Council, had also attended the Fun Day organised by the Association. The Association, and affiliate groups of the association also had expressed their thanks for recent grants they had been awarded by Council. Cllr Olson wished to express his gratitude on behalf of the Parish Council for the work undertaken by the chairman as a Trustee of the Association

Velmore Traffic Plan Steering Group - Cllr Bicknell had nothing to report as he had not been able to attend any meetings, further the leader of the Group is wishing to reconvene the Group to discuss current issues

North Millers Dale Association - Cllr Boyes updated members of the on-going issues with the Community Association building and the problems previously reported at North Vinings Copse. It had also been reported that some of the road surfaces were in urgent need of repair and the Parish Council is requested to apply pressure that the appropriate repairs are undertaken

QE11 Activity Centre - Cllr Bull was not present at the meeting and had not provided a report

Surrey Court Steering Group - Cllr Grajewski reported that the issues that residents and relatives of residents had previously reported had been dealt with satisfactorily. Some building delays were experienced in the winter but the project was on track and residents were very pleased with the builders. First Wessex Housing Group will soon start to market the shared ownership units.

Community Safety - Cllr Davidovitz reported that the new Police and Crime Commissioner will provide the strategy that influences community safety, but reported

that the incidence of crime in the locality was below the average seen nationally or in other areas of the Borough

#### **406. CORRESPONDENCE**

Members considered the request to complete a questionnaire on Hampshire Highways and Transport. Members considered that although they can complete the survey as an individual the Planning, Highways and Licensing Committee should be delegated to complete and submit the survey on behalf of the Parish Council.

It was AGREED that:

1) The Planning, Highways and Licensing Committee complete the Highways and Transport survey on behalf of the Parish Council

#### **407. FINANCE MATTERS**

The Clerk tabled a list of cheques drawn on the Council's bank account for various expenditure items since the last Council meeting.

The following cheques have been drawn since the last council meeting which members are asked to endorse:

Cheque No	Gross
100282 HALC Affiliation fees	£1,955.00
100283 HALC Training	£108.00
100284 Datacenta Website charges	£552.00
100285 Dave Piper Allotment machinery service	£306.00
100286 Velmore Community Association Room hire	£40.00
100287 Youth Options Affiliation fees	£50.00
100288 CPRE Seminar cost	£12.00

100289 Xeretec Photocopier charges	£18.84
100290 D B**** Stationery	£19.47
100291 CFPC Temporary grant to Funtasia	£1,500.00
100292 Eastleigh Borough Council Salaries	£1,866.59
100293 ISL Stationery	£56.16
100294 R C*** Petrol Ramalley Allotments	£18.82
100295 One Community Affiliation fees	£20.00
100296 Cash Petty cash replenishment	£91.53
100297 Xeretec Photocopier charges	£45.94
100298 Eastleigh Neighbourhood Watch Grant	£188.00
100299 Do The Numbers Internal Audit Fees	£625.00
100300 Chandler's Ford Methodist Church Room hire	£70.25

It was AGREED that:

1)The cheques be endorsed

Members are asked to authorise the following requests for payment:

HCC No Cold Calling Zones	£114.00
EBC	

Salaries	£1,858.57
Harrison Flags CFPC flags	£125.94
Xeretec Photocopier charges	£76.91
Southern Water Eagle Close allotments	£58.04
Broker Network Ltd Parish Council Insurance	£450.00
Velmore FC Have Your Say grant	£500.00
Velmore Community Association Have Your Say grant	£500.00
Chandler's Ford Street Pastors Have Your Say grant	£500.00
Eastleigh Memory Support Group Have Your Say grant	£500.00
Healthy Hearts Have Your Say grant	£500.00
Hiltingbury Community Association Have Your Say grant	£1,198.80
Chameleon Theatre Group Have Your Say grant	£541.16
Solent Youth Have Your Say grant	£760.04
EBC Deposit	£40,000.00

It was AGREED that:

- 1)The cheques be authorised

For members information the current balances are:

Parish Council general account £32,156.11

Events Account £4,159.07

Deposit Account £251,864.56

#### **408. MEMBERS QUESTIONS**

There were no member's questions.

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