

CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

21 November 2016

Fryern Pavilion, Fryern Recreation Ground

COUNCILLORS PRESENT: Councillors, Atkinson, Broadhurst, Cox, Duguid, Grajewski (Chairman), Luffman and Pragnell.

In Attendance: Duncan Murray (Parish Clerk).

Public Participation:

There were no members of the public present.

1. APOLOGIES

There were apologies from Cllr Boyes and Cllr Johnson was not present.

2. DECLARATIONS OF INTEREST

Cllr Grajewski declared a non-pecuniary non-disclosable interest in item 4(e) as did Cllr Luffman during the meeting.

3. TO NOTE THE MINUTES OF THE POLICY AND FINANCE COMMITTEE'S MEETING OF 10 OCTOBER 2016 PREVIOUSLY AGREED AT THE FULL COUNCIL MEETING OF 31 OCTOBER 2016.

These were noted. The Clerk commented on a table note explaining why the Xelabus X6/7 funding and the impact of WBCL were not on the agenda as there was no new or finalised information as yet.

4. MATTERS FOR RESOLUTION

a) To discuss the first draft budget for 2017-18 and agree any material changes that need to be made to it before it is taken to Full Council in January

Following an explanation of the variations in the draft budget for 2017-2018 from 2016-2017 by the Clerk, and with particular reference to the provisional figures being prior to knowing the Tax Base figures for calculation of Precept. Members questioned and commented on items of change and no change including postage, contingency levels, community initiatives, invasive plant clearing and the potential of the transfer of the Hut Farm play area. The Clerk also explained the General and Restricted Reserves' levels and expected balance transfers, noting that the Election Reserve level would not have any further allocation in the coming year as it would be at an adequate level.

b) To note that the necessary registration for VAT has had a detrimental effect on the income streams for the 2014, 2015 and 2016 Fryern Funtasia events and to agree to internally transfer £2,317.42 to the Events account, to recover the shortfall of income that necessary VAT registration has caused.

With no debate being required and following proposal, seconding and on a show of hands it was unanimously AGREED that an internal transfer of funds of £2,317.42 could occur in favour of the Events Account.

c) To agree that a budget of up to £150 is made available to the Fryern Lantern parade schools for lantern materials to ensure all children who want to participate can.

With no debate being required and following proposal, seconding and on a show of hands it was unanimously AGREED that a sponsorship of up to £150 be made available.

d) To discuss and agree to make a recommendation that the Tree Policy for the Parish Council be adopted by Full Council.

It was noted that the Facilities Manager had just attended a tree monitoring/surveying course.

Changes to the policy were requested to include the forestry.gov.uk guidance on the risk assessment management of trees to point 1(a); point 1(b) that '*native species...characteristic of the area*' be added; point 2 '*demonstrable hazard*' was changed to '*significant hazard*'; and residents' rights (on land neighbouring open spaces) was changed to '*under existing Common Law*'. Following proposal, seconding and on a show of hands this was progressed to AMC for final comments before adoption at Full Council in December. It was agreed to review the policy in or by June 2017.

e) To discuss and agree to make a recommendation that an interim Open Spaces Policy is adopted by the Asset Management Committee and Full Council

Clarifications were made to this draft policy in the Prohibitions section 2.2: '*Payments*' was corrected to '*pavements*'; '*killing and injuring*' was changed to '*harming*'; the note on fireworks was removed from the published version but kept as a nota bene for Officers; '*sport of archery*' was changed to '*use of a projectile weapon*'; '*electric mobility scooters and electric bicycles*' was added to permitted motorised vehicles; '*or drone*' and '*unless operated within air traffic control regulations*' were added to model aircraft restrictions. 4. Play Areas had '*October of each year*' replaced by '*Annually... Annual Inspection Standards*'.

Following proposal, seconding and on a show of hands this was progressed to AMC for agreement or alteration before adoption at Full Council in December. It was agreed to review the policy in or by June 2017.

f) To make a recommendation that the Internal Auditors' report from their first interim visit of the financial year is accepted by Full Council

Two typographical errors were noted and correction requested. Following proposal, seconding and on a show of hands a RECCOMENDATION was made that Full Council accept the Internal Audit Interim Report.

5. TO NOTE THE FINANCIAL REPORTS:

i. SAGE current account reconciliations from 19 September 2016 to 18 October 2016 (most recent bank statements).

These were noted.

ii. to agree the payments made from the SAGE payment summary and to authorise payments due, to sign cheques,

Following proposal, seconding and on a show of hands the payments made and due were AGREED.

6. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.

Monitoring and reporting of Xelabus peak funding via the EBC Officer with oversight, and issues the demise of the building contractor might cause for the Fryern Pavilion Extension for the AMC Agenda.

7. DATE AND TIME OF NEXT MEETING

Agreed as 7.00pm 16 January 2017, Fryern Pavilion, Greenways.

That being all the business the meeting closed at 8.28 pm.

Chairman.....