

CHANDLER'S FORD PARISH COUNCIL
ASSET MANAGEMENT COMMITTEE

10 July 2017

Fryern Pavilion, Chandler's Ford 7.00 pm

PRESENT: Councillors Atkinson, Aubry, Cllr Boyes Broadhurst (Vice Chairman), Foulds, Luffman and.

In attendance: Duncan Murray (Parish Clerk).

As the Chairman had sent his apologies Cllr Broadhurst took the Chair for the meeting.

Public Participation: There were two members of the public present and Cllr Duguid (part of meeting).

Mr Dunn spoke as the allotments representative for Eagle Close asking that a plot deposit scheme be put in place if allotments were left in an untidy or unlettable state and that some plots had been vacated with more rubbish on them than could be expected for volunteers to clear up. The Chairman thanked Mr Dunn for all his efforts at the Eagle Close Allotments.

1. APOLOGIES

These were received from Cllrs Hughes and Scott, Giles Ashley-Down (Facilities Manager) and Phil Eades (Compliance Officer). Cllr Johnson was not present.

2. DECLARATIONS OF INTEREST

None were made.

3. TO AGREE THE MINUTES OF THE COMMITTEE'S MEETING OF 5 JUNE 2017.

With 'if' replacing 'when' in point 8 of the minutes, following proposal, seconding and on a show of hands these were AGREED.

4. TO NOTE THE UPDATED ACTION LIST

This was noted with the street art/signage being mentioned.

5. COMPLIANCE OFFICER'S AND FACILITIES MANAGER'S REPORTS

5.1. Update on PSS and most recent reports.

The report was noted.

5.2. To note maintenance/contracted work undertaken/in progress:

The report was noted, with the finishing of the year's play area improvements, that the fly-tipped stump had been removed from the Fryern recreation ground, that the bollards had been installed to protect both recreation grounds and the football pitch surface dressing and over-seeding had been completed.

The Avalon booking system trial period had been extended but was going well. A petrol shredder/chipper had been purchased at £1,875 to dispose of the arisings from hedge cutting. This had been authorised by the chairman of the committee and clerk under fin reg 4.1.

The groundsmen were currently undertaking their Tractor driving and related operations City and Guilds level 2.

Finally issues with Creative Parking's software/hardware were reported.

5.3. To note a report on incidents recorded.

There had been no incidents reported to the police. Only some irritating youths that had been reported to their school.

6. TO RECEIVE AN UPDATE ON THE HILTINGBURY PAVILION EXTENSION PROGRESS.

The Clerk updated Members that the Pre-App meeting had been held with Cllr Hughes, the Clerk, Andy Thompson (EBC), David Knott and Steve Nangreave (Planning Officer). Issues such as detailing, landscaping, travel/parking had been addressed. The design and access statement had also been considered. The whole Rec was red-lined to make it clear this was a single application, thus making BREEAM 'Good' the best the council could guarantee with an aspiration of 'Very Good'.

The orientation of the Junior Pitch had also been considered as during construction it might need to be rotated, with temporary netting installed behind the southerly goal. Therefore, the area it might be rotated to occupy had also been surface dressed and over-seeded that month.

The planning application had been submitted on 30 June 2017.

One Member commented that he felt excluded from the process, and it was acknowledged that with changes to those elected to office at the Annual Meeting of the Parish Council it would be beneficial for the project board to meet and hear what he could contribute, especially considering his illness the previous year. It was agreed it was a matter of special circumstances.

The report was noted.

7. TO DISCUSS AND AGREE WHETHER THE KEY DEPOSIT FOR THE ALLOTMENTS SHOULD ALSO BE AVAILABLE TO BE USED AS A PLOT DEPOSIT IF THE VACATING TENANT DOESN'T LEAVE IT TIDY/FIT-FOR-PURPOSE.

Members suggested a two-step deposit one for condition of the plot on termination of the tenancy and the other for the key deposit with figures of £50 and £30 respectively being suggested. Another suggestion was to look to the tenancy agreement (s22.1) and strengthen the wording to 'reserves the right' to recover reasonable costs. It was suggested that the Clerk looked at the agreement and the covering letter. As the suggestion moved away from the agenda item, following proposal, seconding and on a show of hands it was AGREED to defer the item, for suggestions to be brought back in September for decision.

8. TO DISCUSS AND AGREE WHETHER TO UNDERTAKE FURTHER WORKS ON THE COX ROW PLAY AREA TO RECTIFY EMERGING ISSUES AND TO REINSTATE THE WOK SPINNER THAT WAS REMOVED TO MAKE WAY FOR THE SAFETY AREA OF THE SLIDE

Following a briefing by the Clerk in which it was mentioned that these were rectifications to emerging issues and confirmation that the funding would be through the £125k in the budget for asset improvements, following proposal, seconding and on a show of hands it was AGREED that the works should be undertaken at a cost of £7.3k.

9. TO DISCUSS AND AGREE THE HCA'S USE OF THE HILTINGBURY REC FOR THE

EXTRAVAGANZA ON 17/09/2017 (A GRANT HAS ALREADY BEEN MADE AVAILABLE BY P&F)

Following proposal, seconding and on a show of hands, it was AGREED to consent to the use of the recreation ground for the Extravaganza so long as the management plan was acceptable.

10. TO DISCUSS AND AGREE A RESPONSE TO THE 11 FOI ACT REQUESTS RECEIVED FROM 1 INDIVIDUAL IN 1 HOUR ON 1 JULY 2017.

Following a short debate in which it was agreed to utilise both the Borough's Monitoring Officer's advice and include the other items in the tabled draft response. After proposal and seconding and on a show of hands it was AGREED to write in the terms of the requests (34 questions) being burdensome and vexatious.

11. TO NOTE THE PROVISION OF A NOTICE AT EAGLE CLOSE ALLOTMENTS ABOUT MINOR VANDALISM.

This was noted.

12. TO NOTE THE PURCHASE OF A ROBUST PETROL SHREDDER/CHIPPER UNDER FIN REG 4.1 @ £1,875

This was noted along with the Senior Groundsman having LANTRA certification to operate it.

13. TO NOTE THE CURRENT BUDGET TO EXPECTED AND ACTUAL EXPENDITURE FOR GROUNDS MAINTENANCE DIRECT COSTS.

This was noted with an opening balance of £15,887 and a current residual balance, after expected and actual costs were considered, of £2,748.

14. TO AGREE TO EXEMPT THE REST OF THE MEETING UNDER THE ADMISSION TO MEETINGS ACT 1960 C/2 DUE TO THE CONFIDENTIAL NATURE OF THE MATTERS TO BE NOTED AND DISCUSSED.

Following proposal, seconding and on a show of hands this was AGREED.

15. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

Public art and allotment deposits.

The next scheduled meeting was confirmed as 7.00pm on 4 September 2017 at the Fryern Pavilion. That being the conclusion of business the meeting was closed at 8.35pm.

Chairman.....