

CHANDLER'S FORD PARISH COUNCIL
ASSET MANAGEMENT COMMITTEE

9 January 2017

Fryern Pavilion, Chandler's Ford 7.00 pm

PRESENT: Councillors, Atkinson, Aubry, Broadhurst, Foulds, Leslie, and Scott.

In attendance: Duncan Murray (Parish Clerk), Phil Eades (Compliance Officer [CO]) and Giles Ashley-Brown (Facilities Manager)

Public Participation: There were no members of the public present.

1. APOLOGIES

These were received from Cllrs Boyes, Hughes and Luffman.

2. DECLARATIONS OF INTEREST

There were none.

3. TO AGREE THE MINUTES OF THE COMMITTEE'S MEETING OF 12 DECEMBER 2016.

With the correct date noted as being on the copy for signing these were agreed.

4. TO NOTE THE UPDATED ACTION LIST OF THE COMMITTEE'S DECISIONS.

Members noted the updated list and the Clerk commented on the Groundsmen's Store that the upgrading of the CCTV camera at the end of the Fryern Pavilion to a pan, tilt and zoom one at £1,995 had been agreed under Financial Regulation 4.1 with the committee's Vice-Chairman, who was acting as Chairman in Cllr Hughes' recovery period. This would have a passive IR sensor that would make the camera turn to the front of the store if anyone approached it. The Clerk also mentioned that he had ordered a microdot security 'paint' to make the equipment less attractive to steal.

5. CONTRACT MAINTENANCE OFFICER'S REPORT

5.1. Update on PSS and most recent reports.

The CO, reported that there was the play area report for November which was as expected. The Skatepark area was confirmed as the railings being as per the correct design and that part of the railing was purposefully absent for safety reasons.

5.2. To note maintenance/contracted work undertaken/in progress:

Play Areas

Fryern, the small rotator was still out of action, EBC were still waiting for some parts.

Hiltingbury, one of the toddler swings was showing signs of wear on the chains this had been replaced by EBC.

Pennine Way was reported as very wet and boggy on grass area but no other issues.

Lincolns Valley, the roundabout was reported as being stiff to rotate, suggesting the main bearing possibly in need of greasing/servicing, EBC were to be asked about servicing it.

Cox Row, no new issues.

Suffolk Drive, no new issues.

Westmoreland Way - One of the ropes on the new climber has been cut partway through (looks like a knife cut) – this is down to the wire but as it is not due to wear - has been repaired

Mead Road no new issues, fence to adjoining flats vandalised, needs repairing – not our fence though.

Repairs/POs authorised:

One fencepost Fryern compound

AJF Decorating (Fryern Pavilion defects)

Stubbington Surveyors Ltd (HP Extension site survey)

Bi-Fold Rolph Ltd (service, movable wall)

Gas boilers serviced Fryern and Hiltingbury Pavilions

Removal of 2x trees and grinding of stumps at Fryern compound completed.

An update was mentioned on the Parking Enforcement and on the Facilities Manager's Play Area Inspection training.

5.3. To note a report on incidents recorded.

There had been very few incidents over the Christmas period, but officers reported the locking in of two teenagers by a regular hirer who was not used to locking up. As a result of this incident procedures had been reviewed and the Clerk and Vice Chair had authorised the provision of an additional electronic solenoid bolt which would be externally key card operated to the main door. The solenoid bolt would re-secure the front door once it re-closed if someone got locked in again making the building secure overnight.

6. TO DISCUSS THE PLAY EQUIPMENT AT PENNINE WAY AND WHETHER THERE IS CURRENTLY ROOM IN THE PLAY AREA FOR A FURTHER SWING FOR 5-12 YEAR-OLDS OR THE ABILITY TO PROVIDE AN INTERIM SWING UNTIL THE NEXT ROTATION OF FUNDING FOR THIS PLAY AREA IN 2019.

The Clerk reported that about £20,000 had been spent at Pennine Way in the current year. He also reported that VitaPlay had done a site survey and there was no space for a 7-12 year-olds' swing in the extant play areas and that the Lapsset swing was only suitable for toddler seats. The potential of a tree swing had been investigated but as a clear area of 4m radius would be needed no suitable trees were present and this option would not be safe. Therefore, the only option was to create a new area which had been assessed as having a budgetary impact of about £12,700, for which there were no funds available in the current year.

Members discussed the importance of keeping a fair system of rotating funding for play area improvements from the precept receipts and also considered the possibility of using developer contributions for items that were aspirational.

Following proposal, seconding and on a show of hands, it was unanimously AGREED that

the aspiration of providing additional play equipment at Pennine Way, outside of the normal rotation, would be considered when alternative funding such as developer contributions were available.

7. TO DISCUSS AND AGREE TO THE CONTENT OF THE DRAFT POLICY FOR DRUGS AND DRUGS PARAPHERNALIA DISPOSAL, TO AGREE TO PROGRESS IT TO POLICY AND FINANCE AND THEN ON TO FULL COUNCIL AS A RECOMMENDATION FOR ADOPTION.

The Clerk briefed Members on the draft policy and risk assessment and informed them that Sgt Mark Brearley had stated in an email that the documents looked fine to him.

Following proposal, seconding and on a show of hands the progression of the draft policy to Policy and Finance was unanimously AGREED.

8. TO NOTE THE REPAIR TO THE COMPOUND FENCING FROM POOR PARKING AT A COST OF £240 AND TO DISCUSS AND AGREE WHETHER TO INSTALL 7 X SECURITY POSTS (90 X 1200MM) PLUS A CONCRETE BOLLARD AT £3,175 OR 7 X ANTI-RAM BOLLARDS (159 X 1200MM) AT £2,650, TO BE LOCATED BEHIND THE FENCING.

Following a brief discussion, proposal, seconding and on a show of hands it was unanimously AGREED to install the 7 anti-ram bollards at a cost of £2,650 ex VAT

9. TO DISCUSS AND AGREE STREET ART SIGNAGE FOR THE FRYERN RECREATION GROUND.

Following discussion Members agreed that it was sensible to look to the proposed signage being located in Oakmount Road, rather than over the entrance to the Fryern Recreation Ground, as this would direct people to the ground who might miss the other signs. It was also suggested that the sign should go over and above the standard highways signs creating an attractive frame.

Following proposal, seconding and on a show of hands it was AGREED to progress the design and permissions of such signage.

10. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

The possibility of website redesign for Policy and Finance's next agenda.

The next scheduled meeting was confirmed as 7.00pm on 6 February 2017 at the Fryern Pavilion. That being the conclusion of the business the meeting was closed at 8.20pm.

Chairman.....