

CHANDLER'S FORD PARISH COUNCIL

ASSET MANAGEMENT COMMITTEE

7 DECEMBER 2015

Fryern Pavilion, Chandler's Ford 7.00 pm

PRESENT: Councillors Hughes (Chairman), Atkinson, Aubry, Boyes, Broadhurst (Vice Chairman), Foulds, Leslie, Luffman and Scott.

In attendance: Duncan Murray (Parish Clerk), Phil Eades (Maintenance Contracts Officer [MCO]) and Cllr Duguid

Public Participation: Mr Andy White of VitaPlay was present and made a request to committee members to give consideration to additional costs incurred for spoil and waste removal from the construction of the compound area. Instead of 12 grab lorries (which had been based on estimates given to the PC by the Quantity Surveyor) there had been 25 grab lorries required due to several reasons that included saturated soil, additional demolition waste, and a change in policy at tip sites for spoil that included green waste.

1. APOLOGIES

There were none

2. DECLARATIONS OF INTEREST

No members of the committee made a declaration of interest.

3. TO NOTE THE MINUTES OF THE PREVIOUS MEETING HELD ON 7 DECEMBER 2015 AND PREVIOUSLY AGREED AT FULL COUNCIL 14 DECEMBER 2015, AND THE HPWG MEETING 11 JANUARY 2016 AND AGREED AT FULL COUNCIL ON 25 JANUARY 2016.

These were noted.

4. TO NOTE THE UPDATED ACTION LIST OF THE COMMITTEE'S DECISIONS.

The items were noted. A notice was requested for Starvale entrance to Pennine Way to let residents know the path was unpassable.

5. CONTRACT MAINTENANCE OFFICER'S REPORT

5.1. Update on PSS and most recent reports.

The MCO reported that the PSS was recording all 3 types of visits and that the works for Pennine Way were delayed as the machinery was not able to get on site without tearing up the ground. It was commented that there was no point in doing a temporary fix to the path where it was flooded.

5.2. To note maintenance/contracted work undertaken/in progress, along with a request from VitaPlay for additional costs to be considered

The repair of the Movawall wall supports was commented on as the original installation being inadequately done. It was also noted that it was a relief that a member of staff had discovered the problem. The fault had been correctly reported to TKL as Project Managers and thence onto WBCL and their sub-contractors. The only consequential damage had been to plaster (scratches) and a silicone seal. It was noted that a full report had been asked for.

Other repairs and works had been authorised under Financial Regulations or undertaken were noted:

Replacement youth goals ordered and delivered/erected 2 February.

Replacement roller-shutter (electrical) ordered (Fin. Reg.4.1) – Electrician due to locate a new spur 3 February 2016

Variiegated Holly tree (3.5m) and 12 x Pyracantha (2 – 2.5m) ordered for Jubilee Garden and natural additional security barrier and landscaping to compound respectively (Fin. Reg. 4.1).

2x grit/salt manual spreaders. (Fin Reg 4.5).

Non-slam tennis court gate closers delivered, due for fitting ASAP (Clerk Fin Reg 4.5).

Tarmac levelling (footpath near FCA office) – severe puddling (Fin Reg 4.1).

Barrier to Rec to be repainted (Fin Reg 4.1)

Potholes at Hiltingbury Car Park – complaint made – repairs 7 February (Fin Reg 4.1).

In response to a suggestion of proactive reporting it was commented by officers that risk avoidance work was undertaken on a daily basis.

The request from VitaPlay was discussed and Members agreed that the additional costs being claimed were justifiable and commented that no one was expecting to find what was found. The Clerk reported that there were sums that had been withheld and that there also was the New Homes Bonus Scheme Grant that was for the project costs and that Sarah King at EBC had confirmed that up to the £300,000 could be used for valid project costs. It was suggested that the resolution to pay should also include additional costs of such as staff time to be recovered where possible. Following proposal and seconding it was AGREED to pay the additional £4091.75 requested by VitaPlay for additional grab lorries and specialist machinery hire along with operator time.

5.3. To note a report on incidents recorded and reported to the police.

It was noted that it had been too cold and wet for there to be any incidents to report. A Member did however enquire about the injured football player on Saturday at Hiltingbury.

6. TO REVIEW AND UPDATE THE ASPIRATIONS' LIST AND OTHER ASSET REPLACEMENT PRIORITIES.

Members went through the Aspirations List removing and reclassifying the priorities. The need for an outline grant funding letter to be submitted for the Hiltingbury Pavilion extension was agreed as a priority to action. Benches were also suggested for Velmore and North End Copse.

7. TO REVIEW AND AGREE PLAY AREA EQUIPMENT REPLACEMENTS FOR 2016, FROM

OFFICERS' SUGGESTIONS.

Officers presented their recommendations as per the briefing note suggesting no equipment at Fryern and Hiltingbury play areas but prioritising 2 items for Pennine Way being a toddler additional play item and further Rhyno Mulch to make it more useable in the wet, one additional piece of equipment for Lincoln's Valley and one for Westmoreland Way.

Members agreed with the suggested priorities and expressed concerns about the wooden structure of a rope swing for Lincoln's Valley and asked whether a steel structure was available. The Clerk was asked to do further research and report back to the next meeting. Disability play equipment was also suggested for consideration.

8. TO DISCUSS AND AGREE THE ANNUAL LICENCE FEE/ARRANGEMENTS FOR TENNIS COACHES.

The Clerk briefed Members that responding parishes in the Borough did not charge for tennis coaching or were unaware of any coaching on their courts. The suggestion was that made by Andy Thompson of EBC that an informal agreement was made with coaches that in exchange for the use of the courts the coaches provided free sessions in the Summer Holidays. It was agreed to run this as a trial for a year and then review.

9. TO DISCUSS AND AGREE THE REINSTATEMENT OF THE WILD FLOWER MEADOWS AT THE RECREATION GROUNDS.

Following proposal and seconding it was agreed to reinstate the wild flower meadows at the two recreation grounds.

10. TO SET A DATE FOR THE NEXT HILTINGBURY PAVILION WORKING GROUP TO MEET (IN FEBRUARY TO REPORT TO MARCH'S AMC MEETING).

The Clerk was asked to circulate 3 dates and report back.

11. TO DISCUSS AND AGREE WHETHER A REGULAR OVERNIGHT BOOKING (PRAYER GROUP) FROM 2300 TO 0600 CAN BE ACCOMMODATED.

Members discussed this item and felt the group were the same ones as used the Dovetail Centre which generated lots of complaints as they were coming and going all night, with noisy conversations taking place in the car park and the closing of car doors. More information was requested and the item was deferred subject to the determination of a policy setting hiring hours.

12. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

To agree a policy on opening hours. To review the fire retardancy of the proposed rope swing to agree a meeting date of the Working Group.

The next scheduled meeting was confirmed as 7 March 2016 at the Fryern Pavilion. That being the conclusion of the business the meeting was closed at 8.45pm.

Chairman.....