

CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

26 October 2015 7.00pm

MEETING ROOM Fryern Pavilion, Fryern Recreation Ground

COUNCILLORS PRESENT: Councillors, Grajewski (Chairman) Atkinson, Boyes, Broadhurst, Cox (Vice Chairman), Duguid and Pragnell.

In Attendance: Duncan Murray (Parish Clerk) and Cllr Scott.

Public Participation:

There were no members of the public present.

1. APOLOGIES

Cllrs Luffman and Johnson sent their apologies.

2. DECLARATIONS OF INTEREST

No declarations of interest were made.

3. TO NOTE THE MINUTES OF THE MINUTES OF PREVIOUS MEETING HELD 14 NOVEMBER 2015 AND PREVIOUSLY AGREED AT THE FULL COUNCIL MEETING OF 28 SEPTEMBER 2015.

Members noted the minutes and that the corrections were recorded on the signed copy.

4. MATTERS FOR RESOLUTION

a) To discuss and agree whether sponsorship of the costs of materials to make lanterns for the children's Christmas Lantern Parade should be agreed under the powers of the General Power of Competence, to ensure all children can be included at the pupils Infants/Junior schools taking part.

Members discussed the item commenting that the children's Lantern Parade had been supported the previous year and noted that the item was not a grant application by any school, rather a sponsorship by the Parish Council of the costs for potentially 2 or 3 schools' pupils to be able to take part without cost to the schools or the parents at an expensive time of the year. The matter was about inclusivity, and it was confirmed by the Clerk that this both fell within the General Power of Competence and that there was funding available through the budget heading of Community Events. It was also commented that it was primarily organised by Rotary and had a community benefit. Following proposal by Cllr Atkinson and seconding by Cllr Broadhurst it was AGREED to provide funding to sponsor the lantern costs which were expected to be about £5 per lantern, with the Clerk having some discretion over limits of expenditure.

b) To note that the Lord Lieutenant of Hampshire has accepted the invitation to formally open the Fryern Pavilion Extension on 9 March 2016.

Members were pleased to note this item.

c) To note the Groundworks South report on activities at the Velmore Community Centre to 30 September 2015.

Members noted the report and expressed concern at the number of young people accessing the service for issues such as mental health, self-esteem and bullying etc and wondered if this information was fed back to schools/GPs or other organisations outside of the funding partnership. Cllr Atkinson commented that she would take it

to the next Velmore Trustee meeting and bring feedback. It was asked that a feedback item be put on the committee's next agenda.

5. TO NOTE THE FINANCIAL REPORTS:

- i. SAGE current account reconciliations from 20 August – 19 September and 20 September – 16 October 2015 (most recent bank statements);**
- ii. to note the draft budget for the Council's core commitments and potential grant budget prior to any agreed input from the participatory budget consultation on 9 November 2015, to make any further suggestions for items the Clerk might be requested to include;**
- iii. to discuss and agree whether the internal auditor should undertake a financial risk assessment for the Parish Council as part of the internal audit provision (£100.00 + VAT);**
- iv. to note the income and expenditure account, balance sheet and expenditure to budget as at 30 September 2015;**
- v. to agree the transfer of £125,000 to the deposit account at EBC; and**
- vi. to agree the payments made from the SAGE payment summary and to authorise payments due, to sign cheques.**

The SAGE current account reconciliations were accepted on a show of hands by the committee as proposed by Cllr Atkinson and Seconded by Cllr Duguid.

Members commented on the 1st draft budget for the core operations of the council and commented that a pension provision from November 2016, resources in terms of managing assets and environmental inputs needed to be included, particularly a tree planting budget which needed to be separate from the tree contingency. The Clerk commented that some of these aspects would be in the other part of the budget that would be taken first to Asset Management as it fell within that committee's delegated authority.

Other requests were for an increased budget for community grants and youth support. A Granted to You budget of £5,000 was requested even if match-funding was not available through the County Council's grant scheme.

It was requested that a further and full version of the draft budget be brought back to Policy and Finance, after the next Asset Management Committee meeting had considered their delegated expenditure needs, so that it could be considered further as a whole and that all councillors be invited to that committee meeting to participate before it was taken to Full Council in January.

It was AGREED, following the Clerk's recommendation then proposal and seconding, that the Internal Auditor should be requested to undertake a financial risk assessment as per the quoted fee (£100+ VAT for the first year).

The financial reports for the first half year were considered next and Members asked questions over a variety of issues including the expenditure on Direct

Services shown in the month 7 impacts (net costs of Vita Play and StreetScene) and what funds would be able to be taken forward within the restricted funds from the current year into 2016-17 for projects to be brought into realisation.

The Clerk responded that he wouldn't be sure until the end of the third quarter and exactly how some projects and cash-flow would work out, but would anticipate between £100-125,000 within the restricted Asset Improvement Fund.

The Financial reports were noted.

It was agreed to transfer £125,000 to the deposit account held with EBC.

The Payments made and payments due were AGREED following proposal by Cllr Atkinson and seconding by Cllr Grajewski.

6. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.

Groundworks monitoring feedback, the legal briefing on accesses onto open spaces, pensions, predicted asset funds remaining available this year/2016-17 and

7. DATE AND TIME OF NEXT MEETING

Agreed as 7.00pm 30 November 2015, Fryern Pavilion, Greenways.

That being all the business the meeting closed at 7.55 pm.

Chairman.....