

CHANDLER'S FORD PARISH COUNCIL

ASSET MANAGEMENT COMMITTEE

5 OCTOBER 2015

Fryern Pavilion, Chandler's Ford 7.00 pm

PRESENT: Councillors Hughes (Chairman), Aubry, Boyes, Broadhurst (Vice Chairman), and Foulds.

In attendance: Duncan Murray (Parish Clerk), Phil Eades (Maintenance Contracts Officer [MCO]) and Cllr Duguid

Public Participation: No members of the public were present.

1. APOLOGIES

These were received from Cllrs Atkinson, Luffman and Leslie. Cllr Scott was not present.

2. DECLARATIONS OF INTEREST

No members of the committee made a declaration of interest.

3. TO NOTE THE MINUTES OF THE PREVIOUS MEETING HELD ON 7 SEPTEMBER 2015 AND AGREED AT THE FULL COUNCIL MEETING OF 28 SEPTEMBER.

These were noted.

4. CONTRACT MAINTENANCE OFFICER'S REPORT

4.1. Update on PSS and most recent reports.

The MCO informed Members that the Play Areas Interim Report was formed from part PSS reporting and part manual records and that the 'live' PSS reporting would be in place from 1 November.

The officer explained that items on the report would have been superseded by the ongoing refurbishment by Vita Play such as grass matting being worn out has been replaced by Rhino Mulch etc. Mead Road need overhanging branches cut back. No bins were done as part of the refurbishment. At Pennine Way the springer has damaged wood which needs digging out and filling then repainting. The bark mulch at Suffolk Drive has been topped up.

Members enquired about the daily inspections and the solar powered lights were discussed including the fact they had previously been shot out, twice, by persons unknown with an air rifle to keep the area dark. Other issues with the solar lights were raised including whether they were fit for purpose if the batteries were damaged. It was requested that officers investigate the possibilities of reinstating the lights, potentially with financial support from the police.

4.2. To note a report on incidents recorded and reported to the police.

The MCO reported that the astro turfed area was still creating a few issues which included the plastic chain being broken by kids wanting to gain access, cycling on

the area. The CCTV had also caught a known offender not clearing up after his dog had fouled the football pitch.

- 4.3.** To note the current status of the ongoing private residencies boundaries and accesses investigation and mapping.
The MCO reported that the report was an initial view and that illustrative photos would be added. Members remarked that they were keen to see the report completed and boundary fences re-established where and if possible. The Clerk commented that he was waiting on Blake Morgan for the legal briefing and would revert to Johnathon Watts at EBC for historical information.

- 5. TO PROGRESS THE INSTALLATION OF A FENCED COMPOUND AREA IN THE FRYERN RECREATION GROUND BY MAKING A RECOMMENDATION TO FULL COUNCIL THAT FUNDS OF APPROXIMATELY £25,000 BE MADE AVAILABLE FROM THE ASSET IMPROVEMENT FUND FOR THE DEVELOPMENT OF THE SECURE COMPOUND FOR WHICH PLANNING CONSENT HAS BEEN AGREED AND TO WHICH FULL COUNCIL AGREED AS BEING MADE A PERMANENT COMPOUND ON 27 OCTOBER 2014 MINUTE POINT 514.**
The Clerk briefed Members on the history of the potential compound in 2014. Members had a brief discussion on the item enquiring about the purpose which the Chairman informed them was to help the Council function properly as it brought more services in-house for the storage of equipment and materials.

It was proposed by Cllr Broadhurst and seconded by Cllr Boyes and AGREED by all Voting Members present that a RECOMMENDATION to Full Council be made that a budget of up to £25,000 be available to officers for the provision of a permanent compound at the Fryern Recreation Ground.

- 6. TO NOTE THAT THE MAJORITY OF THE PLAY AREA REFURBISHMENT WORK HAS BEEN UNDERTAKEN AND THAT A QUALITY ASSURANCE INSPECTION HAS BEEN UNDERTAKEN TO ENABLE THE AUTHORISATION OF AN INTERIM INVOICE (TO BE TABLED); TO NOTE THE NEW START DATE FOR THE TENNIS COURT REFURBISHMENT.**

These items were noted including an updated start date for the Tennis Court resurfacing of the week commencing 12 October 2015. Members questioned officers about the contract and greater loss of use of the courts if further delays were experienced or there were residual issues due to problems caused by the weather and its interaction with the tarmac.

The payment of an interim invoice from Vita Play of £40,770 was agreed on consideration of completed agreed works of some £46,000. This was proposed by Cllr Foulds and seconded by Cllr Boyes and AGREED by all Voting Members present.

Cllr Duguid enquired if any of the Rhino Mulch was flaking and the CMO commented that he had check the surfacing at Hiltingbury play area and it was fine. He also commented that the safety surfacing was fully bonded throughout its depth.

7. TO RECEIVE THE SHORT FINANCIAL REPORT ON ASSET COSTS AND INCOME TO 30 SEPTEMBER 2015; TO AGREE A BUDGET FOR ADDITIONAL FURNITURE FOR THE FRYERN PAVILION AND SOFT FURNISHINGS (WITHIN FINANCIAL REGULATION 4.1).

The Clerk mentioned that he felt the soft furnishings needed to include acoustic curtains to help control the issues of sound reverberation and therefore the need for sound deadening. Members discussed acoustic boards having a preference for them in the larger rooms which needed to be linked to the functionality of use.

It was proposed by Cllr Aubry and seconded by Cllr Boyes and AGREED by all Voting Members present that a budget of up to £5,000 be made available and that should this sum be insufficient to report back at the next meeting.

In terms of additional furniture requirements the Clerk suggested an additional 30+ chairs and both rectangular and square folding tables. Members suggested that a total of some 150 chairs should be available in the building and a variety of tables including round ones.

It was proposed by Cllr Broadhurst and seconded by Cllr Boyes and AGREED by all Voting Members present that a budget of up to £5,000 be made available for the required tables and chairs.

Members also mentioned other potential items for the Fryern Pavilion extension which were taken to Items for the Next Agenda. The existence of a PA system was confirmed by officers.

The Clerk took Members through the Asset Management Financial Report.

8. TO NOTE THE UPDATED ACTION LIST OF THE COMMITTEE'S DECISIONS

Members noted the list and the Chairman commented that this would be moving to the top of the agenda from the next meeting.

9. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

The potential provision/purchase of a temporary dance floor; a Loop System for compliance with disability accessibility issues, and reporting on the solar lights at the Hiltingbury Recreation Ground. A review of the Fryern Pavilion occupancy was suggested by a non-voting Cllr.

The next scheduled meeting was confirmed as 2 November 2015 at the Fryern Pavilion. That being the conclusion of the business the meeting was closed at 8.15pm.

Chairman.....