

## **CHANDLER'S FORD PARISH COUNCIL – COUNCIL MEETING**

**6 JUNE 2012**

**Velmore Community Centre, Falkland Road, Chandler's Ford**

**(7.00 pm – 8.51 pm)**

PRESENT: Councillors Mrs Atkinson (Chairman); Councillors Mrs Oldham-Arnett, Bicknell, Broadhurst, Davidovitz, Mrs Gault, Ms Grajewski, Ms Hodgson, Hosegood, Hughes, Luffman, Olson, Pragnell, Mrs Roberts and Streeter

Apologies for absence were received from Councillors Boyes and Cole

In attendance: Stephen Mursell Parish Clerk

There were six members of the public present.

### **276. DECLARATIONS OF INTEREST**

Cllr Grajewski declared an interest in respect of agenda item 7 regarding discussion on a Parish newsletter but would remain in the room; however not vote on the matter.

### **277. PUBLIC PARTICIPATION**

Members of the public present at the meeting were advised that they could address the Council.

### **278. CHAIRMAN'S REPORT**

Since the last meeting the Chairman reported that she had attended a number of meetings and functions.

The Chairman had attended the Mayor Making ceremony at Eastleigh Borough Council and attended the Annual Parish Assembly.

Representing the Parish Council the Chairman had attended the County service at Winchester Cathedral to commemorate the Queen's Diamond Jubilee at which the Earl of Wessex was in attendance.

The Chairman had attended two Youth Council meetings, a trustee meeting of the Velmore Community Association and had attended Fryern Schools at which some children performed their maypole dancing, which they were unable to perform at the Fryern Funtasia.

Over the Diamond Jubilee weekend the Chairman had attended two street parties and the Parish Council's Beacon lighting at the Hilt.

### **279. MINUTES OF MEETINGS**

Minutes of the Parish Council meeting held on 8 May 2012 were considered for accuracy.

On page 147, paragraph 6 it was agreed that the fifth line should read "... as part of the consultation process".

The Clerk also reported that under Finance Matters cheque 133 should read Net £135.48 VAT £27.10 Gross £162.58.

Subject to these amendments it was AGREED that:

1)The minutes of the Parish Council meeting held on 8 May 2012 are signed by the Chairman as an accurate record of the meeting.

Minutes of the Policy and Finance Committee meeting held on 17 May 2012 were considered for accuracy.

Cllr Grajewski stated that minute 1 should read that she made a declaration of interest as a partner of a design company.

Subject to this amendment it was AGREED that:

1)To receive the minutes of the Policy and Finance Committee meeting held on 17 May 2012 are signed by the Chairman as an accurate record of the meeting.

## **280. MATTERS ARISING**

The Clerk advised members that the terms of reference for committees do not include reference to proportionality and therefore Cllr Boyes may transfer to the Policy and Finance Committee.

Cllr Hughes and Grajewski referred to discussions at the last meeting concerning impact of the re-siting of the Household Waste Recycling Centre on the Aviary Estate and felt that the minutes did not reflect discussion on the potential impact of stranger danger.

It was Agreed that:

1)The minutes should also state the "concerns were also raised over stranger danger with the Aviary Estate area" in item 269, page 147, paragraph 6.

## **281. RECOMMENDATIONS FROM COMMITTEES**

Members considered the recommendation from the Policy and Finance Committee that the Parish Council approach Eastleigh Borough Council to seek approval that the office at the Fryern Pavilion be used as the Parish office subject to an appropriate rent and other conditions being agreed.

It was AGREED that:

1) The Parish Council should approach Eastleigh Borough Council to seek such approval.

Members considered the recommendation from the Policy and Finance Committee that the Parish Council set up a small working party to develop a Parish newsletter.

Members considered that initially three Newsletters a year should be produced increasing to four a year.

It was AGREED that:

1) The Parish Council should set up a small working party to develop a Parish newsletter.

Members considered the recommendation from the Policy and Finance Committee that the Parish Council seek nominations to join a small working party to bring forward recommendations to the Parish Council to develop a Parish newsletter including advertising.

It was AGREED that:

1) Cllrs Davidovitz, Hughes and Mrs Roberts would form the working party to bring forward recommendations for a Parish newsletter.

It was noted that Cllr Grajewski abstained from voting on the decisions regarding the Parish newsletter.

Members considered the recommendation from the Policy and Finance Committee that the Parish Council approve the draft accounts for the Parish Council to enable the Chairman to sign the Annual Return.

The Clerk reported on the process of preparing the Annual Accounts and the progress of the Internal Audit to enable the accounts and governance procedures to be signed by the Chairman.

It was AGREED that:

1) The Parish Council approve the draft accounts and governance statement for the Parish Council and the Annual return is signed by the Chairman.

## **282. VELMORE MATTERS**

The Chairman reported that she had attended a trustee meeting of the Velmore Community Association and the handover of the community association building had taken place. It was reported that the centre was being actively used with a series of events over the Diamond Jubilee weekend and the Velmore Fun Day would take place on 28 July. It was acknowledged that First Wessex had been instrumental in setting up the Community Association. Cllr Hughes also wished to thank Mr Burgess for personally

delivering leaflets to publicise the Fryern Funtasia.

Cllr Grajewski reported on progress of the Surrey Court Steering Group. The group meet each month with re-development work due to start on Surrey Court 1 in July with most residents moved to Surrey Court 2 whilst the first phase of re-development takes place. It was reported that First Wessex had yet to set market rents for occupants of the new facility as a rent review had yet to take place; however the rents would have to increase to 80% of the market rent.

A member of public stated that the consultation with residents by First Wessex had been first class and that all concerns raised at the early stage of discussions had been accepted by First Wessex and incorporated in to the progress of the project to date.

Cllr Bicknell reported on the last meeting Velmore Travel Plan steering group. A community Speedwatch scheme had been set up with 11 volunteers and the Travel Plan pack had been delivered to residents. It was reported that One Community were present at the meeting and advised those present that they were looking for a new site to park their community buses as they will have to vacate the Woodside Avenue site.

Cllr Bicknell updated members on the scheme to install an uncontrolled pedestrian crossing on Leigh Road. There were two preferred options and the earliest date the scheme could start was March 2013, however Hampshire County Council had provisionally set aside funds for the project.

Members raised concerns over the design of the crossing and the consultation that had already taken place. It was determined that traffic surveys had taken place and research of potential users of the crossing had informed the current design proposals. Members wished to see copies of the report and design statement that was referred to.

It was AGREED that:

- 1)The Clerk would contact Mr Gavin Bourne of Highways Department to determine the consultation process and how the Parish Council could comment on the proposals
- 2)The Clerk would provide members and the Chairman of Velmore Community Association with a copy of the documents
- 3)The Clerk would clarify the funding that is being provided to the scheme
- 4)The Clerk would refer the scheme to the Planning, Highways and Licensing Committee to enable comment to be made and that meeting will be held at the Velmore Community Centre to enable residents to be present to comment

The Chairman advised members of the public present on the proposal to re-site the Household Waste Recycling Site from Woodside Avenue to Stoneycroft Rise. The Parish Council had raised a number of concerns which were being considered by officers of Eastleigh Borough Council and Hampshire County Council. Cllr Davidovitz reported that the County Council had also expressed concerns over the location of the proposed site including concerns over traffic movements when considered in conjunction with proposals for housing development in that area. It was determined that

no further consultation would take place until a planning application had been drawn up, however members should consider any alternative sites where such a facility could be located bearing in mind the proposed site did form part of a land swap deal.

Members of the public present expressed their concerns over traffic volumes and the impact of the proposal on users of the Freespace facility.

It was AGREED that:

1)The issue of alternative sites should be considered at the next Planning, Highways and Licensing committee

The Chairman updated members of the issues concerning Belmont Hall in that the lease provided to Velmore residents is being reviewed and the proposed revision to the lease would make their continued use of the hall uneconomic. This would potentially constitute a loss of current activities in the Hall and impact on residents with a loss of social and recreational activities. The situation however is fluid as the Velmore Community Centre is considering taking over the running of Belmont Hall.

Members of the public expressed their concerns over the future of Belmont Hall, as they were keen for the facility to remain available within the Parish.

### **283. CORRESPONDENCE**

The Clerk advised members that the Audit Commission had written to the Parish Council to advise that following consultation it was proposed that BDO LLP will be the external auditor for the Parish Council in 2013.

It was AGREED that:

1)The Parish Council would have no objection to BDO LLP being appointed as external auditor to the Parish Council

The Clerk advised members that Eastleigh Borough Council was undertaking a consultation on proposed draft changes to site allocations on the draft Local Plan and views were invited by 13 July 2012. In addition on the day of the meeting Eastleigh Borough Council together with Hampshire County Council were consulting Parish Councils on proposed changes to the Transport Assessment Plan, Sustainability Appraisal Report, Habitat Regulations Assessment and Biodiversity Action Plan, all by 13 July 2012. Members agreed that it was important that the Parish Council is able to consider the documents and comment fully on the implications to the parish.

It was AGREED that:

1)The Clerk would forward details of the link to the consultation documents to all members

2)The Planning, Licensing and Highways Committee would consider the consider

documents at its next meeting

3)The focus of the next Parish Council meeting will be the consultation documents

4)The Clerk will invite an officer of Planning, Policy and Design at Eastleigh Borough Council to the next Parish Council meeting to brief members on the documents

## **284. FINANCE MATTERS**

The Clerk tabled a list of cheques drawn on the Council's bank account for various expenditure items since the last Council meeting.

It was AGREED that:

1)The following cheques be endorsed

Cheque No	Net	VAT	Gross
<i>100143 S Mursell March salary £931.46 100144 HMRC Tax &amp; NI</i>			<i>£651.14</i>
<i>100145 British Gas Business Eagle Close electricity</i>	<i>£7.57</i>	<i>£0.36</i>	<i>£7.83</i>
<i>100146 M &amp; S Enterprise Allotment machinery servicing</i>	<i>£173.93</i>	<i>£34.78</i>	<i>£208.71</i>
<i>100147 Stagebeat Microphone equipment</i>	<i>£1616.08</i>	<i>£323.20</i>	<i>£1939.28</i>
<i>100148 S Mursell Office expenses</i>	<i>£123.71</i>	<i>£8.05</i>	<i>£131.76</i>
<i>100149 CFPC Budget for Funtasia</i>			<i>£1000.00</i>
<i>100150 HALC Affiliation fees</i>			<i>£1923.00</i>
<i>100151 Community First Annual insurance</i>			<i>£344.49</i>
<i>100152 HCC NCCZ signs</i>	<i>£41.67</i>	<i>£8.33</i>	

£50.00

100152 HCC  
NCCZ signs  
£50.00

£41.67      £8.33

100153 Eastleigh Borough Council  
Council Tax Insert  
£364.80

£304.00      £60.80

100154 HCC  
NCCZ signs

£41.67      £8.33      £50.00

100155 Teletraffic  
Speed enforcement equipment

£1150.00      £230.00      £1380.00

Members were asked to authorise the following requests for payment:

Cheque No

S Mursell  
April salary  
£1019.40  
HMRC  
Tax & NI

£442.87

Eastleigh Borough Council  
Diamond Jubilee Garden

£7439.93

British Gas Business  
Electricity Eagle Close

£6.80

HCC  
NCCZ signs

£176.00

E Mango  
Remote backup & e mail

£702.00

Bullfinch  
Diamond Jubilee Beacon

£370.80

EBC  
Deposit funds

£40000.00

Itchen Stationers <i>Computer consumables</i> £48.00	
HALC <i>Training</i> £18.00	
BML Printers <i>Office Stationery</i>	£244.80
HCC <i>NCCZ signs</i>	£41.00
HCC <i>NCCZ signs</i>	£25.00
S Mursell Gazebo for Community Safety Initiative	£112.98
HCC <i>NCCZ signs</i>	£48.00
C Ford Methodist Church <i>Room hire</i>	£88.00
HomeStart <i>Grant</i>	£500.00
S Mursell May salary	£1019.40
HMRC <i>Tax &amp; NI</i>	£442.87
HALC <i>Training</i>	£210.00

The Clerk advised members that there was a balance at bank of £25,421.40 once all the cheques listed above were presented for payment at the bank.

## **285. MEMBERS QUESTIONS**

The Chairman of the Velmore Resident's Association wished to thank the Parish Council for funding the No Cold Calling Zones on the Velmore estate.

Members were advised that a provisional date had been set for the Fryern Funtasia in 2013 by one of the event sponsors.