

**CHANDLER'S FORD PARISH COUNCIL**  
**ASSET MANAGEMENT COMMITTEE**

**6 February 2017**

**Fryern Pavilion, Chandler's Ford 7.00 pm**

**PRESENT:** Councillors Aubry, Broadhurst (Vice Chairman), Foulds, Leslie, and Scott.

**In attendance:** Cllr Bicknell, Duncan Murray (Parish Clerk), Phil Eades (Compliance Officer [CO]) and Giles Ashley-Brown (Facilities Manager).

**Public Participation:** There were no members of the public present.

**1. APOLOGIES**

These were received from Cllrs Atkinson, Boyes, Hughes and Luffman.

**2. DECLARATIONS OF INTEREST**

There were none.

**3. TO NOTE THE MINUTES OF THE COMMITTEE'S MEETING OF 9 JANUARY 2017 PREVIOUSLY AGREED AT THE FULL COUNCIL MEETING OF 23 JANUARY 2017.**

These were noted.

**4. TO NOTE THE UPDATED ACTION LIST OF THE COMMITTEE'S DECISIONS.**

Members noted the updated list and the Clerk commented on the Groundsmen's Store construction being completed and the electricians being on-site and the anti-ram bollards being installed. Members asked a couple of questions and issues over puddling on the path in Pennine Way were referred to CO to investigate and report on if anything reasonable could be done.

**5. CONTRACT MAINTENANCE OFFICER'S REPORT**

**5.1. Update on PSS and most recent reports.**

The CO, commented that he would suggest the written report to be taken as read, and would answer any questions. He also noted that a Health and Safety inspection had been done as an extra element in December.

**5.2. To note maintenance/contracted work undertaken/in progress:  
Play Areas**

The report noted that there were several rectifications underway, including the decorative finish to Fryern Pavilion, removal of the knot stains to woodwork, finding the conduit installed by WBCL (finished halfway under the tarmac path) etc.

An offer had been made to the Administrators of WBCL (in Administration) of a figure of £3,507.76, withholding a further £1k for yet more unforeseen issues – a response is still awaited.

Ministry of Play Ltd were installing further anti-ram bollards at the end of each parking bay and making good the tarmac where the telescopic anti-ram bollards were set 1/2m into the ground to secure the double gates, and a wash-down of the car park to remove the mud from recent works. Yellow cross-hatching is also going to be applied in front of the gates by VitaPlay.

Axis Fire and Security were due to attend on 3rd / 6th February to start fitting the key card door control.

It was commented by the meeting's Chairman that the unit looked as if it belonged.

Fly-tipping at Eagle Close allotments was noted, as was the water leak at Hiltisbury pavilion's public toilets.

**5.3. To note a report on incidents recorded.**

A resident expressed their anger about the parking notices at Fryern and was very rude to the Assistant Clerk. He also threatened that he would remove the signs himself. All 3 PCSOs attended following an email having been sent and noted the incident so that should there be any further issues the resident could be spoken to/cautioned properly. A crime number was issued for record purposes. The resident has since apologised.

**6. TO DISCUSS THE HIRE CHARGES FOR THE ROOMS IN THE PAVILIONS AND FOR FOOTBALL PITCHES AND TO DECIDE IF AN INCREASE IS APPROPRIATE.**

The Clerk briefed Members and recommended no increase to charges at the present time as a lot of hirers were micro businesses and even a small increase might make their use of the pavilion unaffordable.

Following proposal, seconding and on a show of hands the decision **not** to increase hire charges was unanimously AGREED.

**7. TO DISCUSS AND AGREE THE REPLACEMENT OF THE SPINNER AT FRYERN PLAY AREA THAT HAS RUSTED TOGETHER AND CANNOT BE REPAIRED, WITH A SPICA ROTATOR AT £2,793.62 (INSTALLED PRICE).**

The Clerk briefed Members on the rotator that was damaged and the inability of EBC's team to repair it. The Spica rotator was recommended as a replacement which would add to the variety of rotator play experiences as it varied according to where on the curved pole it was held. This was agreed by a Member who had experienced this type of rotator when showing their grandchild how to use it.

Following proposal, seconding and on a show of hands the purchase of a Spica and install by VitaPlay was unanimously AGREED.

**8. TO DISCUSS AND AGREE THE PLAY AREA REPLACEMENT ITEMS FOR 2017-18 FOR COX ROW, SUFFOLK DRIVE AND MEAD ROAD SO THAT DELIVERY AND INSTALL CAN BE ARRANGED IN ADEQUATE TIME FOR USE IN THE SUMMER HOLIDAYS**

Cllr Bicknell spoke about the play areas in the Velmore area and also about the land surrounding Cox Row and Suffolk Drive play areas which had remained in EBC ownership and suggested that this might be suitable for the Parish Council to consider for an asset transfer. It was commented that Lincoln's Valley play area was also surrounded by land that had remained in EBC ownership. Members agreed to take this to the next agenda of the committee.

Following the Clerk introducing the items, the Nexus Altitude for Cox Row to replace the current multi-play unit, 1.8m Cone Climbers for both Suffolk Drive and Mead Road as well as the Kvar for Mead Road, Members discussed the proposals play area by play area with the Clerk commenting on added play values and interesting opportunities for older toddlers.

After agreeing the recommendations, in principal, for each area following proposal, seconding and on a show of hands it was agreed to purchase the items at an expected cost of £20,481 (subject to actual quotations).

**9. TO DISCUSS THE CLEANING CONTRACT AT FRYERN PAVILION, AND DETERMINE WHETHER TO CONTINUE AS THERE IS A BREAK CLAUSE AS OF 18 APRIL**

Following discussion Members agreed that it would be advantageous to have a larger company to cover both Pavilions, as the costs would be similar and discounts would be available for deep cleans.

Following proposal, seconding and on a show of hands it was AGREED to take advantage of the break clause and appoint a different firm of cleaners.

**10. TO DISCUSS THE POSSIBLE REPLACEMENT OF BOILERS AND INSTALLATION OF CENTRAL HEATING IN THE SPORTS AREA OF THE PAVILION**

Following discussion, proposal, seconding and on a show of hands it was AGREED that officers could progress research into options with potential suppliers and bring back potential projects to the committee for consideration.

**11. TO NOTE THE 2017 COMMUNITIES ACTION FUND FROM SPORT ENGLAND, TO AUTHORISE THE CLERK TO PROGRESS AN OUTLINE APPLICATION FOR THE ½ MILE TRACK AND OUTDOOR GYM AS PART OF THE OVERALL SPORTS HALL EXTENSION PROJECT.**

The fund was noted and the track being on the agreed Aspirations List. Following Proposal, seconding and on a show of hands it was AGREED that the Clerk could progress an outline application to the Communities Action Fund.

**12. TO NOTE THE INSURANCE COSTS OF THE NEW GROUNDS MAINTENANCE EQUIPMENT INCLUDING ON-ROAD USE.**

These were noted at a cost of approximately £1,300.

**13. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.**

The possibility of asset transfers of the land surrounding land-locked play areas.

A Member asked about the public toilets at Central Precinct and whether the Parish Council should take to the next agenda the question of taking them on, since the Borough Council had closed them. The Clerk responded that there were many issues with public conveniences which made them an unattractive issue for parish councils, including cost and that officers would recommend not to take them on.

The next scheduled meeting was confirmed as 7.00pm on 6 March 2017 at the Fryern Pavilion.  
That being the conclusion of the business the meeting was closed at 8.16pm.

Chairman.....