

CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

1 June 2015 7.00pm

MEETING ROOM Hiltingbury Pavilion, Hiltingbury Recreation Ground

COUNCILLORS PRESENT: Councillors, Grajewski (Chairman) Atkinson, Boyes, Broadhurst, Cox (Vice Chairman), Duguid and Johnson.

In Attendance: Duncan Murray (Parish Clerk), and Min Partner (LAC Coordinator).

Public Participation:

There were no members of the public present.

1. APOLOGIES

Councillors Luffman and Pragnell sent their apologies.

2. DECLARATIONS OF INTEREST

Cllr Atkinson declared a disclosable but non-pecuniary interest in the item of a grant application for the Velmore Youth Café/Groundworks South as a trustee of the Velmore Community Association. It was noted that she would speak to inform Members but not vote on the matter.

3. TO NOTE THE MINUTES OF THE MINUTES OF PREVIOUS MEETING HELD 20 APRIL 2015 AND PREVIOUSLY AGREED AT THE FULL COUNCIL MEETING OF 27 APRIL 2015.

Members noted the minutes.

4. MATTERS FOR RESOLUTION

a) To discuss and agree the motion to RECOMMEND to Full Council: That this council supports the provision of Youth facilities at Hiltingbury and will contribute up to £5,000 towards costs in the first year and will review costs yearly over a three year period, at which time the support will require a new motion. This is subject to continuing financial support of a minimum of £6,000 being received from the LAC for this project.

The Clerk apologised for an ICT error that meant a clarification to the motion had not saved and it was confirmed that the motion should read:

‘That this Council supports the provision of youth facilities at Hiltingbury and will contribute up to £5,000 towards costs in the first year and will review costs yearly over a three year period. A new Motion to continue the financial support for the following year will be required after each annual review. This would be subject to continuing financial support of a minimum of £6,000 per annum being committed/received from the LAC for this project.’

The Motion was proposed by Cllr Atkinson and Seconded by Cllr Grajewski. Members discussed the funding issues and desired outcomes for the provision of youth services at The Loft. It was noted by Members that wider financial constraints had an impact that meant funding from the Parish Council would be essential to a service continuing to exist. It was also noted that the LAC had not made resolution on the matter as yet as the short time period meant that it was scheduled for the next LAC meeting on 10 June 2015. Members thanked Min Partner for her time and input.

Members enquired as to the review process for ongoing funding and it was confirmed this would be an annual review and resolution to continue to fund for that year.

On a UNANIMOUS vote of support it was AGREED to support the funding of youth services for the year 2015-2016 at a level of up to £5,000.

b) To discuss and agree a RECOMMENDATION to Full Council that a long term (3 year) insurance agreement be entered into with either of the providers detailed on the attached schedule.

Following proposal by Cllr Grajewski and being seconded by Cllr Broadhurst questions from Members on the Schedule of Insurance received in the 4 quotes available were answered by the Clerk. It was UNANIMOUSLY AGREED that a 3 year Long-Term Agreement be entered into with Zurich at an annual premium of £3,283.93.

c) To discuss and agree whether to provide grant support for the applications received.

i) Grant Application from Velmore Youth Café/Groundworks South
Cllr Atkinson briefed Members on the background of the Youth Café and how it had been previously supported by the Parish Council. She particularly mentioned how the LAC, Parish Council and First Wessex gave equal support. Following proposal by Cllr Grajewski and being seconded by Cllr Johnson Members discussed the activity levels and the positive impact on the local community. Following a show of hands by the Members voting it was UNANIMOUSLY AGREED to give a grant of £2,733 for the current year 2015-2016.

ii) Grant Application from AWAC for the Eastleigh Mela 2015.
Members discussed that the grant was for the Mela rather than the organisation as a whole, and disappointment was expressed that the accounts didn't have a breakdown demonstrating the need for funding for the day. Members also discussed that they had seen residents from their wards at the Mela.

Following proposal by Cllr Grajewski and seconded by Cllr Boyes on a show of hands it was AGREED to make a grant of £100.00 to AWAC for the 2015 Eastleigh Mela.

5. TO NOTE THE FINANCIAL REPORTS:

- i. SAGE current account reconciliations from 20 March 2015 to 19 May 2015 (most recent bank statements);**
- ii. to note the accountants' figures for the financial year end of 31 March 2015, Profit & Loss and Balance Sheet;**
- iii. to note the financial report from the Fryern Funtasia 2015; and**
- iv. to agree the payments made from the SAGE payment summary and to authorise payments due, to sign cheques.**

The Clerk explained to Members that the SAGE bank reconciliations were incomplete due to 3 anomalies two of which were accounted for by reissued

cheques where the original lost payment had eventually been cashed and refunds were due or they were being treated as prepayments. The Clerk drew Members' attention to the detail of the reconciliation, which did balance.

A couple of errors were present in the Accounts from Humphreys, a spelling and one of confusing nomenclature, the Clerk was asked to have the accountants correct these.

Members noted the Funtasia Accounts and the breakdown by activity and that the small loss was acceptable considering the community benefit. Thanks were recorded for the efforts put in by Cllrs Boyes and Hughes.

The schedule of payments made were noted and the cheques for payments due signed.

6. TO NOTE THAT THE CLERK HAS RECEIVED RESPONSES FROM 2 POSSIBLE TENDER INVITEES FOR INTERNAL AUDIT PROVISION 2016 – 2018, FINAL ONE AWAITED.

It was agreed to defer this item to the next agenda of the Committee for full responses to be received.

7. MATTERS TO BE TAKEN TO THE NEXT AGENDA OF THE COMMITTEE

No other matters were to be taken forwards.

8. DATE AND TIME OF THE NEXT MEETING

This was agreed as 7.00pm 13 July at Fryern Pavilion.

That being all the business the meeting closed at 8.20pm.

Chairman.....