

CHANDLER'S FORD PARISH COUNCIL – COUNCIL MEETING

12 DECEMBER 2012

Dovetail Centre, Chandler's Ford Methodist Church, Winchester Road, Chandler's Ford

(7.00 pm – 7.59 pm)

PRESENT: Councillors Mrs Atkinson (Chairman); Councillors, Boyes, Broadhurst, Bull, Cole, Davidovitz, Ms Grajewski, Hosegood, Hughes, Luffman, and Olson

Apologies for absence were received from Councillors Ms Oldham-Arnett, Bicknell, Ms Gault, Ms Hodgson, Pragnell, Roberts and Streeter

In attendance: Stephen Mursell Parish Clerk

There was one member of the public present.

326. DECLARATIONS OF INTEREST

No members stated a declaration of interest.

327. PUBLIC PARTICIPATION

The member of the public present at the meeting was advised that she could address the Council.

328. CHAIRMAN'S REPORT

Since the last meeting the Chairman had attended a meeting of the Velmore Community Association who continue to flourish and do well. Members were reminded that the Christmas Fayre is being held at the Velmore Centre on Saturday 22 December commencing 11.00 a.m.

The Chairman attended a meeting with Mr Nick Tustian of Eastleigh Borough Council to discuss the precept setting for 2013/14 and resulting from these discussions a report will be presented to the Policy and Finance Committee on 7 January 2013.

Meetings had been held with the Street Pastors and the PCSOs to discuss facilities for the youth of the parish. A meeting has also been arranged at the Hiltingbury Pavilion on 14 December at 8.00 p.m to hear the views of the youth and all members are invited to attend.

Finally an open meeting for residents had been arranged to discuss the changes to the bus services in Chandler's Ford. An article concerning the changes and the proposed consultation exercise that Hampshire County Council is holding on future bus services will be included in the parish newsletter.

329. MINUTES OF MEETINGS

Minutes of the Parish Council meeting held on 5 November 2012 were considered for accuracy. It was requested that under item 320 the minutes should reflect the fact that a Neighbourhood Plan could influence the overall number of houses to be built in the parish and a Parish Plan could influence the type of houses and where they may be built.

It was AGREED that subject to this amendment:

1)The minutes of the Parish Council meeting held on 5 November 2012 be signed by the Chairman as an accurate record of the meeting.

Minutes of the Policy and Finance Committee meeting held on 29 November 2012 were considered for accuracy.

It was AGREED that:

1)To receive the minutes of the Policy and Finance Committee meeting held on 29 November 2012 as an accurate record of the meeting.

Minutes of the Planning, Highways and Licensing Committee meeting held on 14 November 2012 were considered for accuracy.

IT was AGREED that:

1)To receive the minutes of the Planning, Highways and Licensing Committee meeting held on 14 November 2012 as an accurate record of the meeting.

Minutes of the Asset Management and Transfer Team meeting held on 26 November 2012 were considered for accuracy.

IT was AGREED that:

1)To receive the minutes of the Asset Management and Transfer Team meeting held on 26 November 2012 as an accurate record of the meeting.

330. MATTERS ARISING

There were no matters arising from the Parish Council meeting held on 5 November 2012.

331. RECOMMENDATIONS FROM THE POLICY AND FINANCE COMMITTEE

The Chairman advised members that following the performance review of the Parish Clerk it was highlighted that to contribute to the Parish Council attaining Quality Council status, the Clerk would be required to pass the CiLCA qualification. To enable the qualification to be passed it was recommended that the contractual hours of the Clerk

be increased by 4 hours a week from 1 December 2012 to 31 March 2013, with the Clerk spending the additional 4 hours a week on preparing for the qualification.

It was AGREED that:

1) The contractual hours of the Parish Clerk be increased by 4 hours a week from 1 December 2012 to 31 March 2013

332. POLICIES FOR APPROVAL

The Chairman introduced the Communications Policy for members to consider following a recommendation from Policy and Finance Committee for approval. The Clerk advised members that the Policy and Finance Committee had recommended a number of amendments which had been incorporated; however a recommendation that member attendance at Council meetings and Committee meetings should be recorded on the parish website had not been included in the draft policy. In addition it should be noted that all approved minutes will be published on the parish website.

It was AGREED that:

1) The Parish Council approve the Communications Policy subject to the amendments regarding member attendance and approved minutes

The Chairman introduced the Lone Worker Policy for members to consider and no members wished to suggest amendments to the policy.

It was AGREED that:

1) The Parish Council approve the Lone Worker Policy

333. PLANNING APPLICATION

Four Parish Councillors who are members of the Local Area Committee, Cllrs Olson, Hughes, Broadhurst and Ms Grajewski, agreed to leave the room during discussions on the MUGA application as it will be considered at the January Local Area Committee meeting.

Cllr Cole advised members that a planning application had been received to construct a MUGA at Hiltingbury Recreation ground, which will be funded by developer's contributions. It was noted that the facility could be potentially be subject to an asset transfer to the Parish Council and therefore Cllr Cole had carried out a site inspection with the Parish Clerk in attendance.

Particular attention was taken to the site location as it is adjacent to the Hiltingbury Road and because of the nature of the ground surface. Members noted that the site has been known to suffer from subsidence and noted that the full specifications of the proposed foundations to the playing surface were not known. Other design features of the MUGA were noted such as the height of the fencing and it appeared that the fencing

parallel to Hiltingbury Road is only one meter high and was considered to be too low when footballs are expected to be used regularly in the MUGA.

Cllr Davidovitz was concerned that there was no recommendation or papers on this matter with the agendas and considered that a decision could not be made. Members felt that they were able to make comment on the application and were in favour of this facility being located at the recreation ground, however felt that more information was required on the specifications of the MUGA and the Clerk should seek clarification on these items.

It was AGREED that:

- 1)The Parish Council would welcome a MUGA to be built at the Hiltingbury Recreation Ground as a further asset that would benefit the youth of the parish
- 2)That concerns are noted over the danger of subsidence in that locality and checks should be made as to whether the foundations to the structure were adequate to prevent any potential damage to the playing surface
- 3)That concerns are noted over the height of the fencing to the MUGA and their inadequacy to prevent balls being kicked out of the MUGA and causing a nuisance to road users
- 4)That these matters should be followed up with Eastleigh Borough Council

334. FINANCE MATTERS

The Clerk tabled a list of cheques drawn on the Council's bank account for various expenditure items since the last Council meeting.

It was AGREED that:

- 1)The following cheques be endorsed

Cheque No	Net	VAT	Gross
100202 Hiltingbury Community Association <i>Extravagansa stall fee</i>			£40.00
100203 <i>Royal British Legions Poppy wreaths</i>			£42.00
100204 SAGE <i>Accounting pack</i>	£405.00	£81.00	£486.00
100205 <i>Victim Support Grant</i>			£200.00
100206 <i>National Gardens Scheme Grant</i>			£25.00

100207 Audit Commission External Audit fee	£575.00	£115.00	£690.00
100208 S Mursell September salary			£1019.40
100209 HMRC Tax & NI			£442.87
100210 British Gas Business Eagle Close electricity	£6.26	£0.32	£6.79
100211 Information Commissioners Office Annual registration fee			£35.00
100212 Hampshire Constabulary PCSO contribution			£14,000.00
100213 EBC Meeting room hire	£24.74	£4.95	£29.69
100214 HCC NCCZ	£20.83	£4.17	£25.00
100215 British Gas Business Eagle Close electricity	£6.16	£0.31	£6.47
100216 S Mursell Eagle Close tenants keys	£96.08	£19.22	£115.30
100217 Cash Petty Cash payment	£117.58	£1.18	£118.76
100218 S H*****d NCCZ			£50.00

Members are asked to authorise the following requests for payment:

Street Pastors Grant			£50.00
HCC No Cold Calling Zones			£100.00

Southern Water <i>Eagle Close water</i>	£12.93
S Mursell <i>October salary</i>	£1019.40
HMRC <i>Tax & NI</i>	£442.87
HALC <i>Training</i>	£54.00
Velmore Community Centre <i>Grant</i>	£100.00
Eastleigh Borough Council <i>Deposit</i>	£40,000.00
HCC <i>No Cold Calling Zones</i>	£52.00
S Mursell <i>Post redirection charge</i>	£60.00
Xeretec <i>Photocopier purchase</i>	£3120.00
Kimmcell <i>Annual website registration fee</i>	£42.00
County Locksmith <i>Safe and postbox purchase</i>	£606.82
ISL <i>Stationery</i>	£215.98
Xeretec <i>Meter charge</i>	£120.00
Cash <i>Petty cash replenishment</i>	£99.96
S Mursell <i>Office sign and Inframe purchase</i>	£57.95

<i>Chandler's Ford Handyman</i> <i>Eagle Close shed repair</i>	£228.00
<i>County Locksmith</i> <i>Eagle Close lock on toilet door</i>	£161.88
<i>C Ford Community Association</i> <i>Room hire</i>	£60.00
<i>C Ford Methodist Church</i> <i>Room hire</i>	£95.63
<i>British Gas</i> <i>Eagle Close electricity</i>	£6.68
<i>S Mursell</i> <i>November salary</i>	£1019.40
<i>HMRC</i> <i>Tax & NI</i>	£442.87
<i>Velmore Community Centre</i> <i>Room hire</i>	£50.00
<i>Eastleigh Borough Council</i> <i>Room hire</i>	£9.72

For members information there is a balance at bank of £28,113.79, once all the above cheques have been presented.

335. CORRESPONDENCE

There were no items of correspondence.

336. MEMBERS QUESTIONS

There were no member's questions.

The date of the next meeting is Monday 21 January 2013 at the St Martins Church