

## **CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE**

**13 February 2017**

### **Fryern Pavilion, Fryern Recreation Ground**

**COUNCILLORS PRESENT:** Councillors, Atkinson, Boyes, Cox, Duguid, Grajewski (Chairman), Johnson, and Pragnell.

**In Attendance:** Duncan Murray (Parish Clerk) and Cllr Foulds.

#### **Public Participation:**

There were no members of the public present.

#### **1. APOLOGIES**

There were apologies from Cllrs Broadhurst Luffman.

#### **2. DECLARATIONS OF INTEREST**

None were declared.

#### **3. TO NOTE THE MINUTES OF THE POLICY AND FINANCE COMMITTEE'S MEETING OF 16 JANUARY 2017 PREVIOUSLY AGREED AT THE FULL COUNCIL MEETING OF 23 JANUARY 2017.**

These were noted.

#### **4. MATTERS FOR RESOLUTION**

- a) **To discuss and agree to make a recommendation to Full Council that the Audit report and Financial Risk Assessment prepared by the Internal Auditor, in conjunction with the Responsible Finance Officer, is accepted by Council.**

The Chairman commented that all Members should have had the opportunity to look through the Financial Risk Assessment/Internal Audit report and that it was good to see a clean bill of health. Members expressed no need for a debate when asked. So following proposal, seconding and on a show of hands it was AGREED to make a RECOMMENDATION to Full Council to adopt the report.

- b) **To discuss and agree whether to make a grant available to Friends of Hocombe Mead of £850.00, as per their application.**

It was asked whether the applicant was a registered charity, which they were not as they were too small, but they were constituted as an unincorporated body with charitable objectives. It was also commented that the work done by the Friends of Hocombe Mead could be construed as replacing that which the Borough Council undertook, and the Clerk was requested to write to EBC to ensure they would not be effectively subsidising that council.

Following proposal, seconding and on a show of hands it was AGREED to make the grant of £850 for adoption.

#### **5. TO NOTE THE FINANCIAL REPORTS:**

- i. **SAGE current account reconciliation from Barclays A/C 17 December 2016 to 18 January 2017, and**

- ii. **to agree the payments made from the SAGE payment summary and to authorise payments due, to sign cheques.**

The SAGE reconciliation was received by the committee and noted.

In terms of reporting payments made and salaries the Clerk was asked to ensure only overall totals of salaries and pensions were published.

Following proposal, seconding and on a show of hands the payments made and due were unanimously AGREED.

**6. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.**

Monitoring and reporting of Xelabus peak usage and future actions for consideration at the April meeting, along with the potential for a website upgrade.

**7. DATE AND TIME OF NEXT MEETING**

Agreed as 7.00pm 24 April 2017, Fryern Pavilion, Greenways.

That being all the business the meeting closed at 7.14 pm.

Chairman.....